

# **Town of Grafton**

## **2011 Annual Town Report**

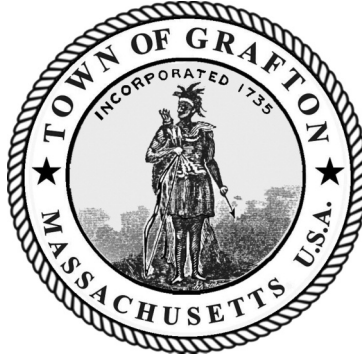


**Mill Villages Park**

# 2011

## Grafton, Massachusetts

### Official Report



**Worcester County, Massachusetts**

#### **Statistics**

Latitude: 42 Degrees 12' 30" North (Approx.)

Longitude: 71 Degrees 41 West (Approx.)

Population (April, 2010 Federal Census): 17,998

Area: Approximately 22 1/2 square miles

Length of Public Ways (Exclusive of State Highways): 104 miles

Elevation Above Sea Level:

Central Square: 479 feet

Near Farnumsville Railroad Station: 293 feet

Near North Grafton Railroad Station: 369 feet

#### **ELECTED OFFICIALS SERVING GRAFTON**

##### **Representative in General Court:**

Ninth Worcester District: George N. Peterson, Jr. (R) - Grafton

##### **State Senator: 2nd Worcester District**

Michael O. Moore (D) - Millbury

##### **Councillor: Seventh District**

Jennie L. Caissie (R) - Oxford

##### **Representative in Congress: Second Congressional District**

Richard E. Neal (D)

# **IN MEMORIAM**

## **2010-2011**

**Doris I. Fowler**  
**September 7, 1920 - October 16, 2010**  
**Town Accountant, Retired**

**Nellie I. Harrington**  
**February 24, 1920 - January 1, 2011**  
**Recreation Commission**

**James A. Baker**  
**May 14, 1923 - February 25, 2011**  
**School Committee**

**Margaret (Peg) A. McNamara**  
**March 22, 1931 - March 3, 2011**  
**McNamara Memorial Committee**

**Michael Casey**  
**October 1, 1958 - May 7, 2011**  
**Highway Department**

**Scott R. Goodspeed**  
**September 22, 1947 - August 8, 2011**  
**Lieutenant Ladder Co. #1 - Retired**

**Anna T. Webber**  
**January 4, 1912 - October 15, 2011**  
**School Committee**

**Rita R. Martin**  
**June 8, 1920 - December 2, 2011**  
**Conservation Commission**

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Finance Committee .....	59	Zoning Board of Appeals .....	50
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**TOWN OFFICERS  
ELECTED AS OF THE TOWN ELECTION**

**BLACKSTONE VALLEY REGIONAL  
VOCATIONAL DISTRICT SCHOOL COMM.**

(Four Year Term)

Anthony M. Yitts, 2013

**BOARD OF SELECTMEN**

(Three Year Term)

Peter Adams, 2013 – Chair

John Carlson, 2014

John Dowling, 2014

Dave Ross, 2013

Brook Padgett, 2012

**GRAFTON HOUSING AUTHORITY**

(Five Year Term)

Richard A. Allen, 2014

James Gallagher Jr., 2016

George A. Mahassel, Sr., 2015

Faith Muello, 2015

Edward Murphy, State Appointment

Martha Woodin, Executive Dir. Appointed

**LIBRARY PLANNING AND BUILDING COMMITTEE**

Doug Bowman

Andrew Deschenes

Timothy Fitzpatrick

Julie Grace

Brook Padgett, Selectmen Representative

Lisa Rice, Finance Committee Representative

John Stephens, Grafton Common Historic

District Representative

Carroll Westgate

**NELSON PARK AND MEMORIAL TRUSTEES**

(Elected by Town Meeting)

(Three Year Term)

Roger Currier, 2012

Rosemary Hazelton, 2014

William Kuck, 2013

**PLANNING BOARD**

(Three Year Term)

Robert Hassinger, 2012

Stephen R. Qualey, 2014

Dave Robbins, 2013

Bruce Warren Spinney III, 2012

James Walsh III, 2014

Sargon Hanna, Associate Member, 2013

**PUBLIC LIBRARY TRUSTEES**

(3 Year Term)

Michelle B. Hanchett, 2012

Diane A. Libbey, 2012

Judith Meichelbeck, 2012

Henry S. Poler, 2013

Dana M. Wilson, 2013

Charles Villee 2014

Holly Walton, 2014

**SECONDARY SCHOOL BUILDING COMMITTEE**

Caroline Alper

Donald Chouinard

James Cummings

John Dowling, Selectmen Representative

Bob Foley

Michael Goulet

Ken Grew

Richard McCarthy, Chairman

Noel Soir-Woodland

Donna Stock

**SCHOOL COMMITTEE**

(Three Year Term)

Peter Carlson, 2012

Kathleen Halloran, 2012 – Chair

Donna Stock, 2014

Teri Turgeon, 2013

Daryl Rynning, 2013

**TOWN CLERK**

(Three Year Term)

Maureen A. Clark, 2013

**TOWN MODERATOR**

Raymond E. Mead, 2014

**COMMITTEE OF SELECTMEN  
APPOINTMENTS**

**AFFORDABLE HOUSING COMMITTEE/TRUST**

Peter Adams, 2012

John L. Carlson, 2013

Edward Prisby, 2013

Charles H. Pratt, 2012

Deborah Kochever, 2013

**BY-LAW STUDY COMMITTEE**

Don Davison, Fin Com Representative

Dave Ross, Selectmen Representative

**AGRICULTURAL COMMISSION**

(After 1st year 3 year terms)

Rebecca Wilson 2012

John Carlson, Alternate 2012

Marian Hazzard, Advisor (Indefinite)

Dennis Heger, 2012

John Kochevar, 2013



John Mapel, 2012  
Sandy Shields, 2013  
James Walsh, 2012  
John Wilson, 2012

#### **AMBULANCE COMMITTEE**

(Indefinite)  
Normand Crepeau, Jr.  
Michael Gauthier  
Raymond Mead  
Cheryl Trilligan

#### **BOARD OF CEMETERY COMMISSIONERS**

(Three Year Term)  
Robert Collette, 2013  
John Pocius, 2012  
Stephen H. Roney, 2013

#### **BOARD OF FIRE ENGINEERS**

(Indefinite)  
James Barker  
Michael Gauthier  
Michael Mills

#### **BOARD OF HEALTH**

(Three Year Term)  
Deborah A. Chouinard, 2013  
Philip Dumas, 2013  
Karen Gwozdowski Gauvin, 2012  
Richard Kirejczyk, 2012  
Ernest Peters, 2012

#### **CABLE TV OVERSIGHT COMMITTEE**

(One Year Term)  
Robert Berger, 2012  
Mark Durfee, 2012  
Ron Fairhurst, 2012  
Robert Hassinger, 2012  
Imad Sandakly, 2012  
Richard D. Schultze, 2012  
Wm Corson Wyman, 2012

#### **CAPITAL IMPROVEMENT PLANNING COMMITTEE**

(Indefinite)  
Peter Carlson  
Wayne Hutchinson-Fontana  
Tim McInerney  
Raul Nunez  
Dave Ross  
Bruce Spinney

#### **COMMISSION ON DISABILITIES**

(Three year term)  
Jeannine Bellarosa, 2012  
Cynthia Levine, 2012

Wendy Millett, 2013  
Cynthia Vegnone, 2013  
Charles A. Villee, 2014

#### **COMMUNITY PRESERVATION COMMITTEE**

Heather Cargill  
Joanne Duncan, 2013  
James Gallagher  
Ken Holberger  
Paul A. Scarlett, 2012  
Bruce Spinney  
John Stephens  
Jennifer Thomas, 2012

#### **CONSERVATION COMMISSION**

(Three Year Term)  
Sandra Brock, 2013  
Peter A. Finn, 2012  
Jesse Leddick, 2014  
Heather L. Trudell, 2014  
John Wilson, 2013

#### **CONSTABLE**

(One Year)  
Michael J. Barbato, 2012  
Donald A. Booth, 2012  
J. Roger Currier, 2012  
John Harrington, 2012  
Nancy Hazen, 2012  
William Kuck, 2012  
James Lankford, 2012  
John Manzi, 2012  
Stephanie Rose Fleming, 2012

#### **COUNCIL ON AGING**

(Four Year Term)  
Barbara Gardner, 2014  
Marcella J. Benoit, 2012  
William Drago, 2014  
William Cutler, Jr., 2014  
Philip D. Goff, 2012

#### **DPW SITE FEASIBILITY COMMITTEE**

(Indefinite)  
Peter Adams  
John J. Bechard  
Dave Mason  
Phil Gauthier  
Ernest Peters

#### **ECONOMIC DEVELOPMENT COMMITTEE**

(Indefinite)  
Samer Aleid  
Elias Hanna  
John LaPoint

Gail McGrail  
Brook Padgett  
Sue Robbins

## **ELECTION OFFICIALS**

(One year term)  
Marilyn Atchue  
Marguerite Baril, Clerk  
Nancy Billings  
Sally Belezarian  
Sally Bridges  
Elisabeth Boulanger  
Ellen Browne  
Carol Cerasoli  
Ronald Cerasoli  
Nancy Corcoran  
Eveline M. Cournoyer  
Robin W. Cutler  
Joyce David  
Nancy Deschene  
Carman Dion  
Richard Dion  
Marie DiDonna  
Ellen Dowling, Clerk  
William Drago  
Marjorie Ericson  
John Fay  
Rosemary Flynn  
Joan O. Foley  
Anna Frederico  
M. Theresa Gendron  
Caryl S. Geisenhainer  
Dorothy Gosselin  
Adele Haynes  
Rima Hanna  
Nancy Hazen  
Constance Hopkins  
Cynthia Ide  
Carla Johansson  
Mary Jordan  
Janet Krause  
Kandy Lavallee  
Elizabeth Mack  
Joan Mackowiak  
Marion Mahony  
Beverly Mara  
Olivette M. Marshall  
Doris A. Metivier  
Karen McInnis, Warden  
June Merrick  
Lorraine Mombourquette  
Mary H. Nicholson, Clerk  
Darlene Orne  
George Orne

Jill Pendleton  
Marsha Platt  
Philip L. Platt, Clerk  
Thelma Powers  
Arlene Provost  
Caroline Prout  
Janet Prunier  
Ray S. Rekhi  
Carol Roseen  
Shelly Sheridan  
Nancy Sjogren, Clerk  
Pauline St. Amand  
Brian Sowyrda  
Maureen Temple  
Mary Turcotte, Clerk  
Gail Wixon  
Elizabeth Wright  
Carol Ziemba

## **ENERGY COMMITTEE**

(Indefinite)  
Daniel B. Helmes  
Andrew J. Bazinet  
John Iafolla  
Edmund Hazzard  
Jim O'Connor  
Nick Pugliano  
James Cederberg, Associate Member

## **EMERGENCY MANAGEMENT**

(Indefinite)  
Katherine Cederberg  
Normand Crepeau Jr.2  
Ray Mead  
Chris Mead  
Janice Mead  
Steve Roney  
Michael P. Stygles

## **FARNUMSVILLE FIREHOUSE**

(Indefinite)  
Ralph (Skip) Michniewicz  
Theresa Sposato-Michniewicz  
Richard Allain  
James Barker, Jr  
Steve Bavosi  
Charles Bolack  
Dan Finn  
Phil Gauthier  
Raymond Guilmette  
Gary Messenger  
Steve Roney



**FISHERVILLE/FARNUMSVILLE STREETSCAPE  
COMMITTEE**

Susan Boutiette  
Doreen Defazio  
Phil Gauthier  
Tim Gruppi  
Robert Ledoux  
Chet Lysik  
Michael Maley  
Theresa Michniewicz  
Ralph Michniewicz  
Bruce W. Spinney, III  
Hal Welch  
Walter Wojnar

**GRAFTON HISTORICAL COMMISSION**

(Three Year Term)  
Ruth Anderson, 2013  
Linda Casey, 2012  
Margaret Ferraro, 2014  
Mark Fobert, 2013  
Ann V. Morgan, 2012  
Paul A. Scarlett, 2013  
John Stephens, 2012

**GRAFTON COMMON HISTORIC DISTRICT  
COMMISSION**

(Three Year Term)  
John Morgan, 2013  
John R. Stephens, 2012  
John Marro III, 2013  
Theresa Michniewicz, 2014  
William Nicholson, 2012  
William Shaw, 2014

**GRAFTON CULTURAL COUNCIL**

(Two Year Term)  
Fay C. Morrison, 2013  
Ellen Onorato, 2013  
Kristen Proctor, 2013  
Kristin Rainey, 2012  
Patti Sims, 2012  
Ann M. Winchester, 2013

**GRAFTON TOWN HOUSE OVERSIGHT  
COMMITTEE**

(Indefinite)  
Scott Browne  
John Marro, III  
John Morgan  
Brook Padgett  
Paul Scarlett

**GRAFTON UPTON RAILROAD**

(Indefinite)  
Robert P. Sims

**HASSANAMESITT WOODS MANAGEMENT  
COMMITTEE**

(Indefinite)  
Rae Gould  
Edward Hazzard  
Jeanne Johnson  
Christopher LeMay (Selectmen's Rep)  
Ben Neeley  
Jennifer Thomas  
Michael Urban (Historical Commission Rep)  
Walter Vickers (Nipmuc Nation)

**INFORMATION TECHNOLOGY COMMITTEE**

(Varied terms)  
Bob Hassinger, 2013 (3 Year)  
William Jones, Jr., 2013 (3 Year)  
Jon E. Bartelson, 2013 (2 Year)  
Robert Carroll, 2013 (2 Year)  
David Robbins, 2013 (1 Year)

**INSTITUTIONAL BIOSAFETY COMMITTEE**

Marsha Platt  
Chris Schonoff  
Karen Gauvin  
Andrew Cederberg

**LAKE RIPPLE DREDGING OVERSIGHT  
COMMITTEE**

(Indefinite Term)  
George Carroll  
Richard O. Dion  
Stephen Holmes  
Chris LeMay  
David Therrien  
Ned Vegnone

**McNAMARA MEMORIAL COMMITTEE**

(Three Year Term)  
Paula M. Benoit, 2012  
Russell L. Messier, 2012  
Janice Messier, 2014  
Lorraine C. Murphy, 2012

**PUBLIC SHADE TREE MANANGEMENT ADVI-  
SORY BOARD**

(Three Year Term)  
Juliann E. Cormier, 2012  
Nancy DeWolfe, 2012  
Michael P. Maley, 2012

**RECREATIONAL FIELDS COMMITTEE**

(Indefinite)

Chuck Bradshaw  
Donald Chouinard  
Craig Dauphinais  
Robert Fitzpatrick  
John Lapoint  
William McCusker  
Sue Oparowski  
Jim Nash

**RECYCLING COMMITTEE**

(One year term)

Steven G. Changaris  
Stephanie Collins-Rankin  
Jennifer Cray  
Chet Lysik  
Donna Onacki  
Kristin Rainey  
Betsy Ryer

**REGISTRAR OF VOTERS**

(Three year term)

Linda Casey, 2014  
Maureen A. Clark, Town Clerk  
June Lufkin, 2012  
Justin Phillips, 2013

**SIGN BY LAW COMMITTEE**

Ruth Anderson  
Rick Anderson  
Steve Burke  
Justin Cain  
Gary Cunningham  
Steve Qualey

**SOUTH GRAFTON COMMUNITY HOUSE  
OVERSIGHT COMMITTEE**

Philip Gauthier  
Roger Lemoine  
Ralph (Skip) Michniewicz, Jr.  
Theresa Michniewicz  
Walter Wojnar  
BOS Rep

**SUPER PARK STUDY COMMITTEE**

Abigail Cross  
Gina DaLan  
Cindy Ide  
Wendy Millett  
George Prunier  
Ethan Roberts  
Michael Scully  
Ann Golub-Victor  
James Walsh

**TOGETHER WE CAN**

(One Year Term)

Helen M. Atchue, 2012  
James Bryan, 2012  
Katherine Cederberg, 2012  
Alvin C. Hulbert, 2012  
William Kuck, 2012  
Christopher Roney, 2012  
Deborah J. Trapasso, 2012

**TOWN ADMINISTRATOR**

Timothy P. McInerney, 2015

**TOWN OWNED LAND COMMITTEE**

(One Year Term)

Christopher LeMay, 2012  
Donald Davison, 2012  
Keith Coveny, 2012  
Bruce Spinney, 2012

**TRUSTEES OF SOLDIERS MEMORIALS**

(Three Year Term)

Charles Bolack, 2012  
William Drago, 2013  
Debbie Gosselin, 2012  
Richard Perron (advisor)  
Michael E. Meleski, 2014  
Ralph (Skip) Michniewicz, Jr. 2013

**ZONING BOARD OF APPEALS**

(Three Year Term)

Peter Adams, 2012  
John Carney, 2014  
Elias Hanna, 2012  
William B. McCusker, 2013  
Robert Nault, 2013  
Jim Lebel - Associate Member  
Michael Robbins, Associate Member

**MODERATOR APPOINTMENTS****Finance Committee**

Donald Davison, 2012  
Bob Foley, 2012  
Wayne Hutchinson-Fontana, 2013  
David Libbey, 2012 – Chair  
Lorna Mangano, 2014  
Heather McCue, 2014  
Eric McGourty, 2013  
Lisa Rice, 2013  
Sue Robbins, 2014

**Center Station Building Committee**

John Carlson

Robert Frederico, Vice Chair.

Chester Lysik

Doris Metiview

Michael Mills, Chair.

Thomas Nicalek

Peter Snow

**School Building Committee**

Don Chouinard

James Cummings

Bob Foley

Micheal Goulet

Kenneth Grew

Richard McCarthy – Chair

Donna Stock

Noel Sior-Woodland

**Library Planning and Building Committee**

Doug Bowman

Andrew Deschenes

Timothy Fitzpatrick

Julie Grace

Brook Padgett, Selectmen Rep

Lisa Rice, Finance Committee Rep

John Stephens, Historical District Commission Rep

Carroll Westgate

**TOWN OF GRAFTON  
LOCAL ELECTION RESULTS****May 2, 2011**

OFFICE	Pct. 1	Pct. 2	Pct. 3	Pct. 4	TOTAL
<b><u>Board of Selectmen</u></b>					
John L. Carlson	149	170	192	132	643
John B. Dowling, III	157	277	268	142	844
Robert W. Lewis	129	116	101	53	399
Daniel John Pogorzelski	109	125	155	141	530
Bruce W. Spinney, III	72	200	172	119	563
Steve Roney	1				1
Chris LeMay		2			2
Scott Browne			2		2
					0
					0
Write-ins	0	0	0	0	0
Blanks	59	114	112	51	336
<b>Total</b>	<b>676</b>	<b>1004</b>	<b>1002</b>	<b>638</b>	<b>3320</b>

John L. Carlson &amp; John B. Dowling, III were declared elected.

**Town Moderator**

Raymond E. Mead	257	348	318	213	1136
Bob Fleming	1				1
Don Chouinard		1			1
John Harrington		1			1
Scott Browne		1			1
Roger Trahan			6		6
Robert Sudmyer			1		1
David Halloran			1		1
Chris LeMay			1		1
Scott Browne			2		2
Robert Lewis			1		1
Chris Cutler			1		1
Tim Thomas			2		2
Write-ins	0	0	0	0	0
Blanks	80	151	168	106	505
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

Raymond E. Mead was declared elected.

**School Committee**

Donna K. Stock	212	342	346	206	1106
Joseph Connors				1	1
Amy Marr				1	1
Helen Stratton				1	1
					0
Write-ins	0	0	0	0	0
Blanks	126	160	155	110	551
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

Donna Stock was declared elected

**Planning Board (3 yrs.)**

James M. Walsh, III	218	327	276	194	1015
Jen O'Neil		1			1
John King		1			1
Mark Prunier			1		1
Matthew Chouinard			1		1
Don Chouinard			1		1
Heath Christianson			1		1
Emily Kurewitz			1		1

Paul Najemy			1	1	
Holden Caulfield			1	1	
Blanks	120	173	219	124	636
Write Ins	0	0	0	0	0
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

James M. Walsh,, III was declared elected.

#### **Planning Board (2 yr.)**

David C. Robbins	223	348	317	208	1096
Craig Smith			1		1
					0
					0
Blanks	115	154	183	111	563
Write Ins	0	0	0	0	0
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

David C. Robbins was declared elected.

#### **Library Trustee (3 yrs.)**

Charles A. Villee	189	300	276	190	955
Holly Christine Walton	197	319	313	196	1025
Allen Ashmore		1			1
David Erickson			1		1
Debne Marlette			1		1
Richard Quist			1		1
Blanks	290	384	410	252	1336
Write Ins	0	0	0	0	0
<b>Total</b>	<b>676</b>	<b>1004</b>	<b>1002</b>	<b>638</b>	<b>3320</b>

Charles A. Villee & Holly Christine Walton was declared elected.

#### **Library Trustee (1 yr.)**

Douglas S. Bowman	209	338	305	198	1050
Joe Elliot	1				1
David Rice			1		1
Scott Browne				1	1
					0
Blanks	128	164	195	120	607
Write Ins	0	0	0		0
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

Douglas S. Bowman was declared elected.

#### **Grafton Housing Authority (5 yrs.)**

James J. Gallagher, Jr.	251	348	318	209	1126
David Halloran			1		1
					0
Blanks	87	154	182	110	533
Write Ins	0	0	0	0	0
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

James J. Gallagher, Jr. was declared elected.

#### **Grafton Housing Authority (2 yrs.)**

Faith Margaret Muello	213	330	298	206	1047
Henry Borgeson	1				1
Bruce Philips				1	1
					0
Blanks	124	172	203	112	611
Write Ins	0	0	0	0	0
<b>Total</b>	<b>338</b>	<b>502</b>	<b>501</b>	<b>319</b>	<b>1660</b>

Faith Margaret Muello was declared elected.

## **COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON**

### **SPECIAL TOWN MEETING MAY 9, 2011**

A Special Town Meeting for the Town of Grafton was held Monday, May 9, 2011 in the JF Kennedy Memorial Auditorium of Grafton Memorial Senior High School.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

Mr. Mead pointed out the emergency exits and advised all present of the rules and procedures used during Town Meeting.

Maureen Clark read the return of the warrant.

#### **ARTICLE 1. BALANCE FY11 BUDGET**

To see if the Town will vote to transfer from available funds a sum of money for the purpose of balancing the FY11 Budget, balance line items within certain accounts, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 1. BALANCE FY11 BUDGET**

Upon motion of Peter Adams, it was voted to transfer \$82,201 from account #1.195.1.5173 entitled "Group Health Insurance" for the purpose of balancing the FY11 Budget and balance line items as follows:

\$5,000 to Long Term Debt  
 \$1,000 to Zoning Board of Appeals  
 \$2,500 to Management Information Services (MIS/GIS)  
 \$3,800 to Town Clerk; Elections Expenses  
 \$35,000 to Fire Department; Salary Expenses  
 \$1,800 to Board of Selectmen; Personnel Services  
 \$25,000 to Walk-In Cooler (Council on Aging)  
 \$438 to Planning; Salary Expenses  
 \$282 to Building Inspector; Salary Expenses  
 \$231 to Finance Committee; Salary Expenses  
 \$2,250 to South Grafton Water Hydrant  
 \$4,900 to Municipal Overtime

David Libbey, Chair of the Finance Committee advised that the Finance Committee has reconsidered and now supports passage of Article 1 in the amount of \$82,201.

The Moderator declared the motion carried.

**ARTICLE 2. BALANCE SEWER ENTERPRISE FUND – FY11**

To see if the Town will vote to transfer from available funds a sum of money for the purposes of balancing the Sewer Enterprise Fund for FY11, balance line items within certain accounts, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 2. BALANCE SEWER ENTERPRISE FUND – FY11**

Upon motion of David Ross, 17 Indian Path, it was voted to pass over this article.

The Moderator declared the motion carried.

**ARTICLE 3. BALANCE FY11 SNOW & ICE ACCOUNT**

To see if the Town will vote to transfer from available funds a sum of money for the purposes of balancing the Snow & Ice Account, or to take any other action thereto.

Submitted by: Board of Selectmen

**ARTICLE 3. BALANCE FY11 SNOW & ICE ACCOUNT**

Upon motion of John Dowling, 10 Creeper Hill Road, it was voted to transfer \$227,500 from Free Cash for the purposes of balancing the Snow & Ice Account.

The Moderator declared the motion carried.

**ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS**

Upon motion of John Carlson, 42 Old Upton Road, it was voted to transfer \$2,717.14 from Free Cash and \$1,936.86 from Sewer Department FY2010 Salary Increase funds to pay bills incurred in a prior fiscal year as follows:

\$2,152.28 for the FY2009 annual payment to Worcester County Retirement for Alden Bull, Sr. (Treasurer Account)

\$465.80 to Industrial Cleaning Products for the Municipal Center

\$29.06 to Industrial Cleaning Products for the Municipal Center

\$3.75 to Industrial Cleaning Products for the Municipal Center

\$66.25 to National Grid for Street Light Bills

\$1,936.86 to National Grid for Sewer Operations

The Moderator declared the motion carried by the required nine-tenths vote.

**ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT**

To see if the Town will vote to transfer from available funds, the sum of Four Thousand Three Hundred Four Dollars and Fifty-six Cents (\$4,304.56), or any other sum, to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. for FY2009 and FY2010, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT**

Upon motion of Brook Padgett, 23 North Street, it was voted to transfer from free cash, the sum \$2,152.28 to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. FY2010.

The Moderator declared the motion carried.

**ARTICLE 6. MINOR SEWER EXTENSION**

To see if the Town will vote to transfer a sum of money from the Sewer Retained Earnings Account to the Minor Sewer Extension Account, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

**ARTICLE 6. MINOR SEWER EXTENSION**

Upon motion of Susan Duval, 8 Chestnut Street, it was voted to transfer \$60,000 from the Retained Earnings Account to the Minor Sewer Extension Account.

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 6 in the amount of \$60,000.

The Moderator declared the motion carried.

#### **ARTICLE 7. PLANT UPGRADE/EXPANSION**

To see if the Town will vote to transfer a sum of money from the Sewer Retained Earnings Account, the Plant Upgrade/Expansion Account, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 7. PLANT UPGRADE/EXPANSION**

Upon motion of Susan Duval, it was voted to transfer \$120,028 from the Sewer Retained Earnings Account to the Plant Upgrade/Expansion Account.

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 7 in the amount of \$120,028.

The Moderator declared the motion carried.

#### **ARTICLE 8. OPERATIONS & MAINTENANCE EMERGENCY ACCOUNT**

To see if the Town will vote to transfer a sum of money from the Sewer Retained Earnings Account the Operations & Maintenance Emergency Account or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 8. OPERATIONS & MAINTENANCE EMERGENCY ACCOUNT**

Upon motion of Susan Duval, it was voted to transfer \$20,000 from the Sewer Retained Earnings Account to the Operations & Maintenance Emergency Account.

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 8 in the amount of \$20,000.

The Moderator declared the motion carried.

#### **ARTICLE 9. MAJOR EQUIPMENT REPAIR/ REPLACEMENT**

To see if the Town will vote to transfer the sum of Seventy-

three Thousand Two Hundred Eighty-seven Dollars and Six Cents (\$73,287.06) from the Bar Screen Replacement Account to the Major Equipment Repair/Replacement Account, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 9. MAJOR EQUIPMENT REPAIR/ REPLACEMENT**

Upon motion of Susan Duval, it was voted to transfer the sum of Seventy-three Thousand Two Hundred Eighty-seven Dollars and Six Cents (\$73,287.06) from the Bar Screen Replacement Account to the Major Equipment Repair/Replacement Account.

The Moderator declared the motion carried.

#### **ARTICLE 10. STAGE 2 PLAN & DESIGN**

To see if the Town will vote to transfer the sum of Thirty-two Thousand Dollars (\$32,000) from the Bar Screen Replacement Account, to the Stage 2 Plan & Design Account, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 10. STAGE 2 PLAN & DESIGN**

Upon motion of Susan Duval, it was voted to transfer the sum of Thirty-two Thousand Dollars (\$32,000) from the Bar Screen Replacement Account to the Stage 2 Plan & Design Account.

The Moderator declared the motion carried.

Motion to adjourn was made at 7:10 p.m.

The Moderator declared the motion carried.

A true copy,  
Attest:

Maureen A. Clark, Town Clerk



**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF GRAFTON**

**ANNUAL TOWN MEETING  
May 9, 2011**

The Annual Town Meeting for the Town of Grafton was held on Monday, May 9, 2011 in the John F. Kennedy Memorial Auditorium of the Grafton Memorial Senior High School at 7:30 p.m.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Town Administrator Timothy McInerney asked for a moment of silence for a longtime employee who passed away last week.

Mr. Mead pointed out the locations of the emergency exits from the auditorium and advised all present of the procedures used during Town Meeting.

Mr. Mead introduced Ginny Kremer, Town Counsel, Assistant Town Administrator Kevin Mizikar and Town Administrator Tim McInerney.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead announced his appointments to the Finance Committee: from Precinct 2, Lorna Mangano of 24 Crosby Road and from Precinct 4, Sue Robbins, 92 George Hill Road and Heather McCue of 21 Pratt Street.

The Moderator congratulated all winners from the Annual Election May 2, 2011 and recognized others for their service to the town. He also thanked all the individuals who help to make Town Meeting happen.

Chairman of the Board of Selectmen Peter Adams led in the Pledge of Allegiance.

Town Clerk, Maureen Clark read the return of the warrant.

David Libbey, Chairman of the Finance Committee, gave an update of the financial state of the Town.

**ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS  
AND COMMITTEES**

To hear the reports of the several Town Officers, Boards and Committees, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS  
AND COMMITTEES**

Upon motion of Peter Adams it was voted to accept the reports of the several Town Officers, Boards and Committees as printed in the 2010 Town Report without ratification of any action or authorization of any action.

The Moderator declared the motion carried.

**ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK  
AND LIBRARY**

To see if the Town will vote to appoint a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years, or to take any other action relative thereto.

Submitted by: Trustees Nelson Park & Memorial Library

**ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK  
AND LIBRARY**

Upon motion of John Carlson, it was voted to appoint Rosemary Haseltine as Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

The Moderator declared the motion carried.

**ARTICLE 3. TOWN'S SHARE OF NET OPERATING  
COSTS – BLACKSTONE VALLEY VOCATIONAL  
REGIONAL SCHOOL DISTRICT**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2011, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District Committee

### **ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Upon motion of Anthony Yitts, 54 George Hill Road, it was voted to raise and appropriate \$1,186,097 for the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District for the Fiscal Year commencing July 1, 2011.

The Moderator declared the motion carried.

### **ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

To see if the Town will vote to raise and appropriate the sum of Sixty-nine Thousand Fifty-five Dollars (\$69,055), or any other sum, to fund the principal and interest costs for FY12 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocation Regional School District Committee

### **ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

Upon motion of Anthony Yitts, it was voted to transfer \$44,747.45 and transfer \$24,307.55 from the Blackstone Valley Stabilization Fund to fund the principal and interest costs for FY12 incurred by the Blackstone Valley Regional Vocational School District for its capital expansion project.

The Moderator declared the motion carried.

### **ARTICLE 5. FY12 BUDGETS**

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of money recommended by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2011, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 5. FY12 BUDGETS**

Upon motion of John Dowling, it was voted to raise and appropriate \$40,976,427 and to transfer from the following available funding sources:

- \$177,036 Article 6 FY2008, Salary Increases;
- \$4,985 Collective Bargaining Increases [1.800.6123.5160];
- \$4,335 Article 7 FY2009 FY10 Salary Increases;
- \$6,250 Real Estate Revaluation Services [1.800.6141.6028];
- \$71,000 Article 8 FY2007 Fire & Security Alarms;
- \$12,875 Article 8 FY2009 Replace Truck 42;
- \$6,371 Article 8 FY2009 Replace Loader 38;
- \$1,179 Article 8 FY2009 Zero Steer Mower;
- \$1,300 Article 8 FY2009 Trailer for Mower; [\$285,331]

and to transfer from Sewer Receipts \$1,079,821, and to transfer from Sewer Betterments \$385,637 as recommended by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2011.

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 5 in the amount of \$42,727,216.

The Moderator declared the motion carried.

### **ARTICLE 6. FUND FY12 CAPITAL EXPENDITURE BUDGET**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury a sum of money for the purposes of funding the FY12 Capital Expenditure Budget, said sum to be spent under the direction of the Board of Selectmen, Town Administrator, and various other departments, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 6. FUND FY12 CAPITAL EXPENDITURE BUDGET**

Upon motion of John Carlson, it was voted to transfer \$1,006,000 from Free Cash and \$55,000 from Sewer Major Equipment for the purposes of funding the FY12 Capital Expenditure Plan.

Department	Item	Cost	Funding Source
Fire	Pumper	\$387,000	Free Cash
DPW	5 ton dump truck	\$170,000	Free Cash
School	Boiler	\$119,000	Free Cash
School	Roof replacement HS	\$110,000	Free Cash
Sewer	1 Ton w/ crane	\$55,000	Sewer
Municipal	WAN	\$155,000	Free Cash
Engineer	Depot Street Bridge	\$65,000	Free Cash

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 6 for the amount of \$1,061,000.

Chairman of the Capital Improvement Committee, Raul Nunez gave a short presentation on the Capital Budget.

The Moderator declared the motion carried.

#### **ARTICLE 7. SERVER – BOARD OF ASSESSORS**

To see if the Town will vote to transfer from the Municipal Capital Stabilization Fund a sum of money for the purpose of purchasing a server for the Board of Assessor's office, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 7. SERVER- BOARD OF ASSESSORS**

Upon motion of Jennifer O'Neil, 14 Milford Road, it was voted to transfer \$13,000 from Free Cash for the purpose of purchasing a server for CAMA software.

Mr. Libbey advised that the Finance Committee supports the use of Free Cash for this expense.

The Moderator declared the motion carried.

#### **ARTICLE 8. VOTING EQUIPMENT FOR NEW PRECINCT**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for an Accuvote Scanner for an additional precinct, additional voting booths, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 8. VOTING EQUIPMENT FOR NEW PRECINCT**

Upon motion of Brook Padgett, it was voted to transfer \$19,000 from Free Cash for the purpose of purchasing an Accuvote scanner and voting booths.

The Moderator declared the motion carried.

#### **ARTICLE 9. LAKE RIPPLE DAM IMPROVEMENTS**

To see if the Town will vote to transfer a sum of money from the Stabilization Account for repairs to the Lake Ripple Dam Improvements Account, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 9. LAKE RIPPLE DAM IMPROVEMENTS**

Upon motion of Peter Adams, it was voted to transfer \$375,000 to the Lake Ripple Dam Improvement Account from Free Cash for the purposes of repairing the dam.

Mr. Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 9 in the amount of \$375,000 from Free Cash.

The Moderator declared the motion carried.

#### **ARTICLE 10. ESTABLISH A STREET IMPROVEMENT PROGRAM**

To see if Town will vote to raise and appropriate, transfer from available funds and/or borrow funds for the purpose of repairing/reconstructing roadways or take any other action relative thereto.

Submitted: Town Administrator

#### **ARTICLE 10. ESTABLISH A STREET IMPROVEMENT PROGRAM**

Upon motion of David Ross, it was voted to pass over this article.

Timothy McInerney, Town Administrator gave a brief statement on the importance of addressing the need for a Street Improvement Program at a future meeting and the funding for same.

The Moderator declared the motion carried.

#### **ARTICLE 11. CONTRACTS TO PROCURE ENERGY MANAGEMENT SERVICES**

To see if the Town will vote to authorize the Board of Selectmen pursuant to Massachusetts General Law Chapter 25A, Section 11C or 11I and upon terms (including energy cost savings guarantees) acceptable to the Board of Selectmen and to enter into one or more contracts to procure energy management services for Town buildings, or take any action related thereto.

Submitted by: Town Administrator

#### **ARTICLE 11. CONTRACTS TO PROCURE ENERGY MANAGEMENT SERVICES**

Upon motion of John Carlson, it was voted to pass over this article.

The Moderator declared the motion carried.

**ARTICLE 12. \$10/HALF DAY; \$20/WHOLE DAY ATTENDANCE AT HEARINGS OR MEETINGS – BOARD MEMBERS**

To see if the Town will vote that any persons, except full-time employees of the Town who are being paid a salary or hourly compensation and anyone else collecting from the Town an hourly rate at the time of attendance, all as determined by the Town of Grafton personnel policies, who have been authorized by a vote of the multiple member body so requesting their presence, who is subsequently approved by the Board of Selectmen to attend any meeting or hearing in the interest of the Town, to be paid out of the budget of the multiple member body so requesting their presence at the rate of not less than Ten Dollars (\$10) for half day and not more than Twenty Dollars (\$20) for a whole day of attendance plus expenses for such attendance, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 12. \$10/HALF DAY; \$20/WHOLE DAY ATTENDANCE AT HEARINGS OR MEETINGS – BOARD MEMBERS**

Upon motion of John Dowling, it was voted that any persons, except full-time employees of the Town who are being paid a salary or hourly compensation and anyone else collecting from the Town an hourly rate at the time of attendance, all as determined by the Town of Grafton personnel policies, who have been authorized by a vote of the multiple member body so requesting their presence, who is subsequently approved by the Board of Selectmen to attend any meeting or hearing in the interest of the Town, to be paid out of the budget of the multiple member body so requesting their presence at the rate of not less than Ten Dollars (\$10) for half day and not more than Twenty Dollars (\$20) for a whole day of attendance plus expenses for such attendance.

The Moderator declared the motion carried.

**ARTICLE 13. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS**

To see if the Town will vote to authorize the Board of Selectmen to accept, and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction or improvements of public roads, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 13. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS**

Upon motion of Brook Padgett, it was voted to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction, or improvements of public roads.

The Moderator declared the motion carried.

**ARTICLE 14. FIRE DEPARTMENT INSURANCE SUPPLEMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of One Thousand Dollars (\$1,000), or any other sum, to the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987 Special Town Meeting, or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 14. FIRE DEPARTMENT INSURANCE SUPPLEMENT**

Upon motion of Peter Adams, it was voted to transfer \$1,000 from Free Cash to Account #1-800-6220-5861 Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting.

The Moderator declared the motion carried.

**ARTICLE 15. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY**

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2011, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 15. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY**

Upon motion of Peter Adams, it was voted to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2011, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, and amendments thereto.

The Moderator declared the motion carried by the required two-thirds vote.

## **ARTICLE 16. SALE OF SURPLUS EQUIPMENT**

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Article 4, Section 9 of the Town By-Laws, to sell under such terms and conditions deemed appropriate, surplus equipment and vehicles no longer needed by the Department of Public Works, Police Department, Fire Department, Sewer Department, Recreation Commission and School Department, or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 16. SALE OF SURPLUS EQUIPMENT**

Upon motion of David Ross, it was voted to pass over this article.

The Moderator declared the motion carried.

## **ARTICLE 17. TOWN COMMON REPAIRS AND MAINTENANCE**

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of Two Thousand Seven Hundred Dollars (\$2,700) to a continuing appropriation account entitled, Town Common Repairs and Maintenance, to be expended by the Parks and Cemetery Department, or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 17. TOWN COMMON REPAIRS AND MAINTENANCE**

Upon motion of John Dowling, it was voted to transfer \$2,700 from Free Cash to a continuing appropriation account entitled "Town Common Repairs and Maintenance" to be expended by the Parks and Cemetery Department.

The Moderator declared the motion carried.

## **ARTICLE 18. UNEMPLOYMENT COMPENSATION**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 18. UNEMPLOYMENT COMPENSATION**

Upon motion of John Carlson, it was voted to raise and appropriate \$80,000 to Account #84-145-623 "Unemployment Compensation" for the purposes of paying Unemployment Compensation expenses of the Town.

The Moderator declared the motion carried.

## **ARTICLE 19. ONE GRAFTON COMMON**

To see if the Town will reauthorize the Town Accountant to continue the revolving account entitled "One Grafton Common" pursuant to Massachusetts General Laws, Chapter 44, Section 53E½ for the purposes of receiving rents from the Old Town Hall at One Grafton Common and to expend the same for the maintenance and upkeep of the building under the supervision of the Town Administrator and that expenditures from same shall not exceed Two Hundred Thousand Dollars (\$200,000) or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 19. ONE GRAFTON COMMON**

Upon motion of Brook Padgett, it was voted reauthorize the Town Accountant to continue the revolving account pursuant to General Laws, Chapter 44, Section 53E½ entitled "One Grafton Common" for the purposes of receiving rents from the Old Town Hall at One Grafton Common and to expend the same for the maintenance and upkeep of the building under the supervision of the Town Administrator and that expenditures from same shall not exceed \$200,000.

The Moderator declared the motion carried.

## **ARTICLE 20. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – STAFF DEVELOPMENT**

To see if the Town will vote to reauthorize the Town Accountant to continue the School Department revolving account entitled Staff Development pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, for the purposes of receiving payments from outside sources for cooperative



training workshops and to be used to pay all expenses related to said workshops including but not limited to consultant, material supply, and meal expenses with a limit of this account to be no more than Ten Thousand Dollars (\$10,000), or to take any other action relative thereto.

Submitted by: School Committee

#### **ARTICLE 20. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – STAFF DEVELOPMENT**

Upon motion of Kathy Halloran, 14 South Street, it was voted to reauthorize the Town Accountant to continue the School Department revolving account pursuant to General Laws, Chapter 44, Section 53E½ entitled “Staff Development” for the purposes of receiving payments from outside sources for cooperative training workshops and to be used with the authorization of the Superintendent of Schools to pay all expenses related to said workshops including but not limited to consultant, material supply, and meal expenses with a limit of this account to be no more than \$10,000.

The Moderator declared the motion carried.

#### **ARTICLE 21. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – EARLY CHILDHOOD**

To see if the Town will vote to reauthorize the Town Accountant to continue the School Department revolving account entitled Early Childhood pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments for tuition and to be used to pay expenses related to early childhood programs, including but not limited to personnel costs, materials, books, and supplies with a Ninety Thousand Dollar (\$90,000) limit that may be spent from such account in the ensuing fiscal year, or to take any other action relative thereto.

Submitted by: School Committee

#### **ARTICLE 21. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – EARLY CHILDHOOD**

Upon motion of Kathy Halloran, it was voted to reauthorize the Town Accountant to continue the School Department revolving account pursuant to General Laws Chapter 44, Section 53E½ entitled “Early Childhood” for the purposes of receiving payments for tuition and to be used with the authorization of the Superintendent of Schools to pay expenses related to early childhood programs, including but not limited to personnel costs, materials, books, and supplies with a \$90,000 limit that may be spent from such account in the ensuing fiscal year.

The Moderator declared the motion carried.

#### **ARTICLE 22. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – OUT-OF-DISTRICT STUDENT TRANSPORTATION**

To see if the Town will vote to reauthorize the Town Accountant to continue the School Department revolving account entitled Out-of-District Student Transportation, pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments for out-of-district student transportation, with a Thirty Thousand Dollar (\$30,000) limit or any other sum, said funds to be expended by the School Committee, or to take any other action relative thereto.

Submitted by: School Committee

#### **ARTICLE 22. SCHOOL DEPARTMENT – REVOLVING ACCOUNT – OUT-OF-DISTRICT STUDENT TRANSPORTATION**

Upon motion of Kathy Halloran, it was voted to reauthorize the Town Accountant to continue the School Department revolving account pursuant to General Laws Chapter 44, Section 53E½ entitled “Out-of-District Student Transportation” for the purposes of receiving payments for out-of-district student transportation and expended for the same, with a \$30,000 limit, said funds to be expended by the School Committee.

The Moderator declared the motion carried.

#### **ARTICLE 23. CONSERVATION COMMISSION – REVOLVING ACCOUNT – FILING FEES**

To see if the Town will vote to reauthorize the Town Accountant to continue the revolving account entitled Conservation Revolving Fund pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of administering the filing fee provision of the Wetlands Protection By-Law, and further that the Conservation Commission may expend same without appropriation for expenses reasonably related to its duties and responsibilities as provided therein and that expenditure from same shall not exceed Twenty-five Thousand Dollars (\$25,000) in the fiscal year, or to take any other action relative thereto.

Submitted by: Conservation Commission

#### **ARTICLE 23. CONSERVATION COMMISSION – REVOLVING ACCOUNT – FILING FEES**

Upon motion of David Ross, it was voted to reauthorize the Town Accountant to continue the revolving account pursuant to General Laws Chapter 44, Section 53E½ entitled “Conservation Revolving Fund” for the purposes of administering the filing fee provision of the Wetlands Protection By-Law, and further that the Conservation Commission may



expend same without appropriation for expenses reasonably related to its duties and responsibilities as provided therein and that expenditure from same shall not exceed \$25,000 in the fiscal year.

The Moderator declared the motion carried.

#### **ARTICLE 24. FIRE DEPARTMENT REVOLVING FUND – FIRE SPRINKLER SYSTEM REVIEW**

To see if the Town will vote to reauthorize the Town Accountant to continue the revolving fund entitled Fire Sprinkler System Review pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purpose of receiving outside payments for fire sprinkler system review with a Ten Thousand Dollar (\$10,000) limit, or any other sum said funds to be expended by the Grafton Fire Department, or to take any other action relative thereto.

Submitted by: Fire Department

#### **ARTICLE 24. FIRE DEPARTMENT REVOLVING FUND – FIRE SPRINKLER SYSTEM REVIEW**

Upon motion of Peter Adams, it was voted to reauthorize the Town Accountant to continue the revolving fund pursuant to General Laws Chapter 44, Section 53E½ entitled “Fire Sprinkler System Review” for the purpose of receiving outside payments for fire sprinkler system review and expended for the same purposes with a \$10,000 limit, or any other sum said funds to be expended by the Grafton Fire Department.

The Moderator declared the motion carried.

#### **ARTICLE 25. BOARD OF HEALTH REVOLVING ACCOUNT – MEDICARE REIMBURSEMENT**

To see if the Town will vote to reauthorize the Town Accountant to continue the Board of Health revolving account entitled Vaccine Administration Reimbursement pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments from Medicare Part 855B and other third party providers for the distribution of influenza and pneumococcal vaccines with a Three Thousand Dollar (\$3,000) limit that may be spent from such account for immunization administration in the ensuing fiscal year, or to take any other action relative thereto.

Submitted by: Board of Health

#### **ARTICLE 25. BOARD OF HEALTH REVOLVING ACCOUNT – MEDICARE REIMBURSEMENT**

Upon motion of Ernest Peters, 18 Second Street, it was voted to reauthorize the Town Accountant to continue the

Board of Health revolving account pursuant to General Laws Chapter 44, Section 53E½ entitled “Vaccine Administration Reimbursement” for the purposes of receiving payments from Medicare Part 855B and other third party providers for the distribution of influenza and pneumococcal and other vaccines with a \$3,000 limit that may be spent from such account for immunization administration in the ensuing fiscal year as determined by the Board of Health.

The Moderator declared the motion carried.

#### **ARTICLE 26. COUNCIL ON AGING REVOLVING FUND – ELDER BUS TRANSPORTATION**

To see if the Town will vote to reauthorize the Town Accountant to continue the Council on Aging revolving fund pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving outside payments for elder bus transportation with a limit that may be spent from such account in the ensuing year of Thirty-five Thousand Dollars (\$35,000), sum said funds to be expended by the Council on Aging, or to take any other action relative thereto.

Submitted by: Council on Aging

#### **ARTICLE 26. COUNCIL ON AGING REVOLVING FUND – ELDER BUS TRANSPORTATION**

Upon motion of Peter Adams it was voted to reauthorize the Town Accountant to continue the Council on Aging revolving fund pursuant to General Laws Chapter 44, Section 53E ½ entitled “Elder Bus Transportation” for the purposes of receiving outside payments for elder bus transportation with a limit that may be spent from such account in the ensuing year of \$35,000 for elder transportation services to be expended by the Council on Aging.

The Moderator declared the motion carried.

#### **ARTICLE 27. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA**

To see if the Town will vote to authorize the Board of Selectmen to request funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2011 through June 30, 2012, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 27. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA**

Upon motion of David Ross, it was voted to authorize the Board of Selectmen to request funding of transportation serv-

ices from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2011 through June 30, 2012.

The Moderator declared the motion carried.

#### **ARTICLE 28. FUNDING FOR FOLLETTE STREET WELL**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for testing and MADEP Compliance Fees of the Follette Street well, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 28. FUNDING FOR FOLLETTE STREET WELL**

Upon motion of Peter Adams, it was voted to transfer a sum of \$31,000 from Free Cash for testing and MADEP Compliance Fees of the Follette Street well.

The Moderator declared the motion carried.

#### **ARTICLE 29. LONG RANGE SIDEWALK**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money to the Long Range Sidewalk Account, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 29. LONG RANGE SIDEWALK**

Upon motion of David Ross, it was voted to transfer \$10,000 from Free Cash to Account #1-800-6420-5865 Long Range Sidewalk Account.

Mr. Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 29 for \$10,000.

The Moderator declared the motion carried.

#### **ARTICLE 30. LONG RANGE DRAINAGE**

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds to the Long Range Drainage Account, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 30. LONG RANGE DRAINAGE**

Upon motion of John Dowling, it was voted to transfer \$10,000 from Free Cash to Account #1-800-640-5863 Long Range Drainage Account.

Mr. Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 30 for the amount of \$10,000.

The Moderator declared the motion carried.

#### **ARTICLE 31. TRANSPORTATION BOND BILL**

To see if the Town will vote to appropriate as an available source a sum of money for State-Aid Highway purposes as requested by the Board of Selectmen to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 31. TRANSPORTATION BOND BILL**

Upon motion of Brook Padgett, it was voted to appropriate \$507,283 for State-Aid Highway purposes as requested by the Board of Selectmen to be reimbursed from the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above.

The Moderator declared the motion carried.

#### **ARTICLE 32. EXPANSION OF GRAFTON PUBLIC LIBRARY**

To see if the Town will vote to approve the preliminary design for renovation and expansion of the Grafton Public Library, or take any other action relative thereto.

Submitted by: Board of Library Trustees

#### **ARTICLE 32. EXPANSION OF GRAFTON PUBLIC LIBRARY**

Upon motion of Judith Meichelbeck, 44 Fay Mountain Road, it was voted to approve the preliminary design for renovation and expansion of the Grafton Public Library.

A short presentation was given by Henry Poler, 55 Merriam Road, member of the Board of Library Trustees. Stuart

Roberts of the architectural firm of Johnson Roberts gave a presentation.

Andrew Deschenes, 13 Meadowbrook Road outlined the financial breakdown for the project as planned.

The Moderator declared the motion carried.

**ARTICLE 33. RESCIND BORROWING AUTHORIZATION – PERREAULT PROPERTY**

To see if the Town will vote to rescind the \$800,000 borrowing authorization approved under Article 1 of the Special Town Meeting held on April 10, 2006 for purchase of land located behind the Grafton Public Library at #4 and #6 Upton Street and vote to transfer the additional \$600,000 appropriated under said Article to the Land Sale Capital Fund for potential future capital expenditures as authorized by Massachusetts General Law Chapter 44, Section 63, or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 33. RESCIND BORROWING AUTHORIZATION – PERREAULT PROPERTY**

Upon motion of Brook Padgett, it was voted to pass over this article.

The Moderator declared the motion carried.

**ARTICLE 34. FIRE HYDRANTS– GRAFTON WATER DISTRICT**

To see if the Town will vote to accept the following hydrants from the Grafton Water District and to raise and appropriate or transfer from available funds in the Treasury the sum of Four Thousand Fifty Dollars (\$4,050) for maintenance:

#417	#10 Seaver Farm Lane	#418	#2 Blackstone Lane
#419	#17 Blackstone Lane	#420#26	Seaver Farm Lane
#421	#38 Seaver Farm Lane	#422	#11 Chipper Drive
#423	#8 Chipper Drive	#424	#12 Pratt Street
#425	#29 Pratt Street	#426	#29 Pratt Street
#427	#9 Eagle Rock Terrace	#624	#126 North Street
#625	#131 North Street	#626	#150 North Street
#629	#10 Kay Street	#622	#23 Kay Circle
#623	End of Martin Drive	#627	#23 Amherst Street
#516 through #524 All of Magnolia Lane (9 hydrants)			

or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 34. FIRE HYDRANTS – GRAFTON WATER DISTRICT**

Upon motion of Peter Adams, it was voted to accept hydrants from the Grafton Water District and to raise and appropriate Four Thousand Fifty Dollars (\$4,050) for maintenance as printed in the warrant of this article.

The Moderator declared the motion carried.

**ARTICLE 35. CPC - OPERATING BUDGET**

To see if the Town will vote to authorize the use of Ten Thousand Dollars (\$10,000) from the fiscal year 2012 Community Preservation revenues for the purpose of funding the operating budget of the Community Preservation Committee (CPC), or to take any other action relative thereto.

Submitted by: Community Preservation Committee

**ARTICLE 35. COMMUNITY PRESERVATION COMMITTEE – OPERATING BUDGET**

Upon motion of John Stephens, 17 Millbury Street, it was voted to appropriate \$10,000 from FY12 Community Preservation Fund revenues for the purpose of funding the operating budget of the Community Preservation Committee.

David Libbey advised that the Finance Committee has reconsidered and now supports passage of Article 35 in the amount of \$10,000.00

The Moderator declared the motion carried.

**ARTICLE 36. CPC - PELL FARM BOND PAYMENT**

To see if the Town will vote to appropriate the sum of Ninety-eight Thousand Twenty-five Dollars (\$98,025) from fiscal year 2012 Community Preservation revenues for the purpose of making the third year principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

**ARTICLE 36. COMMUNITY PRESERVATION COMMITTEE – PELL FARM BOND PAYMENT**

Upon motion of Ken Holberger, 47 Old Upton Road, it was voted to appropriate \$98,025 from FY12 Community Preservation Fund revenues for the purpose of making the second year interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property.

The Moderator declared the motion carried.

## **ARTICLE 37. CPC – AFFORDABLE HOUSING TRUST**

To see if the Town will vote to transfer Thirty-eight Thousand Three Hundred Sixteen Dollars (\$38,316) from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust such funds to be used in accordance with the CPA guidelines for community housing, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 37. CPC – AFFORDABLE HOUSING TRUST**

Upon motion of Ken Holberger, it was voted to transfer \$38,316 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, such funds to be used in accordance with the CPA guidelines for community housing.

The Moderator declared the motion carried.

## **ARTICLE 38. CPC – RECREATION**

To see if the Town will vote to appropriate Seven Thousand Five Hundred Dollars (\$7,500) from the fund balance for CPA purposes for the purpose of creating a sign to indicate Riverview Park and for the purchase of a storage facility for the field to house sporting equipment as requested by the Recreation commission with such funds to be expended by June 30, 2013, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 38. CPC – RECREATION**

Upon motion of Jennifer Thomas, 67 Upton Street, it was voted to appropriate \$7,500 from the fund balance for CPA purposes for the purpose of creating a sign to indicate Riverview Park and for the purchase of a storage facility for the field to house sporting equipment as requested by the Recreation Commission with such funds to be expended by June 30, 2013.

The Moderator declared the motion carried.

## **ARTICLE 39. CPC – LIBRARY**

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2011 for the previously approved One Hundred and Seventy-two Thousand Dollars (\$172,000) in Community Preservation Act funds for the Grafton Public Library

Handicap Accessibility Project with such funds as previously authorized now to be expended before June 30, 2013, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 39. CPC – LIBRARY**

Upon motion of Jennifer Thomas, it was voted to extend the sunset provision, set to expire June 30, 2011 for the previously approved \$172,000 in Community Preservation Act funds for the Grafton Public Library Handicap Accessibility Project with such funds as previously authorized now to be expended before June 30, 2013.

The Moderator declared the motion carried.

## **ARTICLE 40. CPC – SOUTH GRAFTON COMMUNITY HOUSE**

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2011 for the previously approved Fifty-one Thousand Seven Hundred Dollars (\$51,700) in Community Preservation Act funds for the South Grafton Community House interior historical restoration work with such funds as previously authorized now to be expended before June 30, 2013, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 40. CPC – SOUTH GRAFTON COMMUNITY HOUSE**

Upon motion of Paul Scarlett, 47 Carroll Road, it was voted to extend the sunset provision, set to expire June 30, 2011, for the previously approved \$51,700 in the Community Preservation Act funds for the South Grafton Community House interior historical restoration work with such funds as previously authorized now to be expended before June 30, 2013.

The Moderator declared the motion carried.

## **ARTICLE 41. CPC – ONE GRAFTON COMMON**

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2011 for the previously approved Nine Thousand Eight Hundred Dollars (\$9,800) in Community Preservation Act funds for the completion of design plans and construction specifications for the historical restoration of the exterior of the Grafton Town House with such funds as previously authorized now to be expended before June 30, 2013, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 41. CPC – ONE GRAFTON COMMON**

Upon motion of Paul Scarlett, it was voted to extend the sunset provision, set to expire on June 30, 2011 for the previously approved \$9,800 in Community Preservation Act funds for the completion of the design plans and construction specifications for the historical restoration of the exterior of the Grafton Town House with such funds as previously authorized now to be expended before June 30, 2013.

The Moderator declared the motion carried.

#### **ARTICLE 42. CONSULTING SERVICES – NPDES PERMIT PROGRAM**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for consulting services to comply with the new Phase II NPDES Permit Program, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 42. CONSULTING SERVICES – NPDES PERMIT PROGRAM**

Upon motion of Brian Szczurko, 21 Oak Street, it was voted to transfer \$20,000 from free cash for consulting services to comply with the new Phase II NPDES Permit Program. The Moderator declared the motion carried.

#### **ARTICLE 43. DRAINAGE EASEMENT – POTTER HILL ROAD**

To see if the Town will vote to accept a total of three drainage easements on land of Therese H. & Harry E. Meserve, located on 11 and 13 Potter Hill Road in the Town of Grafton, County of Worcester, Commonwealth of Massachusetts and shown on an Easement Plan drawn by Jarvis Land Survey, Inc., dated February 4, 2011, said easements contain a total of 8,978 square feet, more or less, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 43. DRAINAGE EASEMENT – POTTER HILL ROAD**

Upon motion of Brian Szczurko, it was voted to accept a total of three drainage easements on land of Therese H. & Harry E. Meserve, located on 11 and 13 Potter Hill Road in the Town of Grafton, County of Worcester, Commonwealth of Massachusetts and shown on an Easement Plan drawn by Jarvis Land Survey, Inc. dated February 4, 2011, said easements contain a total of 8,978 square feet, more or less.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 44. MASSACHUSETTS GENERAL LAW CHAPTER 59, SECTION 5, CLAUSE 56**

To see if the Town will vote to accept Massachusetts General Law Chapter 59, Section 5, Clause 56, which would exempt up to 100 percent of the real and personal and property taxes assessed to Massachusetts national guardsmen and reservists for any fiscal year they are deployed overseas, to be effective beginning in fiscal year 2012, or to take any other action relative thereto.

This clause expires two years after acceptance.

Submitted by: Board of Assessors

#### **ARTICLE 44. MASSACHUSETTS GENERAL LAW CHAPTER 59, SECTION 5, CLAUSE 56**

Upon motion of Jennifer O'Neil, it was voted to accept M.G.L. Chapter 59, Section 5, Clause 56, which would exempt up to 100% of the real and personal and property taxes assessed to Massachusetts national guardsmen and reservists for any fiscal year they are deployed overseas, to be effective beginning fiscal year 2012 and to expire on June 30, 2013 unless extended by vote of the Town.

The Moderator declared the motion carried.

#### **ARTICLE 45. OPEN BURNING PERMIT FEES**

To see if the Town will vote to amend the Town By-Law Article 31, entitled Open Burning, Section 2, to increase the open burning fee from \$5.00 to \$25.00, or to take any other action relative thereto.

Submitted by: Fire Department

#### **ARTICLE 45. OPEN BURNING PERMIT FEES**

Upon motion of Peter Adams, it was voted to pass over this article.

The Moderator declared the motion carried.

#### **ARTICLE 46. HAZARDOUS WASTE MATERIALS AND WASTE RECOVERY BY-LAW**

To see if the Town will vote to create a new Town By-Law Article 39, entitled Hazardous Waste Materials and Waste Recovery, as follows:



A. Any individual, corporation, or organization which, whether deliberately or accidentally, releases, or causes a release or threat of release of, any hazardous material or hazardous waste as defined in Massachusetts General Law Chapter 21 C, D, or E, upon public or private property within the boundaries of the Town of Grafton, shall be liable to the Town for any and all response costs directly incurred by the Town as a result of said release or threat of release including but not limited to, the following:

1. The cost of complete cleanup and disposal of the material released or contaminated by the release, and all costs incurred by the Town as a result of remediation required due to the release or threat of release, including all costs incurred or authorized by any officer or the Town having jurisdiction over such matters.
2. Replacement or cost of replacement of any reusable equipment and/or material damaged due to the incident.
3. Replacement or cost of replacement of any disposable equipment and/or materials used during the incident.
4. Reimbursement of any funds expended by the Town for food and/or shelter upon determination by the Town that expenditures are necessary due to a threat to public health and safety as a result of the release or threat of release.
5. Reimbursement of any funds expended by the Town for evacuation and/or relocation upon determination by the Town that such expenditures are necessary due to a threat to public health and safety as a result of the release or threat of release.
6. Reimbursement of any funds expended by the Town for overtime expenditures incurred by the Town as a result of the release or threat of release.

B. The following are excluded (as defined in Massachusetts General Law Chapter 21E):

1. Emissions from exhaust of an engine.
2. Normal application of fertilizer and application of pesticides consistent with their labeling.

C. Failure by any individual, corporation, or organization responsible for any costs incurred by the Town pursuant to Section A to reimburse the Town for said costs within thirty (30) days of demand shall entitle the Town to bring an action in any court of competent jurisdiction to recover said costs.

or to take any other action relative thereto.

Submitted by: Raymond Mead

#### **ARTICLE 46. HAZARDOUS WASTE MATERIALS AND WASTE RECOVERY BY-LAW**

Motion was made by Nicholas Child, 37 North Main Street, to create a new Town By-Law Article 39, entitled Hazardous Waste Materials and Waste Recovery, as follows:

A. Any individual, corporation, or organization which, whether deliberately or accidentally, releases, or causes a release or threat of release of, any hazardous material or hazardous waste as defined in Massachusetts General Law Chapter 21 C, D, or E, upon public or private property within the boundaries of the Town of Grafton, shall be liable to the Town for any and all response costs directly incurred by the Town as a result of said release or threat of release including but not limited to, the following:

1. The cost of complete cleanup and disposal of the material released or contaminated by the release, and all costs incurred by the Town as a result of remediation required due to the release or threat of release, including all costs incurred or authorized by any officer or the Town having jurisdiction over such matters.
2. Replacement or cost of replacement of any reusable equipment and/or material damaged due to the incident.
3. Replacement or cost of replacement of any disposable equipment and/or materials used during the incident.
4. Reimbursement of any funds expended by the Town for food and/or shelter upon determination by the Town that expenditures are necessary due to a threat to public health and safety as a result of the release or threat of release.
5. Reimbursement of any funds expended by the Town for evacuation and/or relocation upon determination by the Town that such expenditures are necessary due to a threat to public health and safety as a result of the release or threat of release.
6. Reimbursement of any funds expended by the Town for overtime expenditures incurred by the Town as a result of the release or threat of release.

B. The following are excluded (as defined in Massachusetts General Law Chapter 21E):

1. Emissions from exhaust of an engine.
2. Normal application of fertilizer and application of pesticides consistent with their labeling.

C. Failure by any individual, corporation, or organization responsible for any costs incurred by the Town pursuant to Section A to reimburse the Town for said costs within thirty (30) days of demand shall entitle the Town to bring an action in any court of competent jurisdiction to recover said costs.

The Moderator declared the motion defeated.

#### **ARTICLE 47. REVOLVING ACCOUNT – EMERGENCY SERVICES**

To see if the Town will vote to authorize the Town Accountant to establish a revolving account pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, entitled “Emergency Services”, for the purposes of receiving annual payments from Tufts University pursuant to the BDL agree-



ment with the Town of Grafton to support the Town's Emergency Services Department. Funds to be spent under the direction of the Board of Fire Engineers, Chief of Police, and the Emergency Management Director, or to take any other action relative thereto.

Submitted by: Raymond Mead

#### **ARTICLE 47. REVOLVING ACCOUNT – EMERGENCY SERVICES**

Upon motion of David Ross, it was voted to pass over this article.

The Moderator declared the motion carried.

#### **ARTICLE 48. AMEND ZONING BY-LAW - FLOOD PLAIN DISTRICT**

To see if the Town will vote to amend Section 6 – Flood Plain Districts to reflect the most recent Flood Insurance Rate Maps (FIRM) issued for the Town of Grafton by the Federal Emergency Management Agency (FEMA) with the following:

**Section 6.2:** Remove the first paragraph and substitute in its place the following:

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Grafton designated as Zones A and AE, on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRM that are wholly or partially within the Town of Grafton are panel numbers 25027C0639E, 25027C0643E, 25027C0826E, 25027C0827E, 25027C0828E, 25027C0829E, 25027C0831E, 25027C0832E, 25027C0833E, 25027C0834E, 25027C0836E, 25027C0837E, 25027C0841E and 25027C0842E dated July 4, 2011. The exact boundaries of the Flood plain District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk and the Planning Department.

**Section 6.3:** Remove the first paragraph and substitute in its place the following:

The Floodplain District is established as an overlay district to all other districts. All development in the district, in-

cluding structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:

- Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes");
- Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);
- Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced State regulations may only be granted in accordance with the required variance procedures of these state regulations, or to take any other action relative thereto.

Submitted by: Planning Board

#### **ARTICLE 48. AMEND ZONING BY-LAW - FLOOD PLAIN DISTRICT**

Upon motion of Steve Qualey, 147 Worcester Street, it was voted to amend Section 6 – Flood Plain Districts to reflect the most recent Flood Insurance Rate Maps (FIRM) issued for the Town of Grafton by the Federal Emergency Management Agency (FEMA) as printed in the Town Meeting Warrant.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 49. ESTABLISH A STANDING BUILDING COMMITTEE**

To see if the Town will vote to establish a Standing Building Committee, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 49. ESTABLISH A STANDING BUILDING COMMITTEE**

Motion was made by Brook Padgett that town meeting establish a Standing Building Committee as follows:

CHARGE for STANDING BUILDING COMMITTEE

**PURPOSE:** To establish a standing committee that is charged with the oversight of all municipal and school building projects. Projects will include the building of new structures and renovation of and additions to existing Town-owned buildings. A single standing committee will enable a comprehensive approach to be taken in such projects and improve the efficiency thereof.

**SECTION 1.** The Committee shall consist of nine members and be appointed as follows: three members by the Board of Selectman; three members by the Town Moderator; and three members by the School Committee. All committee members shall serve terms of three years so arranged that the term of a member from each appointing authority shall expire each year. The Committee shall report to Town Meeting.

**SECTION 2.** The Committee shall oversee any future municipal, school and/or town owned building projects such as renovations, additions and new construction. The Committee may be asked to outline and consider the actual need, location, relevant impacts, and costs of such changes and/or additions to town owned buildings.

**SECTION 3.** The Committee shall be charged with determining uses for vacant public facilities through outreach and research, considering costs associated with maintaining a vacant facility and any value in selling or leasing, and considering the Town's need for expansion.

The Moderator declared the motion defeated.

#### **ARTICLE 50. STREET ACCEPTANCE – AVALON WAY**

To see if the Town will vote to accept the roadway and associated utilities and easements known as Avalon Way in the Hill View Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town of Grafton, or to take any other action relative thereto.

Submitted by: Citizen Petition

#### **ARTICLE 50. STREET ACCEPTANCE – AVALON WAY**

Upon motion of David Ross, it was voted to accept the roadway and associated utilities and easements known as Avalon Way in the Hill View Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town of Grafton.

Mr. Ross read the Report of the Board of Selectmen.

The Moderator declared the motion carried.

#### **ARTICLE 51. STREET ACCEPTANCE – CORTLAND MANOR**

To see if the Town will vote to accept as public ways the streets known as Cortland Way, Cider Mill Lane, Autumn Harvest Court, and White Birch Lane and associated utilities and easements in the Cortland Manor subdivision, as laid out by the Board of Selectmen, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by gift, easements and appurtenant rights in and for said ways for the purposes for which public ways are used in the Town, as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto

Submitted by: Citizen Petition

#### **ARTICLE 51. STREET ACCEPTANCE – CORTLAND MANOR**

Upon motion of David Ross, it was voted to accept as public ways the streets known as Cortland Way, Cider Mill Lane, Autumn Harvest Court, and White Birch Lane and associated utilities and easements in the Cortland Manor subdivision, as laid out by the Board of Selectmen, and further authorize the Board of Selectmen, in the name and behalf of the Town, to acquire by gift, easements and appurtenant rights in and for said ways for the purposes for which public ways are used in the Town, as petitioned for by more than ten (10) registered voters of the Town.

Mr. Ross read the Report of the Board of Selectmen.

The Moderator declared the motion carried.

#### **ARTICLE 52. STREET ACCEPTANCE – GLENWOOD LANE**

To see if the Town will vote to accept the roadways and associated utilities and easements known as Glenwood Lane located in Glenwood Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto.

Submitted by: Citizen Petition

#### **ARTICLE 52. STREET ACCEPTANCE – GLENWOOD LANE**

Upon motion of John Dowling, it was voted to accept the roadways and associated utilities and easements known as Glenwood Lane located in Glenwood Estates subdivision, as petitioned for by more than ten (10) registered voters of the Town.

Mr. Dowling read the Report of the Board of Selectmen.

The Moderator declared the motion carried.

Motion to adjourn at 10:17.

The Moderator declared the motion carried.

A true copy,  
Attest

Maureen A. Clark, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF GRAFTON**

**SPECIAL TOWN MEETING  
AUGUST 2, 2011**

A Special Town Meeting for the Town of Grafton was held on Tuesday, August 2, 2011 in the Grafton Elementary School Cafetorium, 105 Millbury Street, Grafton, MA at 7:30 p.m.

Upon order of the Moderator Raymond Mead, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present. Chairman of the Board of Selectmen Peter Adams lead the Pledge of Allegiance. Mr. Mead advised all present of the procedures used during Town Meeting and named David Robbins, 92 George Hill Road, as Deputy Moderator.

Town Clerk, Maureen Clark read the return of the warrant.

**ARTICLE 1. SOUTH GRAFTON ELEMENTARY  
SCHOOL – BOILER PROJECT**

To see if the Town will vote to raise and appropriate \$135,424 and transfer \$119,000 from available funds, to be expended under the direction of the Grafton School Committee, for the purpose of replacing the boiler at South Grafton Elementary School, 90 Main Street, South Grafton, MA 01560 with a conventional boiler which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town of Grafton may be eligible for a school Green Repair Project grant from the Massachusetts School Building Authority (“MSBA”).

The Town acknowledges that the MSBA’s Green Repair grant program is a non-entitlement, discretionary program

based on need, as determined by the MSBA, and any project costs the Town of Grafton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town of Grafton may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.89 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Submitted by: School Department

**ARTICLE 1. SOUTH GRAFTON ELEMENTARY  
SCHOOL – BOILER PROJECT**

Upon motion of Kathleen Halloran it was voted that the Town raise and appropriate \$135,424 and transfer \$119,000 from available funds from Article 6 of the May 9, 2011 Annual Town Meeting for the purpose of replacing the boiler at South Grafton Elementary School, 90 Main Street, South Grafton MA 01560 with a conventional boiler, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Grafton School Committee, and to meet said appropriation, that the Town of Grafton acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Grafton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Grafton; provided further that any grant that the Town of Grafton may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.89% of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

The Moderator declared the motion carried.

**ARTICLE 2. GRAFTON HIGH SCHOOL – ROOF  
PROJECT**

To see if the Town will vote to raise and appropriate \$251,414 and transfer \$110,000 from available funds to be expended under the direction of Grafton School Committee, for the purpose of replacing a section of roof at Grafton High School, 24 Providence Road, Grafton, MA 01519, which proposed repair project would materially extend the life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town of Grafton may be eligible for a school Green Repair Project grant from the Massachusetts School Building Authority (“MSBA”).

The Town acknowledges that the MSBA's Green Repair grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Grafton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town of Grafton may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.89 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

Submitted by: School Department

## **ARTICLE 2. GRAFTON HIGH SCHOOL – ROOF PROJECT**

Upon motion of Kathleen Halloran it was voted that the Town raise and appropriate \$251,414 and transfer \$110,000 from available funds from Article 6 of the May 9, 2011 Annual Town Meeting, for the purpose of replacing a section of roof at Grafton High School, 24 Providence Road, Grafton MA 01519, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Grafton School Committee, and to meet said appropriation, that the Town of Grafton acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Grafton incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Grafton; provided further that any grant that the Town of Grafton may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.89% of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA.

The Moderator declared the motion carried.

## **ARTICLE 3. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

To see if the Town will vote to raise and appropriate the sum of Sixty-nine Thousand Fifty-five Dollars (\$69,055), or any other sum, to fund the principal and interest costs for FY12 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District Committee

## **ARTICLE 3. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

Upon motion of David Ross it was voted to raise and appropriate \$44,747.45 and transfer \$24,307.55 from the Blackstone Valley Stabilization Fund to fund the principal and interest costs for FY12 incurred by the Blackstone Valley Regional Vocational School District for its capital expansion project.

The Moderator declared the motion carried by the required two-thirds vote.

Motion to adjourn at 7:40 p.m.

The Moderator declared the motion carried.

A true copy,  
Attest:

Maureen A. Clark, Town Clerk

## **COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON**

### **SEMI - ANNUAL TOWN MEETING OCTOBER 17, 2011**

The Semi-Annual Town Meeting for the Town of Grafton was held on Monday, October 17, 2011 in the John F. Kennedy Memorial Auditorium of the Grafton Memorial Senior High School, 30 Providence Road, Grafton, MA.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator called the meeting to order at 7:30 pm. Chairman of the Board of Selectmen Peter Adams led in the Pledge of Allegiance. Mr. Mead pointed out the locations of the emergency exits from the auditorium and advised all present of the procedures used during Town Meeting.

Mr. Mead announced that David Robbins, 92 George Hill Road would be assisting from the gym.

Town Clerk Maureen Clark read the return of the warrant.

## **ARTICLE 1. HEAR REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

To see if the Town will hear any reports of officers, boards

and committees as recognized, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 1. HEAR REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

Upon motion of Peter Adams it was voted that the Town hear any reports of officers, boards and committees as recognized.

The Moderator declared the motion carried.

### **ARTICLE 2. ADJUST FY12 BUDGET**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of adjusting the FY12 Budget and balance line items within certain accounts, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 2. ADJUST FY12 BUDGET**

Upon motion of David Ross it was voted to transfer funds for the purpose of adjusting the FY12 Budget as follows:

1. \$20,298 from the Retirement & Pension Account to the MIS/GIS Account
2. \$15,000 from the Ambulance Services Account to:
  - a. \$12,600 to the MIS/GIS Account
  - b. \$2,400 to the MIS/GIS Salary Account
3. \$14,925.15 from the Town Insurance Account to the MIS/GIS Account
4. \$89,950 from the Group Health Insurance Account to:
  - a. \$14,000 to the Treasurer/Collector Salary Account
  - b. \$24,100 to the Treasurer/Collector Professional & Technical Account
  - c. \$20,050 to the Gasoline Account
  - d. \$800 to the Clerk Salary Account
  - e. \$26,000 to the Police Replacement Equipment Account
  - f. \$5,000 to the Council on Aging Administrative Personnel Account

The Moderator declared the motion carried.

### **ARTICLE 3. PRIOR FISCAL YEAR BILLS**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 3. PRIOR FISCAL YEAR BILLS**

Upon motion of John Dowling it was voted to reappropriate funds a sum of money to \$1,657.93 from Prior Year Invoices, transfer \$1,073.96 from the Group Health Insurance Account and raise \$6,827.27 from Sewer Rates to pay bills incurred in a prior fiscal year as follows:

1. \$38.16 to National Grid for Street Lights
2. \$30.15 to National Grid for Street Lights
3. \$32.74 to National Grid for Street Lights
4. \$209.94 to National Grid for the South Grafton Community House
5. \$1,656.83 to METECH for Sanitation/Recycling
6. \$63.78 to Koopman Lumber for Nelson Memorial Library
7. \$9.96 to Koopman Lumber for Nelson Memorial Library
8. \$415.56 to Graybar for Street Lights
9. \$109.95 to GovConnection Inc. for MIS/GIS
10. \$70.32 to GovConnection Inc. for MIS/GIS
11. \$5,827.27 to National Grid for Sewer Department
12. \$1,000 to A.W. Chesterton for Sewer Department
13. \$94.50 to Adam Rogoff, Attorney at Law for Legal Services

The Moderator declared the motion carried by the required 9/10ths vote.

### **ARTICLE 4. MUNICIPAL CAPITAL STABILIZATION FUND**

To see if the Town of Grafton will vote to raise and appropriate and/or transfer from available funds a sum of money to the Municipal Capital Stabilization Fund Account, or take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 4. MUNICIPAL CAPITAL STABILIZATION FUND**

Upon motion of Brook Padgett it was voted that the Town raise and appropriate the sum of Seventy five Thousand Dollars (\$75,000.00) to the Municipal Capital Stabilization Fund.

The Moderator declared the motion carried by the required 2/3rds vote.

### **ARTICLE 5. GRAFTON PUBLIC LIBRARY EXPANSION**

To see if the Town of Grafton will vote to appropriate a sum of money for the preparation of detailed plans, speci-



cations, bid documents, acquiring any easements, if necessary, and the construction, renovation and expansion of the Grafton Public Library building at 35 Grafton Common, to include remodeling, reconstructing or repairs, equipping and furnishing to said building; including a provision for temporary operating quarters; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to \$11,704,769 under G.L. c.44 S7 (3) and / or (3A) or any other enabling authority; provided that the amount of the authorized borrowing shall be reduced by the amount of any federal or state aid received for the project prior to the issuance of bonds or notes under the vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and further to authorize the Grafton Public Library Planning and Building Committee, appointed pursuant to the vote of the 2011 Annual Town Meeting under Article 6, to oversee said project.

Submitted by: Library Board of Trustees

#### **ARTICLE 5. GRAFTON PUBLIC LIBRARY EXPANSION**

Upon motion of Holly Walton, 36 North Street it was voted that the Town appropriate \$11,704,769 for the preparation of detailed plans, specifications, bid documents, acquiring any easements, if necessary, and the construction, renovation and expansion of the Grafton Public Library building at 35 Grafton Common, to include remodeling, reconstructing or repairs, equipping and furnishing to said building; including a provision for temporary operating quarters; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow up to \$11,704,769 under G.L. c.44 S7 (3) and / or (3A) or any other enabling authority; provided that the amount of the authorized borrowing shall be reduced by the amount of any federal or state aid received for the project prior to the issuance of bonds or notes under the vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½); and further to authorize the Grafton Public Library Planning and Building Committee, appointed pursuant to the vote of the 2011 Annual Town Meeting under Article 6, to oversee said project.

Ms. Walton moved to have a secret ballot vote and more than the necessary 21 voters stood in favor. The Moderator declared that the vote would be by secret ballot. On a ballot vote of 523 Yes and 259 No the Moderator declared the vote carried by the required two-thirds vote.

#### **ARTICLE 6. GRAFTON PUBLIC LIBRARY PLANNING AND BUILDING COMMITTEE**

To see if the Town will vote to form a Grafton Public Library Planning and Building Committee, authorized and directed to oversee to completion the renovation and expansion of the Grafton Public Library, including overseeing, with final approval by the Board of Selectmen, the payment of all charges incurred by the Town in the course of the project, or take any other action relative thereto.

Submitted by: Library Board of Trustees

#### **ARTICLE 6. GRAFTON PUBLIC LIBRARY PLANNING AND BUILDING COMMITTEE**

Upon motion of Holly Walton it was voted that the Town form a Grafton Public Library Planning and Building Committee appointed by the Moderator, authorized and directed to oversee to completion the renovation and expansion of the Grafton Public Library, including overseeing the payment of all charges incurred by the Town in the course of the project, with the final approval of the Board of Selectmen. The composition of the Committee is to be nine members, one member from the Board of Selectmen, one member from the Finance Committee, one member from the Board of Library Trustees, one from the Planning Board, one from the Historic District commission, and four members at large.

The Moderator declared the motion carried.

Michelle Drumm asked that Article 16 be taken out of order and presented at this time. The Moderator so agreed.

#### **ARTICLE 16. WRTA SENIOR VAN FUNDING**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Elder Transportation Revolving Account for the purpose of supporting elder transportation, or to take any other action relative thereto.

Submitted by: Council on Aging

#### **ARTICLE 16. WRTA SENIOR VAN FUNDING**

Upon motion of Michelle Drumm it was voted that the transfer the sum of Six Thousand Dollars (\$6,000.00) from



the Group Health Insurance Account to the Elder Transportation Account for the purpose of supporting elder transportation.

The Moderator declared the motion carried.

## ARTICLE 7. PERSONNEL BY-LAW

To see if the Town will vote to amend Article 20 of the General Bylaws, "Personnel By-Law" as follows:

NOTE:

Language to be removed is ~~struck through~~

Language to be added is *italicized*

### SECTION 4-3. Definitions.

"**Increment**" - The dollar difference between step rates pay ranges.

### SECTION 4-4. New Hires.

- d. **New Hire Salary** - All employees shall be hired at the minimum step range within the grade unless in the opinion of the department head, with the approval of the Town Administrator, prior experience or market conditions warrants hiring at a higher step rate within the grade.

### SECTION 4-13. Sick Leave.

Sick leave shall be granted for the following:

- Personal illness or physical incapacity to such an extent as to be unable to perform the duties of the position.
- ~~Attending to the members of family within the household, whose illness requires the care of the employee, provided that not more than five (5) working days with pay shall be granted to any employee in any fiscal year.~~
- Enforced quarantine when declared by the Board of Health, or other jurisdictional agency, for the period of such quarantine only and not to exceed earned sick leave available.

**SECTION 4-20. Vacation Leave.** Vacation leave is earned in one fiscal year --July 1 to June 30-- of continuous full or part time employment, to be taken once accrued and after probationary period ~~in the following fiscal year.~~ Any regular employee who has successfully completed his six month probationary period shall be entitled to vacation leave with pay according to the following:

#### Length of Service

one (1) year but less than five (5) years  
five (5) years but less than ten (10) years  
ten (10) or more years  
*twenty (20) or more years*

#### Vacation Allowance ~~as of July 1~~

two (2) weeks  
three (3) weeks  
four (4) weeks  
*five (5) weeks*

**SECTION 4-23. Longevity.** ~~Any regular employee who reaches the maximum of the rate range of their classification and is no longer eligible for progression step increases, and has reached 15 years of continuous service from his anniversary date, shall receive, in the following fiscal year and thereafter, a longevity payment equal to five (5) percent of their base pay. Anyone who is hired after January 1, 2010 will not be eligible for this benefit. (T.M. 10/19/09)~~

Submitted by: Town Administrator

## ARTICLE 7. PERSONNEL BY-LAW

Upon motion of John Carlson it was voted that the Town amend Article 20 of the General By-Laws, "Personnel By-Law" as printed in the handout.

The Moderator declared the motion carried.

## ARTICLE 8. FIRE DEPARTMENT RETIREMENT

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds to the Fire Department Retirement Account, or to take any other action relative thereto.

Submitted by: Town Administrator

## ARTICLE 8. FIRE DEPARTMENT RETIREMENT

Upon motion of Peter Adams it was voted that the Town transfer the sum of Two Thousand Dollars (\$2,000.00) from the Group Health Insurance Account to the Fire Department Retirement Account.

The Moderator declared the motion carried.

## ARTICLE 9. FINANCE COMMITTEE BY-LAW

To see if the Town will vote to amend Article 3 of the General By-Laws, "Finance Committee", as follows or take any action relative thereto:

NOTE:

Language to be removed is ~~struck through~~

Language to be added is *italicized*

**SECTION 1.** There shall be a finance committee for the Town, which shall perform the duties set forth in the following sections of this article and be governed by the provisions thereof, along with the provisions of the Grafton Home Rule Charter Article 2 section 2-3 (b) and other relevant sections thereof. Said committee shall consist of nine (9) legal/registered voters of the Town, one from each precinct, and ~~five~~ four members at large, but in no event more than four members from one precinct, which committee shall be appointed as provided in the following section. No Town Officer, as defined in the Town Charter, either elected or appointed shall be eligible to serve on the Finance Committee. (T.M. 10/18/04)

Submitted by: Town Clerk

#### **ARTICLE 9. FINANCE COMMITTEE BY-LAW**

Upon motion of David Ross it was voted that the Town amend Article 3 of the General By-Laws, "Finance Committee", as printed in the warrant.

The Moderator declared the motion carried.

#### **ARTICLE 10. DATE & TIME OF ELECTION**

To see if the Town will vote to amend Article 2 of the General By-Laws "Town Meeting", "Date of Town Meeting and Elections" as follows or take any action relative thereto:

Language to be removed is ~~struck through~~

Language to be added is *italicized*

**SECTION 1.** The annual town election for the election of town officers and for the determination of all other matters to be referred to the voters shall be held the ~~first third Monday~~ *Tuesday* in May of each year.

Submitted by: Town Clerk

#### **ARTICLE 10. DATE & TIME OF ELECTION**

Upon motion of John Dowling it was voted that the Town amend Article 2 of the General By-Laws "Town Meeting", "Date of Town Meeting and Elections" as printed in the warrant.

The Moderator declared the motion carried.

#### **ARTICLE 11. FUND FOR CPA PURPOSES**

To see if the Town will vote to reserve a sum of money from FY2012 Community Preservation Fund revenues for

FY2012 Community Preservation Fund purposes, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 11. FUND FOR CPA PURPOSES**

Upon motion of Ken Holberger it was voted that the Town reserve the sum of \$168,185 from FY2012 Community Preservation Fund revenues for FY2012 Community Preservation Fund purposes.

The Moderator declared the motion carried.

#### **ARTICLE 12. AFFORDABLE HOUSING RESERVE**

To see if the Town will vote to reserve a sum of money from FY2012 Community Preservation Fund revenues for Community Housing, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 12. AFFORDABLE HOUSING RESERVE**

Upon motion of John Stephens it was voted that the Town reserve the sum of \$39,460 from FY2012 Community Preservation Fund revenues for Affordable Housing.

The Moderator declared the motion carried.

#### **ARTICLE 13. OPEN SPACE RESERVE**

To see if the Town will vote to reserve a sum of money from FY2012 Community Preservation Fund revenues for Open Space, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 13. OPEN SPACE RESERVE**

Upon motion of John Stephens it was voted that the Town reserve the sum of \$39,460 from FY2012 Community Preservation Fund revenues for Open Space.

The Moderator declared the motion carried.

#### **ARTICLE 14. HISTORIC PRESERVATION RESERVE**

To see if the Town will vote to reserve a sum of money from FY2012 Community Preservation Fund revenues for Historic Preservation, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 14. HISTORIC PRESERVATION RESERVE**

Upon motion of Jennifer Thomas it was voted that the Town reserve the sum of \$39,460 from FY2012 Community Preservation Fund revenues for Historic Preservation.

The Moderator declared the motion carried.

#### **ARTICLE 15. HASSANAMESIT WOODS MANAGEMENT COMMITTEE – GATE**

To see if the Town will vote to appropriate five thousand dollars (\$5,000) from the fund balance for CPA purposes for the purpose of installing a gate at the entrances to Hassanamesit Woods as requested by the Hassanamesit Woods Management Committee with such funds to be expended by June 30, 2014 or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 15. HASSANAMESIT WOODS MANAGEMENT COMMITTEE – GATE**

Upon motion of Jennifer Thomas it was voted that the Town appropriate Two Thousand dollars (\$2,000) from the Fund Balance for CPA Purposes for the purpose of installing a gate at the entrances to Hassanamesit Woods as requested by the Hassanamesit Woods Management Committee with such funds to be expended by June 30, 2014.

The Moderator declared the motion carried.

#### **ARTICLE 17. GRAFTON COMMON ROADWAY REALIGNMENT**

To see if the Town will vote to raise and appropriate or transfer a sum of Thirteen Thousand Five Hundred Dollars (\$13,500) to construct a 200' (L) X 5' (W) green space and realign sidewalk located in front of 2-8 & 10 Grafton Common to address pedestrian and motor vehicle safety concerns associated with the traffic flow adjustments to the existing Route 140 intersection or to take any other action relative thereto.

Submitted by Grafton Historic District Commission

#### **ARTICLE 17. GRAFTON COMMON ROADWAY REALIGNMENT**

Upon motion of John Morgan it was voted that the Town transfer the sum of Thirteen Thousand Five Hundred Dollars (\$13,500) from the Group Health Insurance Account to Grafton Common Roadway Realignment Account to construct a 200' (L) X 5' (W) green space and realign sidewalk located

in front of 2-8 & 10 Grafton Common to address pedestrian and motor vehicle safety concerns associated with the traffic flow adjustments.

The Moderator declared the motion carried.

#### **ARTICLE 18. ACCEPT ROADWAYS KNOWN AS STONEGATE CIRCLE & FIELDSTONE COURT**

To see if the Town will vote to accept the roadways and associated utilities and easements known as Stonegate Circle and Fieldstone Court as shown on a plan entitled "Road Acceptance Plan of Woods at Stonegate Subdivision" by GRAZ Engineering, LLC dated July 29th, 2011 as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto.

Submitted by: Citizen Petition

#### **ARTICLE 18. ACCEPT ROADWAYS KNOWN AS STONEGATE CIRCLE & FIELDSTONE COURT**

Upon motion of Peter Adams it was voted that the Town accept the roadways and associated utilities and easements known as Stonegate Circle and Fieldstone Court located in the Stonegate subdivision.

Peter Adams read the report of the Board of Selectmen.

The Moderator declared the motion carried.

#### **ARTICLE 19. ACCEPT ROADWAYS KNOWN AS BRIELLE ROAD**

To see if the Town will vote to accept the roadways and associated utilities and easements known as Brielle Road as shown on a plan entitled "Road Acceptance Plan of Brigham Corner Subdivision" by GRAZ Engineering, LLC dated September 12, 2011 as petitioned for by more than ten (10) registered voters of the Town, or to take any other action relative thereto.

Submitted by: Citizen Petition

#### **ARTICLE 19. ACCEPT ROADWAYS KNOWN AS BRIELLE ROAD**

Upon motion of David Ross it was voted that the Town accept the roadways and associated utilities and easements known as Brielle Road located in the Brigham Corner subdivision.

David Ross read the report of the Board of Selectmen.

The Moderator declared the motion carried.

Motion was made and seconded and voted to adjourn the meeting at 10:50 PM

Maureen A. Clark  
Town Clerk

## **SPECIAL LOCAL ELECTION DECEMBER 13, 2011**

### **QUESTION ONE**

Shall the Town of Grafton be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued for constructing, equipping, and furnishing an addition/renovation to the Grafton Public Library located at 35 Grafton Common?

<b>OFFICE</b>	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>TOTAL</b>
<b>Question One</b>					
YES	203	417	537	334	1491
NO	569	684	608	672	2533
<b>TOTALS</b>	<b>772</b>	<b>1101</b>	<b>1145</b>	<b>1006</b>	<b>4024</b>

The question was declared defeated.

## **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Fiscal Year 2011 Annual Report

### **Gateway to Success**

At Valley Tech, students are given every opportunity guiding them toward a bright future and career path. A comprehensively motivated group of individuals comprise our staff and administrators, blended seamlessly with a group of highly motivated students, make it possible for Valley Tech to enjoy a strong reputation for success. Along with continued support from the community, including households and businesses, the invaluable experience and knowledge base of the instructional staff, and dedicated group of leadership team members feed the ever-growing hunger for knowledge of Valley Tech students and promote a true desire for everyone to learn on a daily basis.

In Fiscal Year 2011 (FY11) (July 1, 2010 – June 30, 2011), students, staff, and administrators continued to advance a reputation of achieving data verified accomplishments. This report details and highlights several of those accomplishments,

while reinforcing that Valley Tech constantly looks toward the future to promote 21st century workforce advancements via the pinnacle of improvement techniques.

Economic woes continue to plague the Commonwealth and our nation, but Valley Tech remains committed to providing quality education to a growing population. This is achieved by aggressively pursuing all possible non-taxpayer revenues. Valley Tech's FY11 budget, unanimously approved by each of its 13 member towns, reflected an overall increase of just 2.68 percent. During this year, future planning established the FY12 budget with an overall increase of just 1.99 percent. Valley Tech, your vocational technical system, is proud to serve the needs of the Blackstone Valley and feed a quality labor force for the future. Our rigorous academic curriculum integrates student competencies with the advanced skill of the vocational technical instruction to create a well-rounded education.

### **Mission**

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

### **District**

Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopdale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

### **A Letter from the Superintendent-Director**

At Valley Tech, we prepare our students for a multitude of career paths by providing high-quality academic and vocational education. The success of these students can be credited to the diligent support of the parents, families and guardians of our students, the solid preparation originally provided at the K-8 sending schools in our District's 13 member towns, along with the two-way education, and a strong emphasis on academics validated through work competencies by Valley Tech's highly qualified high school instructors. The yearly financial commitment you make to Valley Tech supports the growing student body and it provides substantial return on investment with remarkable accomplishments.

Throughout my 17-year career as superintendent-director at Valley Tech, there have been dramatic changes in our nation's education system. The success of your nationally recognized vocational technical system has always been of the utmost importance, and we continually strive to be the best for our students and our community.

Massachusetts has made great strides in education since 1993 and students have reached levels of performance that equal or surpass those in most other states and even countries. Each successive Valley Tech class consistently raises the bar for those who follow. We know our contributors expect results and we take great pride in the achievements of our students. We hope you do as well.

An integral component in educating for a global advantage is keeping an eye on trends in the economy and job markets, to be at the forefront of education and provide our students with relevance in education. A strong emphasis of late has been on the fields of science, technology, engineering, and math. In recent years we have endeavored to provide our students with an abundance of opportunities and experience in these growing fields of study. We will continue this diligent work, always providing relevant education and skills to our students and the District.

Valley Tech continues to earn attention as more practitioners come to understand the value of integrating vocational and life skill training with academic curricula. I am proud to represent our model system as superintendent-director, but also representing our system as the President of the Massachusetts Association of School Superintendents.

As always, we remain steadfast in our commitment to pursue all non-taxpayer revenues available and devoted to supporting all of our students with quality educational opportunities. Thank you for your interest in our 2011 Annual Report. We hope that the reputation of your vocational technical system earns your pride.

Dr. Michael F. Fitzpatrick  
*Superintendent-Director*

### **Students Respond to High Expectations**

The accomplishments of our students reflect the Valley Tech commitment to learning and success:

- More than two-thirds of the graduating class of 2011 will be pursuing some form of post-secondary education while the remaining third will enter directly into the workplace or military.
- **Class of 2011:** The Class of 2011 included the following members from Grafton (National Honor Society members are indicated by NHS in parentheses): Kelsey N. Annis, Health Services; Andrew D. Barksdale, Manufacturing Technology; Ryan J. Belmore, Business Technology; Joseph L. Berger, Information Technology; Nicole A. Cote, Cosmetology; Andrew Mark E. Davidson, Automotive Technology; Matthew J. Gendron,

HVAC/R; Christopher D. Hall, HVAC/R; Kaitlyn A. Hogue, Cosmetology; James D. Jackman, Information Technology; Magnalie H. Kangas, Cosmetology; Blamuel H. Kuria, Electronics; Scott K.E. LeBlanc (NHS), Auto Body; Megan L. McNeil, Health Services; Andrew W. Paulin, Culinary Arts; Raelene A. Perduta, Graphic Communications; Matthew R.H. Radosta, Graphic Communications; Steven M. Rybak, Manufacturing Technology; Jeffrey E. Schroeder, Automotive Technology; Chaz A. Strom (NHS), Electrical; Daniel A. White, Drafting; Nicole E. Wilhelmi, Business Technology; Daniel R. Wojnar, Manufacturing Technology.

- For the fourth straight year, the maximum number of seniors from Blackstone Valley Regional Vocational Technical High School were declared eligible for the John and Abigail Adams Scholarship awarded by the Commonwealth of Massachusetts through the state Department of Elementary and Secondary Education (DESE). The 70 members of the Class of 2011 qualifying for the scholarship program represent the threshold of the top 25 percent of the students in the district. The scholarship program was introduced by the Governor's office and the DESE for the Class of 2005. Twenty members from that class at Valley Tech were eligible. The number of qualifiers rose to 37 for the Class of 2006, to 42 for the Class of 2007 and to the maximum 56 for the Class of 2008 and 70 for the Classes of 2009, 2010, and 2011.
- Students at Valley Tech realize the importance of finishing their secondary careers if they hope to find success in post-secondary institutions or the workforce. They have consistently responded by remaining in school throughout their four years at Valley Tech. The school has one of the lowest dropout rates in the Commonwealth, according to statistics compiled by the DESE. For the Class of 2010, Valley Tech accomplished a 0.5 dropout rate, contrasted to the state average of 2.9 percent. Valley Tech was also among the leaders for the highest four-year graduation rate among district high schools. Valley Tech's graduation rate was 97 percent. The state average was 82.1 percent.
- The results from the spring 2010 administration of the Massachusetts Comprehensive Assessment System (MCAS) tests to members of the Class of 2012 showed that for the tenth straight year Valley Tech students made noteworthy gains in reaching proficiency on the MCAS. Federal legislation requires all students to reach Advanced or Proficient in mathematics and English language arts by the year 2014. Eighty-nine percent in math and eighty-nine percent in English language arts reached that level on the first attempt in Valley Tech's



Class of 2012. The data reflected a five percent increase in math and three percent increase in English language arts proficiency over Valley Tech's Class of 2011. The percentages of students who scored at Advanced or Proficient levels are well above the state averages of 75 percent in math and 78 percent in English. On the science and technology/engineering test, which the DESE has made a third requirement to receive a high school diploma, Valley Tech's Class of 2012 reached a proficiency percentage of 82, well above the state average of 65 percent. (see Valley Tech MCAS chart below.)

### Valley Tech MCAS Results

Test Date	Class YOG*	Math A/P*	Math NI/F*	ELA* A/P	ELA NI/F
Spring 2010	2012	89%	11%	89%	11%
Spring 2009	2011	84%	16%	86%	14%
Spring 2008	2010	78%	22%	79%	21%
Spring 2007	2009	74%	26%	73%	27%
Spring 2006	2008	70%	30%	66%	34%
Spring 2005	2007	62%	38%	55%	45%
Spring 2004	2006	55%	45%	58%	42%
Spring 2003	2005	36%	64%	42%	58%
Spring 2002	2004	34%	66%	34%	66%
Spring 2001	2003	34%	66%	29%	71%

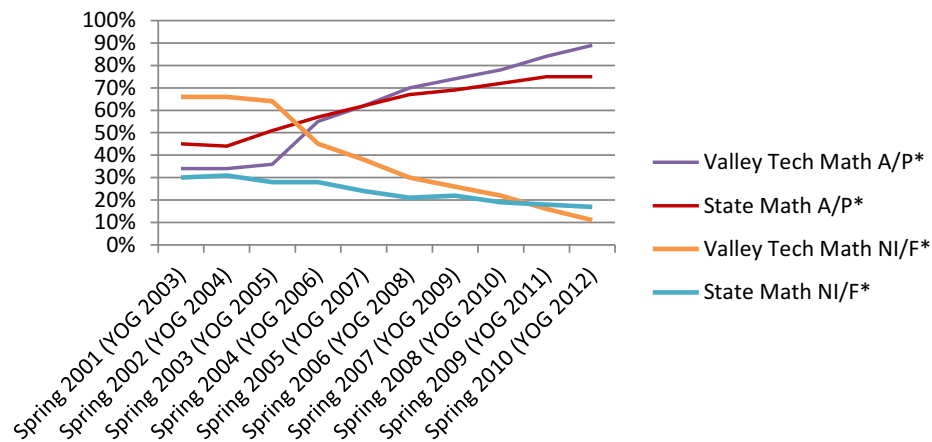
\*YOG – Year of Graduation

\*ELA – English Language Arts

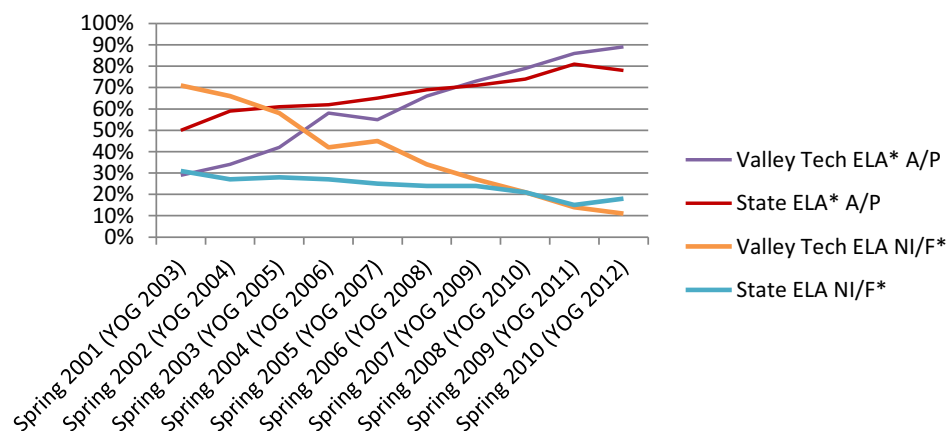
\*A/P – Advanced/Proficient

\*NI/F – Needs Improvement/Failure

### Valley Tech Academic Achievements and Statewide Averages - MCAS Math



### Valley Tech Academic Achievements and Statewide Averages - MCAS ELA





- Recently released results of spring 2010 Advanced Placement testing yielded a record number of Valley Tech students achieving qualifying exam scores. This demonstrates Valley Tech's continued dedication to a rigorous academic curriculum and the ability of our students to reach new levels of success.
- The sold-out 17th Annual Superintendent's Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff, and alumni, yet again earned widespread cheers. Guests praised the menu, presentation, service, hospitality, and décor, calling the meal and the gala evening "an annual rite of spring" and "a not-to-be-missed event." The funds raised by the dinner go toward various student initiatives. The dinner, which draws attendees from throughout the region including numerous state officials, highlights the contributions and talents of several vocational technical programs in addition to Culinary Arts. Those programs include students from Painting and Design Technologies, Carpentry, Electronics, Graphics Communications, and HVAC/R.

### **Valley Tech Graduates First Class of Licensed Practical Nurses from Post-Secondary Program**

Valley Tech opened its post-secondary Practical Nursing program in September 2009, following full approval from the Massachusetts Department of Elementary and Secondary Education. On January 13, 2011 the members of the first Practical Nursing class at Blackstone Valley Regional Vocational Technical High School took their biggest steps toward a career in the medical field – a walk across the stage to receive their certificates and pins. The 19 students who graduated attended the 16-month, evening program three days a week and their monthly clinical experiences, many of them while working full-time.

In the demanding 60 week program each student completed more than 950 hours of training plus clinical work totaling 540 hours. The program curriculum is designed to assist graduates in passing the challenging National Council Licensing Examination for Practical Nurse (NCLEX-PN). The students were among the more than 70 applicants who sought admission into the program.

Valley Tech and the Practical Nursing Program are grateful to partner health care organizations that support the program by offering exceptional clinical affiliation for students to practice and refine their nursing skills. The success of the program and of each student is in no small measure due to the generosity of these organizations: Milford Regional Medical Center, Countryside Healthcare of Milford, St. Camillus Health Center in Whitinsville, Beaumont Rehabilitation and

Nursing of Northbridge, Tri-River Medical in Uxbridge, Whitney Place in Westborough, and Knollwood Nursing in Worcester.

### **Valley Tech: the Home of Champions**

#### ***SkillsUSA***

For the fifth straight year, Valley Tech proudly hosted the annual SkillsUSA Massachusetts State Championships. To qualify, students participated in district competitions throughout the state. More than 1,000 students from throughout the Commonwealth competed in over 60 vocational-technical trade and employment contests. SkillsUSA Massachusetts is the largest educational organization in New England with more than 25,000 members and is the second largest in the country with the national organization boasting nearly 300,000 members.

Again this year, Valley Tech partnered with Milton-CAT of Milford and the Upton Highway Department for two contests. Milton-CAT hosted the diesel competition and the Upton Highway Department hosted the masonry competition at the Department's barn on Pleasant Street in Upton near Valley Tech.

In partnership with a sizable number of businesses and industries, the SkillsUSA championships and conference have evolved into a nationwide multi-million dollar event with major non-tax support and donations.

A total of 23 Valley Tech students including two teams won either gold, silver or bronze medals, at the SkillsUSA State Championships. At the prestigious National SkillsUSA Championships in Kansas City, Missouri, Valley Tech recorded podium finishes for the eighth time in the last nine years with two students securing gold medals and four students capturing silver medals. All seven of the 2011 student representatives from Valley Tech placed in the top 10 for their respective competitions.

Daniel Serafin, a 2011 graduate from Millbury, won the gold medal in the Plumbing competition.

Stephanie Rivard of Northbridge took the gold medal in the Technical Drafting competition.

Valley Tech's Community Service team, under the direction of English and History Team Leader Rosemary Quirk, won the silver for its school year-long campaign promoting respect in the school and in the community with its project entitled Respect Y.E.S! (Yourself, Environment, Society). The three-person team included Elizabeth Belanger of Northbridge, Mollie Letendre of Hopedale, and Melissa Burdick of Northbridge.

Marissa Bunnewith of Millbury won the silver medal in the Commercial Baking competition.

Andrew Cardin of Sutton finished 4th in the nation in Welding.

### ***Robotics and LEGO Competitions***

The BVT Robotics Team consists of about 40 students and participation is a school-wide undertaking. Our U.S. FIRST Robotics team had another successful season making it to the quarterfinals in multiple regional competitions. Valley Tech constructs a robot each year as an integrated project across several vocational-technical programs. Numerous vocational technical areas at Valley Tech volunteer with Robotics projects by offering their technical skills to assist the team. Drafting students create mechanical designs and drawings, Manufacturing Technology students machine parts, Electronics students wire the robot with controls, Information Technology students program the robot, Auto Body students paint the robot, Carpentry students design and build the competition course, and Graphic Arts students design and produce team apparel. The BVT Robotics Team project bridges technical areas and involves all students. It allows an additional opportunity for team building skills to be integrated into the curriculum.

Valley Tech also hosted the FIRST LEGO League Competition for middle school students learning science, technology, engineering, and math through intense and fun hands-on competitions. A full field of 64 teams of students ages 9-14 from across the Northeast competed.

### ***Successful Year for BVT Athletics***

After another year of dedication, hard work and plenty of sweat, Valley Tech's athletic teams continue their successes in the Colonial Athletic League as well as in the Massachusetts Interscholastic Athletic Association (MIAA). Alex Schleper, a 2011 Valley Tech graduate from Sutton, competed in the Central Massachusetts Decathlon and finished 16th out of 125 competitors. Out of our 18 varsity teams, 17 qualified for District playoffs. The varsity cheerleading team won the Central Massachusetts Championship in the Co-ed division and the varsity football team qualified for the Superbowl playoffs and triumphed over Nipmuc during the popular Thanksgiving Day game. Proudly reinforcing the values that we uphold at Valley Tech, Boys Volleyball was named MIAA State Sportsmanship Team. Off the field, our athletes upheld those same values. The girls soccer team, girls volleyball team, and boys volleyball teams raised over \$5,000 for local and regional charities. We were also proud to add the field hockey program to our athletic offerings, without affecting the athletic budget.

### **Career Guidance Receives National Accolades**

Blackstone Valley Tech's innovative approach to career counseling affords students the maximum benefit for their future and is yielding results. Because of the highly positive and tangible results taking place at Valley Tech, the success of the career guidance curriculum was recently featured in the Southern Regional Education Board's publication *Skills for a Lifetime: Teaching Students the Habits of Success* written by Gene Bottoms and Ione Phillips.

Valley Tech implemented numerous school improvement initiatives in 1995 and remarkable changes have occurred since. Combined with the successful efforts to increase student achievement and proficiency on MCAS results, significant modifications were made to the roles and expectations of school counselors which led to the school serving as a model for its career guidance curriculum. Strategies for helping students changed allowing for integration of the habits of success into the curriculum with an across the curriculum approach to career counseling that is a part of each student's program of study throughout their four years of study.

The career counseling curriculum at Valley Tech involves an outreach approach to counseling as opposed to the traditional method of one-on-one counseling. It begins by assisting students in choosing a career technical course of study during their freshmen year. Throughout the student's high school career 30 Employability Skills courses are attended per year in each grade taught by school counselors for a total of 120 lessons across four grades. This approach also allows counselors a chance to know each student individually which can help identify at-risk students earlier. Topics of study focus on employability skills necessary for success including: organization, time management, study skills, positive relationships with peers and adults, goal-setting, and exposure to career and college resources.

The results speak for themselves. The goal was for every student to pass the MCAS and that goal has been realized every year since 2004. The program prides itself on a goal of 100% placement of students after high school in post-secondary study, employment, or military service. College-going rates are at an all time high and rise annually and nearly every Valley Tech student leaves the school with a solid plan for the future.

### **Valley Tech Awarded Life Sciences Grant**

In February 2011, Valley Tech was awarded a grant in the amount of \$120,000 from the Massachusetts Life Sciences Center, a quasi-public agency tasked with implementing the state's ten-year, \$1 billion Life Sciences Initiative through its Equipment and Supplies Program for Skills Training and Ed-

ucation. The funds will be used to purchase science equipment and supplies. The program for Skills Training and Education provides funding for the purchase of equipment at vocational technical schools, community colleges, and workforce training organizations in Massachusetts.

The program was formally announced by Lieutenant Governor Timothy Murray at a statewide Science, Technology, Engineering, and Math (STEM) Summit on September 28, 2010 and accepted applications from October 2010 to January 2011. It provides grants totaling more than \$3.4 million to support STEM education across the state.

### **Valley Tech Wins State Funds to Fix Old Roof without Impacting Local Taxes**

In the spring of 2011, Valley Tech received approval from the state for the completion of a roof repair project on an older section of the school. State support comes from the Massachusetts School Building Authority, a unit of the State Treasurer's office. Valley Tech garnered the funds in a state-wide \$300 million Green Repair Program competition that drew applications from approximately 500 eligible schools.

Valley Tech's state funding proposal documented the need for the repairs. Infrared testing revealed a faulty roof membrane and disclosed that the seams, flashing, and insulation were, however, in sound condition. A total of 142 leaks were tallied at 112 locations since February 2007. If the work were left undone, the building eventually would have become 'sick,' and would have created conditions causing illness and potentially serious allergic reactions to some of the nearly 1,350 students, faculty members, and staffers who study and work in the building on any given school day.

The funding allows the District to avoid additional costs to its 13 member towns for the state-assisted 53 percent funding of repairs to leaky sections of the roof of the 46-year-old award-winning school. The total cost avoidance to the District, which includes the reimbursement from MSBA of 53 percent, is approximately \$1,190,000. Previously, Valley Tech gradually set aside some \$600,000, which it earmarked for the roof project. As a direct result, the roof repairs and restoration project avoided further spending by the member towns, whether by a Proposition 2 ½ debt exclusion override or a bond issue.

In receiving these funds, the following tax impacts, fees, and debt interest for each member town was avoided: Bellingham at \$65,788; Blackstone at \$97,150; Douglas at \$68,122; Grafton at \$109,527; Hopedale at \$27,549; Mendon at \$46,256; Milford at \$163,560; Millbury at \$72,764; Millville at \$44,619; Northbridge at \$142,058; Sutton at \$111,442; Upton at \$47,631; and Uxbridge at \$193,365.

### **Dr. Michael F. Fitzpatrick Named Massachusetts Superintendent of the Year**

Blackstone Valley Vocational Regional School District Superintendent-Director, Dr. Michael F. Fitzpatrick was named Massachusetts Superintendent of the Year by the American Association of School Administrators (AASA), ARAMARK Education, and the ING Foundations. This prestigious tribute is bestowed upon superintendents who successfully lead learning in their districts, who have strength in both personal and organizational communication, who illustrate constant improvement of administrative knowledge and skills, and who participate in local community activities as well as understand regional, national, and international issues. There were 49 state-level superintendent recipients on behalf of their respective states along with Canadian and international winners.

A dedicated administrator with some 40 years of experience, Dr. Fitzpatrick has been Superintendent-Director of Blackstone Valley Vocational Regional School District for 17 years. In those 17 years, the District has earned acclaim for dramatically improved student performance and has served as a model of education reform and excellence.

### **Numbers Reflect Conservative Approach**

The District's operating budget for FY11 was developed with sensitivity to the continued financial challenges faced by our 13 member towns and designed to maximize stakeholder investment. It accommodated a 4.80% increase in students to be served, yet was held to a 2.68% overall increase.

The District's FY11 total operating budget was \$18,949,245. Chapter 70 Aid was expected to contribute \$7,631,018 and Minimum Contributions from the 13 member towns totaled \$8,592,069.

In the operation portion of the budget but outside DESE Net School Spending areas, the District budgeted \$623,086 for transportation costs and \$799,372 for retiree medical coverage, and deferred the acquisition of capital assets. This was offset by \$615,512 in regional student transportation funds received from the Commonwealth. In addition to their state-required Minimum Contributions, the member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, and retiree medical.

In response to the ongoing financial crisis, the State reduced its initial Chapter 70 State Aid estimates by \$301,139; however this reduction was offset by a \$28,598 increase in Chapter 71 Transportation Aid, \$39,350 in ARRA-State Fiscal Stabilization Funds, and \$193,718 in Ed Jobs Funds. In addition to staffing efficiencies, the District is diligent in seek-

ing out competitive pricing for the purchase of supplies, technology, and other contractual services. These efforts allowed the District to utilize \$236,500 of unreserved fund balance as a direct offset to member assessments. Finally, Valley Tech secured approximately \$1.2 Million in grants and private donations to provide additional educational investments and vocational instructional equipment.

### Researching and Earning Grants, Awards and Rebates

Valley Tech continually pursues any non-taxpayer resources available through public and private grants or donations. These dollars provide additional support for expanded learning, programs, and services for students. The funds also assist in reducing member town assessments. The District welcomes additional suggestions regarding untapped sources or new funding opportunities. Grants secured during FY11 are:

<b>FY11 REVENUES</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Member Town Assessments:</b>		
Minimum Contribution	8,592,069	8,592,069
Transportation (Over State Aid)	623,086	623,086
Capital Equipment	-	-
Retiree Medical	799,372	799,372
Member Credits	(307,946)	(307,946)
Debt Service	658,232	658,232
<b>Total Member Assessments</b>	<b>10,364,813</b>	<b>10,364,813</b>
<b>State Aid:</b>		
Chapter 70 - Regional Aid	7,631,018	7,329,879
Transportation Reimbursement	586,914	615,512
<b>Total State Aid</b>	<b>8,217,932</b>	<b>7,945,391</b>
<b>Other Revenue Sources:</b>		
Miscellaneous Income	130,000	107,261
Unreserved Fund Balance	236,500	236,500
<b>Total Other Revenues</b>	<b>366,500</b>	<b>343,761</b>
<b>GRAND TOTALS</b>	<b>18,949,245</b>	<b>18,653,965</b>

<b>SOURCE</b>	<b>GRANT</b>	<b>AMOUNT</b>
	<i><b>Stimulus Funds</b></i>	
ARRA <sup>a</sup>	Title I ARRA <sup>a</sup>	\$19,722.00
ARRA <sup>a</sup>	ARRA <sup>a</sup> IDEA <sup>b</sup>	132,350.00
ARRA <sup>a</sup>	State Fiscal Stabilization Fund (SFSF)	39,350.00
ARRA <sup>a</sup>	EdJobs	290,739.00
	<i><b>Federal Entitlement</b></i>	
Federal	Title I	\$72,487.00
Federal	Title II A	24,127.00
Federal	Special Education 240	277,424.00
Federal	Perkins	141,961.00
	<i><b>State Entitlement</b></i>	
State	Special Ac. Support	\$24,000.00
State	Academic Support	17,100.00
	<i><b>Competitive/Private</b></i>	
Commonwealth Corp.	Bridging the Opportunity Gap-DYS <sup>c</sup>	\$30,000.00
MassBioEd	Biotechnology Equipment and Professional Dev.	13,439.00
Life Sciences Center	Life Sciences Equipment and Supplies	120,000.00
Federal	Race to the Top	6,582.00
State	DESE <sup>d</sup> /Dist. Accountability Office	10,000.00
State/local	Local Cultural Council Grant Sutton	200.00
State/local	Local Cultural Council Grant Milford	500.00
State/local	Local Cultural Council Grant Bellingham	310.00
VTEF <sup>e</sup>	Yoga for Teens	1,000.00
VTEF <sup>e</sup>	Aviation Club	1,000.00
VTEF <sup>e</sup>	LPN Professional Development	500.00
VTEF <sup>e</sup>	Two UConn E <sup>2</sup> Scholarships	1,000.00
VTEF <sup>e</sup>	Project SMILE <sup>f</sup>	1,000.00
BVCC <sup>g</sup>	Clean Tech Awareness	4,500.00
BVCC <sup>g</sup>	Watch Your Mouth	500.00
	<b>Total:</b>	<b>\$1,229,791.00</b>

<sup>a</sup> ARRA-American Recovery and Reinvestment Act

<sup>b</sup> Individuals with Disabilities Education Act

<sup>c</sup> Department of Youth Services

<sup>d</sup> DESE-Department of Elementary and Secondary Education

<sup>e</sup> VTEF-Valley Tech Education Foundation

<sup>f</sup> Students Making Important Lasting Effects

<sup>g</sup> BVCC-Blackstone Valley Chamber of Commerce



## School Committee Provides Experience and Expertise

Valley Tech's School Committee, comprised of 13 dedicated individuals, proves invaluable in overseeing District operations. Committee members are elected to four-year terms in biennial voting across the District. Our students benefit from their experience and expertise representing an array of industry occupations, which contributes to the success of Valley Tech and always improves the school.

Michael D. Peterson, Mendon  
*Chairman*  
Gerald M. Finn, Millville  
*Vice Chairman*  
Paul M. Yanovitch, Hopedale  
*Assistant Treasurer*

Joseph M. Hall, Bellingham  
William J. Pontes, Blackstone  
John C. Lavin, III, Douglas  
Anthony M. Yitts, Grafton  
Arthur E. Morin, Jr., Milford  
Chester P. Hanratty, Jr., Millbury  
Jeff T. Koopman, Northbridge  
Mitchell A. Itinarelli, Sutton  
Kenneth M. Pedersen, Jr., Upton  
James H. Ebbeling, Uxbridge

Dr. Michael F. Fitzpatrick  
*Superintendent-Director*

Barbara Auger  
*District Treasurer*

Diana Pedersen  
*Secretary*

*Special thanks to Daniel L. Baker of Uxbridge for his many years of distinguished service to Valley Tech and the communities in our District.*

**Blackstone Valley Vocational Regional School District**  
**65 Pleasant Street**  
**Upton, MA 01568-1499**  
**(508) 529-7758**  
**www.valleytech.**

## ANNUAL REPORT OF THE TOWN COUNSEL

We are pleased to report that we have completed another year serving as your town counsel, during which we have taken a proactive, hands-on approach in the provision of accessible, high-quality legal services to the Town, its boards, officers and employees. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We have continued our practice of holding "off the clock" bi-weekly office hours, during which we have met with Town staff to answer quick questions, get apprised of up-coming issues, and receive updates concerning on-going matters. These office hours have remained a key component in the smooth and efficient handling of both routine and non-routine legal matters, and have kept our working relationship with the Town's staff strong.

During the past year, we have provided day-to-day legal services to Town officials and staff. More specifically, we have provided review of contracts and bid documents; drafted warrant articles, by-laws, regulations, leases, deeds, and other legal documents; given verbal and written opinions regarding ethics issues, tax exemption issues, bond issues, procurement issues, ethics issues, Board of Health issues, Conservation Commission issues, environmental issues, Planning Board issues, Community Preservation issues, zoning issues, matters related to the Americans with Disabilities Act, and various other matters; and attend town meetings and other meetings upon request. We have provided trainings and handouts on the recent changes to the Open Meeting Law and the state's ethics' law.

We have also assisted the Town in negotiating favorable settlements to on-going and threatened litigation, such as the legal action threatened by the Lake Ripple dredging contractor, BTT, which incurred substantial cost over runs for which it claimed the Town was responsible. With the able help of the Town's excellent staff, we were able to keep apprised of the situation as it unfolded and build a very strong defense which allowed the Town to incur only a fraction of the cost overrun demanded by BTT. This year we have also continued working closely with the Town Planner to proactively address several defaulted subdivisions, including Cortland Manor and Brigham Hill Estates. We have interfaced with the original developers, the new developers, the bond companies, and the banks in order to secure every possible dollar for the town and get the best possible results for the residents and abutters of these subdivisions. We have also continued to work closely with the Building Department and Conservation Commission to enforce the requirements of the Zoning By Law and the Wetlands Protection By Law against violators who simply refuse to comply. We have negotiated settlements and have been aggressive in defending the Town's interests, and in seeking to recover every available dollar in settlement of var-

ious cases and matters. We are now pleased to report on the status of the litigation files we are handling involving the Town of Grafton.

Town of Grafton v. The Carell Group, Inc. and A.P. Whitaker & Sons, Inc., Worcester County Civil Action No. 2011-1111. We filed a complaint against the architect, general contractor, and Owner's Project Manager after water infiltration issues at the new fire station were left unresolved. The case is in the discovery phase and we are hoping to negotiate a settlement.

Knapik v. Conservation Commission, WOCV No. 2011-1163. This case is an appeal of the Conservation Commission's wetland protection permit which conditioned approval on meeting certain performance standards in order to ensure that the developer did not flood down gradient properties. We are working with the developer's attorney to come to terms satisfactory to both the Conservation Commission and the developer in order to avoid complex litigation.

Peter Alex v. Grafton Conservation Commission, WOCV 2008-2360 & 2008-2455. We prevailed in both of these appeals of the Commission's decisions relative to un-permitted work done by the plaintiff in a resource area in violation of state law and Grafton's wetlands protection by law, but the plaintiff has still failed and/or refused to comply. Our next move is a complaint for contempt.

Mason Construction v. Zoning Board of Appeals; DeSantis v. ZBA, WOCV 2005-01759 and 2005 01697. We have prevailed in our long-standing defense of this action brought by a developer who is attempting to access two building lots from non-legal frontage by constructing two narrow, 500 foot long driveways wedged between existing homes in an established neighborhood, all in direct contravention of the Planning Board's explicit ANR endorsement that access was to be over legal frontage only. The Superior Court agreed with our position and entered judgment in the Town's favor. The developer did not appeal.

Mason Construction v. Board of Health, WOCV 2008-01782. We have secured a dismissal of this claim by a developer that the Board of Health illegally granted a variance from its well regulations to an abutter, who has constructed a home on land formerly owned by her parents, who reside next door. The developer also claimed that the Board has unlawfully withheld permits from the developer. Given the resolution of the Zoning Board case, above, the developer agreed to dismiss this action.

Mason v. Zoning Board of Appeals, WOCV2009-01422. We have secured a dismissal of this challenge to the Building Inspector's determination that a property owner had grandfa-

thered rights to build a home on her property. Given the resolution of the Zoning Board case, above, the developer agreed to dismiss this action.

It has been our pleasure to assist the Town on all of these matters. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Very truly yours,  
Ginny Sinkel Kremer  
Anthony E. Penski  
John E. Bowman, Jr.  
***Bowman & Penski***

## **REPORT OF THE BOARD OF ASSESSORS**

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2011 and expenditures of the Fiscal Year 2011, July 1, 2010 – June 30, 2011.

Information is available on the Assessors webpage including FY2012 real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2012 interim adjustments to valuation for real and personal property. New property values were approved by the Department of Revenue and were reflected in the third and fourth quarter tax bills issued in December 2011. The total taxable value of the town has increased 2.44%. The tax rate applied to real and personal property for FY2012 is \$14.13 per thousand dollars of value.

### **Real Estate**

FY2012 preliminary real estate tax bills were committed on June 7, 2011. The total preliminary tax commitment was \$13,789,866.48. The FY2012 actual tax was committed on November 29, 2011 for \$29,620,041.08. The FY2012 tax rate of \$14.13 increased \$ .33 per thousand of value from FY2011. New tax growth for FY2012 is \$316,831.00. FY2011 was \$392,717.00. Growth includes any new construction, lot splits or additions that were picked up for the first time in a fiscal year. All FY2012 real property values, taxable and exempt, have been adjusted to reflect 2010 fair market value as required by law.

The FY2011 supplemental taxes were committed on July 6, 2011 in the amount of \$26,414.25. Supplemental tax assessments are based on new growth with an increase in total value



of more than fifty per cent, pro-rated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of \$382.09.

FY2012 preliminary community preservation act surcharge was committed on June 7, 2011 for \$140,886.54. The actual community preservation act surcharge for FY2012 was committed on November 29, 2011 in the amount of \$303,960.61. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2012 apportioned sewer betterments were committed on November 29, 2011 in the amount of \$114,887.53 with committed interest of \$51,228.68. Sewer use liens were committed in the amount of \$33,867.32 with interest of \$5,111.08. Apportioned septic betterments were committed in the amount of \$1,546.67 and interest of \$232.00.

### **Personal Property**

FY2012 preliminary personal property bills were committed on June 7, 2011 in the amount of \$354,373.78. The actual personal property tax was committed on November 29, 2011 with a total of \$763,628.77.

### **Motor Vehicle Excise**

The first 2011 excise billing was committed on January 20, 2011 totaling \$1,526,132.50. Six additional 2011 excise commitments were mailed throughout the year with a grand total of \$560,139.89. Five 2010 excise commitments were made during the 2011 calendar year with a grand total of \$18,404.30.

### **Boat Excise**

FY2012 boat excise has not been billed yet. Both 2010 and 2011 boat excise was reported in last year's annual report. Boat excise is billed based on information provided to the Town by the Massachusetts Environmental Police. Boat excise tax will be issued to any boat moored in or personal watercraft registered in Grafton on July first of each year.

### **TAX RATE RECAPITULATION**

<b>GROSS AMOUNT TO BE RAISED</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
A. Appropriations	43,238,282.44	46,097,459.83	48,042,699.65
B. Cherry Sheet Offsets	27,875.00	25,060.00	26,475.00
C. Cherry Sheet Assessments	492,035.00	587,987.00	803,367.00
D. Overlay	497,152.85	282,931.71	239,846.26
E. Other Amounts to be raised	23,536.12	7,087.34	0.00
<b>TOTALS</b>	<b>44,278,881.41</b>	<b>47,000,525.88</b>	<b>49,112,387.91</b>
<b>ESTIMATED RECEIPTS</b>			
A. State (Cherry Sheet)	9,638,237.00	10,122,418.00	10,028,089.00
B. Local	5,917,734.12	5,958,942.00	6,047,801.19
C. Other	854,781.11	1,469,176.24	1,292,527.59
D. Free Cash	1,085,581.00	1,194,000.00	1,720,069.42
<b>TOTALS</b>	<b>17,496,333.23</b>	<b>18,744,536.24</b>	<b>19,088,487.20</b>
Net Amount to be Raised	26,782,548.18	28,255,989.64	30,023,900.71
Total Assessed Value	2,154,670,006	2,073,073,341	2,124,833,737
Tax Rate	12.43	13.63	14.13

## SUMMARY OF EXEMPTIONS

TYPE	FY2009		FY2010		FY2011	
	#	AMOUNT	#	AMOUNT	#	AMOUNT
17D	24	4,992.72	22	4,629.17	28	5,813.38
18	0	0	2	1,508.90	3	1,500.00
22	2	1,600.00	57	22,800.00	53	21,200.00
22A	3	2,250.00	3	2,250.00	2	1,500.00
22E	8	8,000.00	7	7,000.00	9	9,000.00
37A	21	10,500.00	19	9,500.00	18	9,000.00
41C	59	43,875.00	57	42,750.00	45	33,750.00
42	0	0	0	0	0	0
41A	1	1,991.07	0	0	1	5,355.23
TOTALS	170	93,208.79	167	90,438.07	159	87,118.61

## PAYMENTS IN EXCESS OF \$1,000.00

Applied Geographics Inc.	\$ 3,973.75
Applied Geographics Inc.	\$ 3,498.29
Community Software Consortium	\$ 1,800.00
Estate Research Consultants Inc.	\$ 22,850.00

## FINANCIAL STATEMENT

The Assessors 2012 budget is \$155,513. As of December 31, 2011 salaries are 50% expended, overtime is 9.5%, professional and technical is 29.5%, office supplies is 7.7%, instate travel is 18.5%, and dues and memberships fully expended. The Assessors requested budget for 2013 is \$161,702. The only increase is due to estimated salary increases and an increase in support staff hours.

Respectfully submitted,  
 Jennifer M. O'Neil - Chairman  
 Marsha R. Platt  
 Kenneth J. Grew  
*Board of Assessors*

## REPORT OF THE BOARD OF HEALTH

The sole mission of the Grafton Health Department and the Board of Health is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

Meetings are held on the second and fourth Monday of the month at 6:30 P.M. in the Municipal Center, with additional meetings as needed. The Health Department staff includes a full-time Health Agent and Secretary. Additional support is provided to the department through contracted services.

The Board, consisting of five (5) appointed residents of the Town along with the Town's Health Agent participate in planning and response through the Grafton Emergency Management Agency, Local Emergency Planning Committee, Tufts Community Advisory Board, Grafton Job Corps and Career Academy Community Relations Council Meeting and Tufts Institutional Biosafety Committee.

The Health Department continues to update existing local regulations, promulgate new ones as needed and administer new regulations and policies promulgated by the State.

In order to meet the health needs of the community, the Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, research and develop local policies. Additionally, the Health Department communicates information through the Municipal website, public hearings, newspaper and internet articles, cable TV, educational brochures and pamphlets which are available at the Health Department office.

In April, the Health Department sponsored a Rabies Clinic for dogs, cats and ferrets, administered by Dr. Richard Rodger, a local Veterinarian.

April 30, National Drug Take Back Day, the Town offered its first Drug Take-Back through the Grafton Police Department with support from the Grafton Medical Reserve Corps and Health Department for health screenings for the public.

Over the summer the Health Department sponsored two interns: a second year college student prepared a brochure on bed bugs which is available at the Health Department and the second, a third year nursing student, researched hoarding in central Massachusetts and prepared a powerpoint which may serve as the basis to potentially establish a hoarding task force.

With the support of the Grafton Community Nursing Association, CPR and First Aid training was provided in August to community members.

Using funds donated by the Grafton Community Nursing Association, Grafton Council on Aging and Grafton Medical Reserve Corps, the Grafton Health Department was able to offer a one-time immunization opportunity to seventy-five (75) Grafton Seniors to receive the Shingles vaccine. This vaccine can prevent what can be a debilitating and painful case of Shingles.

On October 17th, the Health Department sponsored its third annual staff flu immunization clinic through Fallon Health Care, distributing approximately 100 vaccines. Since that vaccine is supplied by Fallon, it allows the Health Department to distribute the free vaccine acquired through the Massachusetts Department of Public Health (MADPH) to many more citizens throughout the Town.

However, no adult flu clinics were held this year due to early restrictions by the State for usage and distribution of adult doses. However, our Public Health Nurse provided to residents nearly 200 immunizations during regular business hours in her office at the municipal center.

This year through the efforts of our Public Health Nurse, the Health Department, in cooperation with the School Department, was able to offer in-school flu clinics for our students with the assistance of the school nursing staff, Grafton Medical Reserve Corps and Community Emergency Response Team (CERT). Although the numbers participating were somewhat lower than hoped, we provided over 300 immunizations. While this was a good first effort we anticipate that this will be an annual event generating more participation each year.

Due to the overwhelming success of the first drug take back in April, the Town's second event, again offered through the Police Department on October 29th and this time, the Grafton Medical Reserve Corp deferred the cost of the Town's first sharps disposal opportunity which was very well received.

The Grafton Medical Reserve Corps continues to be a valuable asset to the Grafton Health Department as well as the Town of Grafton. Our partnership with Grafton Community

Emergency Response Team includes cross training such as Search and Rescue, behavioral first aid and triage in a disaster, unified drills and response opportunities. Our combined volunteers have participated in several events during the year including the annual Job Corps Career Academy Open House and Graduation in June, first annual Grafton High School Road Race in September, Grafton Land Trust Equestrian Event (The Big Pumpkin Ride) in October, Harvest Festival at the Brigham Hill Community Barn in November and Grafton Celebrates the Holidays Tree Lighting in December to name just a few. Additionally, the Grafton Medical Reserve Corps manned a table at the September Farmer's Market to distribute information and first aid kits in remembrance of the tenth anniversary of 9/11.

Among our most important joint efforts is emergency response, which was clearly evident with the opening of our emergency shelter at the municipal center, both for Hurricane Irene in August which was a one day event and the unexpected blizzard in late October, which saw the shelter open for four consecutive days and three nights to assist our residents who had lost power. The combined volunteer hours exceeded 400 with nearly 160 hours logged by the Grafton Medical Reserve Corps.

In early January of 2011, our Medical Reserve Corps joined MAREsponds, a volunteer management program through the Massachusetts Department of Public Health. It took several months to become accustomed to the system, to transfer information from our data base into theirs and adapt to some of the new requirements instituted by the State. We continue to practice using the system and to recruit new members inviting them to log onto to the MAREsponds.org to join our organization which currently boasts 54 volunteers. Interested individuals are also encouraged to log onto Grafton-MRC.org to learn more about our organization.

We would also like to thank Grafton's Job Corps Career Academy who generously and enthusiastically send volunteers to assist us whenever we need them.

Throughout the year Grafton's Public Health Nurse, Trish Parent, continued to conduct monthly well adult blood pressure clinics at the Municipal Center, was available to speak with the public during her regular office hours throughout the week, offered immunizations to adults and children from Grafton and conducted communicable disease surveillance as necessary.

Blood pressure/well adult consultations continue to be available the last Monday of the month, with walk-ins welcome all day from 8:30-4:30. The nurse's office is also staffed Tuesday through Friday afternoons from 1:30-4:30. Reportable disease statistics are presented at the end of this report.

With her efforts, the Grafton Health Department went live with MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases. Historically handled manually, this breakthrough tracking system is invaluable for real time reporting and accessibility, determining trends and establishing potential related diseases.

South Grafton Elementary School Nurse, Beth Horgan, RN and Assistant Public Health Nurse, provides monthly blood pressure clinics at Forest Lane in North Grafton as well as support to the Health Department as needed. As a long time member of the Grafton Medical Reserve Corps, Beth's assistance with many of our events is greatly appreciated.

Funds provided through the Homeland Security Act and Centers for Disease Control through the Massachusetts Department of Public Health were used again this year for training in Emergency Preparedness and Response and related courses as well as some equipment and supplies.

With larvacide provided by the Health Department, Highway Department Personnel certified by the Massachusetts Pesticide Board distributed over 2000 brickettes to catch basins for prevention of mosquito borne diseases such as West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE), neither of which has been diagnosed in Grafton. Wet conditions which coincide with mosquito hatchings trigger release of the active chemical in the brickettes for a period of up to one hundred fifty days (150) or five months.

Grafton continues to be an active member of the Worcester Regional Tobacco Control Coalition, established in 2005. The primary function of this group is to monitor youth access to tobacco products using un-announced compliance checks of those establishments licensed to sell tobacco products. Four compliance checks were conducted this year. Additionally, the Coalition staff is available to investigate tobacco related complaints and to offer educational opportunities through our schools.

The Health Department's contract with Terra Environmental, extended through June 30, 2012, includes witnessing of Percolation and Deep Hole testing and septic and well design plan reviews.

Mr. John L. Carlson was again nominated as the Inspector of Animals. Mr. Eugene Ploss serves as Assistant Animal Inspector and Dog Officer. He also investigates animal bites and assures proper quarantine measures.

The Board wishes to thank the Grafton Community Nursing Association, Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

## Statistics/Reportable Diseases: 2011\*

Cryptosporidiosis: 1  
 Chicken Pox (Varicella): 1  
 Group A Streptococcus: 1  
 Latent Tuberculosis: 10  
 Lyme Disease: 19 Down from 27 in 2010  
 Other: 11 (this includes chronic hepatitis B & C)  
 Salmonellosis: 5  
 Streptococcus pneumonia: 1  
 Norovirus: 1  
 Campylobacteriosis: 3  
 H. Influenzae: 1  
 Legionellosis: 1  
 Acute Tb: 1 Required Direct Observed Therapy  
 School Reports Reviewed: 9

\*The continuing decrease in reportable diseases (119 in 2009 to 59 in 2010 to 56 in 2011) is thought to be in part due to the increased outreach and education done at the local, state and national level regarding the importance of simple public health practices such as washing hands and staying home when ill. The transmission of many diseases is interrupted with hand washing, not just the flu.

Permits and Licenses issued during calendar year 2011 totaled \$70,410.00 in receipts:

* Beaver Permits	2
Perc and Deep Hole	16
* Food Establishment Permits	137
* Food Establishment Plan Reviews	2
Disposal Works Installers Licenses	27
Septage Haulers Licenses	15
Rubbish Haulers Licenses	24
* Disposal Works Construction Permits (Repairs)	45
* Disposal Works Construction Permits (New)	10
* Well Permits	
* Tanning Establishment Licenses	1
Tobacco Licenses	11
* Lodging Permits	2
* Pool / Spa Permit	4
Chemical Toilet Permit	11
* Camp Permits	0
Grafton Septage Permits	508

\* A total of 241 inspections were conducted.

Complaints received in the Board of Health Office (Each receives follow-up action):

Housing – 18  
 Nuisance – 15  
 Food – 4  
 Other - 3

**BOARD OF HEALTH  
FINANCIAL STATEMENT  
FISCAL YEAR 2011**

APPROPRIATION	\$ 52,526.00
EXPENSES	41,098.77
TOTAL EXPENDED	-41,098.77
UNEXPENDED BALANCE	11,427.23

**PAYMENTS IN EXCESS OF \$1,000.00**

Public Health Nursing	30,826.19
UNIVAR/USA	7,235.80

RESPECTFULLY SUBMITTED,

Karen S. Gwozdowski Gauvin, Chairman  
Deborah A. Chouinard, Vice Chairman  
Ernest W. Peters, Clerk  
Richard J. Kirejczyk, Member  
Philip E. Dumas, Member

**REPORT OF THE BOARD OF SELECTMEN**

The Board of Selectmen meets on the first and third Tuesday of the month and has workshop meetings usually on the second Tuesday except for July and August when they are cancelled for vacations. In May of 2011 John Carlson and John Dowling were elected. Chris LeMay, who served twelve years on the Board and Mary Ann Cotton, who served three years on the Board, chose not to run for re-election. The Board extends many thanks to Chris and Mary Ann for their service and hard work for the Town. The Board reorganized and voted Peter Adams as Chairman, David Ross as Vice Chairman and John Dowling as Clerk.

The economy is still very difficult and everyone at the Municipal Center has chipped in to economize and make the budget work. All services are being performed and staff has not had to be reduced. The Board thanks all employees, Boards, Commissions Committees and Town Administrator Tim McInerney for making this work.

Much work has been done the past year on One Grafton Common. Apple Tree Arts received a large grant from the Massachusetts Historical Commission and the outside portico was redone installing a handicap ramp, handicap parking, granite posts, planters and benches were added. The Department of Public Works removed the "dummy" in the center and replaced it with two stop signs on traffic islands to make traffic flow in front of One Grafton Common.

The Grafton Historical Society raised donations to install a granite World War II monument across from the Congregation Church on the Common. A dedication ceremony was held in the spring to a full capacity crowd.

After many years of on again/off again negotiations, the Perreault property was purchased by the Town. This is across from the Grafton Inn and adjacent to the Center Library. The Board would like to thank the voters for funding this purchase and to all those individuals that negotiated this purchase over the years.

The Depot Street Bridge was closed to two-way traffic and made one-way because of the deteriorated cantilevered sidewalk. The Board hired an engineering firm to determine an economical solution to repair it and open it once again to two-way traffic.

The Grafton Water District proposed a lease of property adjacent to their well on Town owned land on Follette Street for a solar field. The Board accepted and will be part of the solar field. The in an on-going project.

The library received a \$5.1 million grant and proposed an \$11.7 million library addition to the center library. The Town's share would have been \$6.7 million. The voters passed the question of building the addition at the Fall Town Meeting in October but defeated the Debt Exclusion ballot vote held in December.

The Capital Improvement Planning Committee was formed to study proposed capital projects and improvements. CodeRED was voted in by the Board. This is a useful tool in getting critical messages to citizens via telephone/cell phone for both informational and emergency situations.

The Board commissioned Honeywell Building Solutions to do an investment grade technical audit on schools, Nelson Library and the Municipal Center. They proposed \$6.8 million worth of needed work to be funded by energy savings and free cash. This was an excellent way to do work in the schools and Municipal Center with no increase in taxes. The Board voted to accept their proposal in late December and go to a Special Town Meeting for acceptance in early 2012. This was defeated at the Special Town Meeting.

The Board voted to have Conference Rooms A and B modernized into a single meeting room with new broadcasting and video features. Funding for this project is from cable funds. Grafton is indeed fortunate to have such talented people who volunteer and serve on its many boards, commissions and committees. The Board would like to thank each person for giving up their time to perform these much needed tasks.

Respectfully submitted:  
Peter J. Adams, Chairman



## REPORT OF THE BUILDING INSPECTOR/ ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the **Calendar Year 2011**, there were:

Building Permits	532
Public Buildings	58
Sign Permits	81
Home Occupation Permits	9
Woodstove Permits	25
Zoning Permit	19

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total \$150,458.67 (One Hundred Fifty Thousand Four Hundred Fifty-Eight Dollars Sixty-Seven Cents) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 2595 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also over see municipal staffing, maintenance and custodial personnel and duties.

As Inspector of Buildings, I interpret, administer and enforce the State Building Code.

As Zoning Officer for the Town of Grafton my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully Submitted,

Robert S. Berger  
Inspector of Buildings/  
Zoning Enforcement Officer

## REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which 562 permits were issued.

**During the Calendar Year 2011, \$38,675.00** was collected and transferred to the Town Treasurer.

Respectfully Submitted,

George Duhamel  
Inspector of Wires

## REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which 276 permits were issued.

**During the Calendar Year 2011, \$19,890.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 737, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully Submitted,  
Thomas French  
Inspector of Gas

## REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which 286 permits were issued.

**During the Calendar Year 2011, \$20,130.00** was collected and transferred to the Town Treasurer.

Respectfully Submitted,  
Thomas French  
Inspector of Plumbing



## **REPORT OF THE ZONING BOARD OF APPEALS**

Over the past year the Zoning Board of Appeals has not added any new members. We are still in need of an alternate and a full member as Mr. Moro resigned as of the last meeting.

Over the past year the Board reviewed a total of 9 cases numbering 765 to 773. Complete records of these cases are on file in the Building/Zoning Department Office and the Town Clerk.

During the Calendar Year 2012, \$990.00 was collected for these cases and transferred to the Town Treasurer.

No new 40B cases were submitted over the last year. 2 cases were for the town and the fees were waived. One case was a court order on an old case and no new fee was collected.

Respectfully Submitted,

John Carney  
Chairman

## **REPORT OF THE GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE**

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Below is a summary of Access Activities:

### **Public Access Usage:**

During 2011, portable equipment was provided for producers 41 times. Non Linear Editing equipment was requested 173 times and 96 studio shoots were produced in the year 2011. Linear Editing equipment not being requested but was continuously utilized for School Committee editing. There were 130 bulletins posted on the GCTV Bulletin Board, 7 bulletins posted on the GGTV Bulletin Board, and 5 bulletins posted on the GETV Bulletin Board during the year.

### **Public Access Production Course & GCTV Education Opportunities:**

Two GCTV Production Courses were offered during 2011 resulting in 5 producers being certified. Throughout the year, GCTV continued to offer producers support with several non-linear editing programs; including Media 100, Final Cut Pro, Corel Video Studio, and Apple iMovie. A supplemental training course for the Media 100 editing software was offered in the month of January. Also several producers requested indi-

vidual training on both the Media 100i and Media 100 Suite systems.

### **Programming Summary for Grafton Public, Government & Education Access Channels:**

Sports programming for 2011 included various rebroadcasts of Grafton High School events from the GCTV vaults, including the 1986 Super bowl and special episodes of Grafton Update which featured past sporting events in the town. In addition, GCTV continued to air "Go Fish with Dan Kenney" a fishing series from Leicester Cable Access, and "Backpacker's Journal", both produced in house at GCTV.

Interview, news, and politically oriented programs broadcast on GCTV-11 during the year included Senior Spirit - a new series from the Grafton Senior Center highlighting the Center's monthly events. Also included was the 911 Equipment Program, an Operation Friendship interview, an interview with Forgeworks Farm's Ted Mahan, and the Grafton Library Tour.

In 2011, interview, news and politically oriented programming broadcast on the Grafton Government Television, Channel 12 included both live and replayed broadcasts of Board of Selectmen, Planning Board and Secondary School Building Committee along with School Committee meetings which were taped for rebroadcast. Both the semiannual Town Meetings along with all special Town Meetings were broadcast live and replayed on Channel 12. Special Government channel broadcasts included: the Senior Center Lecture Series, a Conversation with Senator Moore, the College Town Meeting, the League of Women's Voters Candidate's Night, a special program on recycling and the Library Charette meeting.

Grafton Education Television, Channel 13, continued to rebroadcast all School Committee Meetings. Also the Grafton High School weekly news program, "GHS On A Roll" was broadcasted. School and children's events broadcasted on Grafton Education Television included: GHS' productions of "The Dining Room", "Les Miserable's", the 2011 GHS Graduation, the 2010 NGES Halloween & Book Parade, NGES' production of "Curly the Worm", Grafton Middle School's production of "Fiddler on the Roof", and the Grafton Middle School's Jazz Band production "Take Note". Bicycled from Northbridge Community Television was the 2011 Performance by musician Jessie Fontaine- filmed at the Alternatives Theater in Northbridge.

Music programming broadcasted on GCTV during the year included Joanne L 'Esperance's "Ricky Duran -The Studio Sessions", Chris Caron's "The Rock n' Metal Show", the return of Roger Isabelle's Music Reminiscence, Local Rock from Millbury Public Access, It's Polka Time and Music and the Spoken Word - which returned with an abundance of new episodes.

General interest programs broadcast of GCTV Channel 11 included: The 2011 GEA Spelling Bee, the 2011 Grafton Fine Arts Festival, Get Out- a former series which returned with limited episodes, The Kites Restaurant Story, Model Rail-roading- A Hobby Full of Fun, Bill Robidoux's "Afternighters" Adult Conversation series, A Celebration of Aging; a new series imported from Laguna Woods, CA, The 2011 Veterans Day Ceremony and WWII Monument Dedication, About The Valley- an episode bicycled from Northbridge Community Television, North Uxbridge Baptist Church, Outpost X- A Film by Aaron Bissell, the Community Harvest Project's 2011 Harvest Home, and the 2011 Apple Tree Arts presentation of "Bye Bye Birdie".

New Programming Series on GCTV included: A Celebration of Aging, Model Citizens, Afternighters, Rubber Duck Theater, and North Uxbridge Baptist Church.

Returning general and public interest series originating from GCTV in 2011 included 2 Guys Who Like to Talk, Animal Adventures, Ask The Geezers, Backpacker's Journal, Blazis Safaris, Cooking With Tasha, Dark Nights of Grafton, Day Trip to History, Drive In Theater, From the GCTV Vaults, Good Neighbors, Grafton Oral History Project, Heart wings Place, History in the Making, JR Presents... The Holy Blabbermouth, The Rock and Metal Show, Silly Me TV, and That's A Good Question. In addition, several shows which originated outside of Grafton Access were aired including: Along The Blackstone, Blooming' with the Bemis', Diocesan Special, The Dungeon of Dr. Dreck, Its Polka Time, Physician Focus, The Literati Scene, Thyme in the Kitchen, Veterans Forum, Celebration of Aging, About the Valley, Get Out and Local Rock.

It was a strong year for the station, with advancements in content for viewers and technology for producers. GCTV showed a strong presence in the Community by covering various events including: the Veterans Day Ceremony and WWII Monument Dedication, the VFW Flag Burning Ceremony, the Community Harvest Project's Harvest Home, and the Grafton Fine Arts Festival. Through the volunteerism of its producer community, these great events were captured.

GCTV made strong efforts to enhance the quality and content of its programming. A move towards updated Public Service Announcements and creative Station I.D.'s was made and consisted on brand new GCTV Producer ID's, Seasonal Station ID's, and creative episode ID's for new shows. GCTV also made strides towards revamping its Community Bulletin Board to provide for easier readability and streamlined graphics.

Many in-house produced shows had landmark episodes during the year including: the Ask The Geezers 100th episode, 2 Guys Who Like to Talk's 250th and final episode, Linda Forand's 25th episode of Animal Adventures, Blazis Safaris 1st HD to SD episode, producer Tasha Halpert's 30th episode of Domestic Tranquility, and 90th episode of Good Neighbors.

Technological advancements for producers were aided by the purchase of a new Archive server- to allow for additional space for producer episodes. An upgrade to Adobe CS5 provided the studio with greater capability for processing web-based schedules and additional software for multimedia editing. An upgrade to the studio's current version of Media 100 provided faster, non-linear editing with added effects. The use of Adobe's Media Encoder, within the CS5 suite, has allowed a new level of HD filming and processing for future producer projects.

**GCTV Studio, Editing, Portable Equipment, Playback, and Course Use Totals for 2011 (in Hours):**

<b>Date</b>	<b>Studio Use</b>	<b>Linear Edit</b>	<b>NL Edit</b>	<b>Cameras</b>	<b>Misc. Equip.</b>	<b>Playback</b>	<b>1st Run</b>	<b>Course</b>
January	13	2	45	1632	744	358.5	16	2
February	13	2	37.75	990	672	314.75	9.5	0
March	13.5	2	57	1392	744	337.75	16.5	0
April	22	2	43.5	936	1032	349	24.5	0
May	9	2	47	1680	744	346	20.5	0
June	22	2	20	1608	720	342.5	16.5	0
July	11	2	29	744	744	355.5	14.75	0
August	12	2	12	672	744	348.75	21.75	0
September	13	2	24	864	720	323.5	21	6
October	13	2	59.5	1536	744	385.75	20.5	10
November	13	2	17	1899	720	366.25	24.5	0
December	14	2	55	1440	912	372	30.25	0
<b>TOTALS</b>	<b>168.5</b>	<b>24</b>	<b>446.75</b>	<b>15393</b>	<b>9240</b>	<b>4200.25</b>	<b>236.25</b>	<b>18</b>

### **New Equipment Purchases in 2011:**

The Committee authorized the following major equipment expenditures during the year: a teleprompter system, additional electronic storage capacity, an extension to the studio background curtain, a high definition camcorder and a new monitor for the studio.

### **Funding:**

Cable access operations are funded through payments made by each cable provider.

### **Public Input:**

We welcome input from the public and access producers – all are invited to attend our monthly meetings or to contact us. The Committee meets monthly (usually the third Saturday) and meetings are always posted. The Committee can be reached by writing to:

Grafton Cable Television Oversight Committee  
30 Providence Road  
Grafton, MA 01519

Kris McMullin, Grafton's Public Access Coordinator and Mark Durfee, Vice Chairman of the CATV Oversight Committee contributed the information included in this report.

### **GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE VENDOR PAYMENTS IN EXCESS OF \$1,000.00**

The Camera Company	\$8,980.50
HB Communications	\$3,043.00
Barbizon Light of New England	\$2,054.10
John LaPoint	\$1,950.00

Respectfully submitted,

### **Grafton Cable Television Oversight Committee**

Bob Hassinger, Chairman  
Mark Durfee, Vice Chairman/Clerk/Treasurer  
Bob DeToma, Member  
Richard Schultze, Member  
Corson Wyman, Member  
Imad Sandakly, Member  
Bob Berger, Member

### **CAPITAL IMPROVEMENT PLANNING COMMITTEE (CIPC)**

### **Capital Improvement Planning Committee members:**

Peter Carlson - (Secretary). - School Committee  
Wayne Hutchinson-Fontana. - Finance Committee  
Tim McInerney / Kevin Mizikar. - (Vice-Chair) -  
Town Administrator  
Raul Nunez. - (Chair)  
David Ross. - Board of Selectmen  
Bruce Spinney. - Planning Board

### **Budget:**

The Capital Improvement Planning Committee (CIPC) spent no Town funds; It has no expenditure budget. The CIPC did not appropriate any funds for projects.

### **Activities:**

The Capital Improvement Planning Committee (CIPC) was formed in December 2010. The committee was formed to develop the FY 2012 capital budget and develop a 5-year capital plan. Because of time constraints, the committee voted to focus on only the FY 2012 capital budget and learn from its development before tackling a 5-year plan.

The committee developed a process for evaluating and scoring all projects that were submitted for the capital budget. All departments and committees submitted their project requests and a list of recommended capital projects were submitted to the Town Administrator, Finance Committee and Board of Selectmen. The original list of recommended projects was approved without changes. The list of projects was then expanded a week prior to the May Town meeting due to additional funds being made available. The revised list was approved by Town Meeting Vote as resubmitted.

The committee then honed its evaluation and scoring process to incorporate a method for emphasizing the important of some criteria over others, e.g. safety over rate of return, and the committee collected project requests from all departments for the next five years.

Between October 2011 and January 5th, 2012, the committee met with representatives from departments and committees in order to better understand their funding requests.

A recommendation for the FY 2013 capital budget was submitted to the Town Administrator on January 27, 2012, and is being followed by a 5-year capital expenditure recommendation in March.

Respectfully submitted

Raul Nunez  
Chair - Capital Improvement Planning Committee

## **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee is a nine member committee that administers the Community Preservation Act, which was adopted in Grafton at Town Meeting in May 2002. The Act creates a source of revenue from a local property tax surcharge and state matching funds to support projects in four areas: open space preservation, community housing, historic preservation and recreation.

The Committee meets the first Tuesday of each month at the Grafton Municipal Center. Project grant requests are due three months prior to the Fall and Spring Town Meetings. Copies of the Guidelines for Submissions are available in the Planning Office, as well as through the Community Preservation Committee's page on the town's Web site.

The CPC was active during 2011 carrying out the Community Preservation Act, reviewing project submissions, monitoring the status of projects and making funding recommendations to Town Meeting.

At the Spring Town Meeting, voters approved the appropriation of \$7,500 to the Recreation Commission for the fabrication of a sign at Riverview Park and the purchase of an athletic equipment storage facility. This project completes the Park which was created using Community Preservation and Town funds. In addition, the Affordable Housing Reserve (\$38,316) was transferred to the Grafton Affordable Housing Trust. The Community Preservation Committee began transferring the Affordable Housing Reserves to the Housing Trust in 2007 with the understanding the funds are to be used in accordance with the requirements of the Community Preservation Act.

At the Fall Town Meeting voters appropriated \$2,000 to the Hassanamesit Woods Management Committee for the installation of a gate at the entrance to Hassanamesit Woods in order to prevent access of unauthorized access of motor vehicles.

The end of 2011 saw the completion of several projects funded largely or in part by Community Preservation Funds: Riverview Park, interior restoration of the South Grafton Community House, and handicap access and exterior work at the Grafton Town House.

Revenue for the Community Preservation Fund has declined over the past several years due to a significant decrease in State Matching Funds. For Fiscal Year 2011, Grafton collected \$281,773 through local surcharges, received \$74,066 in state matching funds and earned \$30,000 in interest income.

John Stephens, Chairman	Jim Gallagher
Ken Holberger, Treasurer	Paul Scarlett
Joann Duncan, Clerk	Bruce Spinney
Heather Cargill	Jennifer Thomas
Conservation Commission Representative – vacant	

## **REPORT OF THE SOUTH GRAFTON COMMUNITY HOUSE OVERSIGHT COMMITTEE**

The Community House  
25 Main Street  
Farnumsville Village  
South Grafton, MA 01560

Progress on The Community House was significant this year. Two of the former class rooms were restored to their former Victorian look. New carpeting has been installed in one of the rooms, and the original maple floor sanded and refinished in the other.

Ten chandeliers have also been installed in the newly painted rooms. With the drop ceiling removed, and the original tin ceiling exposed, the rooms look grand.

Work on the two foyers and hallways are in the planning stages and should be completed this year.

## **GRAFTON CONSERVATION COMMISSION**

The Grafton Conservation Commission is charged with the protection of Grafton's natural resources. The Commission holds public hearings on the first and third Tuesdays of each month. Workshop meetings are held on the fourth Tuesday of most months.

When fully staffed, the Commission has seven full members all of whom are appointed volunteers. The Commissioners are Co-chair John Wilson, Co-chair Sandra Brock, and Peter Finn, Heather Trudell and Jesse Leddick. The Commission is currently seeking volunteers to fill two Commission vacancies.

The office is staffed by Conservation Agent, Linda Dettloff, who is Head of the Conservation Department, and part-time Conservation Secretary, Jayne Zwicker.

Chief among the Conservation Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act and the Grafton Wetlands Protection Bylaw. In 2011 the Commission held public hearings on 42 Notices of Intent and Requests for Determination of Applicability, as well as 16 requests to amend or extend existing Orders. The Commission inspected and acted on more than 48 Requests for Partial and Full Certificates of Compli-



ance. The Commission also investigated various complaints and calls regarding resource area concerns and issued Enforcement Orders on violations.

The Commission advises other Town boards and officials, as well as private individuals and groups, on issues that relate to its areas of jurisdiction. The Commission issued comment letters to the Planning Board and the Zoning Board of Appeals for projects under review this year and places high priority on providing input during the preliminary design review phase of new developments and 40B projects.

Equally important is the Conservation Commission's authority under the Conservation Commission Act of 1957 to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. In 2011, the Conservation Department worked on the following land protection and land management projects:

The Commission continues to receive funds under a USDA Wildlife Habitat Incentives Program (WHIP) grant to assist in the management of the Hennessey I Conservation Property and is actively managing the property for grassland habitat. All fields were mowed in 2011. Ongoing projects include continued work to eliminate invasive exotic species from field habitat. Conservation Department staff assisted by hired consultants identified, targeted, and eradicated a variety of invasive plants at field edges. This work will be ongoing in 2012 and beyond. Signs were placed at entrance to conservation property and at various boundaries identifying conservation property and rules of use.

Fields at the recently acquired Pell Farm property were mowed. A new permanent sign to identify the Pell Farm Conservation Land and the various organizations that contributed monetarily or worked to obtain the property was installed on Soap Hill Road. There is also trail work being done by a local Eagle Scout candidate.

The long-term management project for the control of Purple Loosestrife (*Lythrum salicaria*) continues with monitoring during spring and fall as part of an ongoing review.

In addition to continuing duties involving permitting, inspections, and administration of laws and regulations, the Conservation Department worked on several other projects during the year.

The Department also worked on various projects involving non-native invasive plant management; beaver issues, trail construction and signage; review of proposed changes to various DEP Regulations, and other conservation land management concerns.

The Conservation Commission is represented on the Lake Quinsigamond Commission, the Community Preservation Committee, the Hassanamesitt Woods Land Management Committee and the Hennessey Land Management Committee.

- Expenses paid out over \$1,000:  
Sunshine Sign Company – Pell Farm Sign and Installation - \$6,000

Respectfully Submitted,

Linda Dettloff

Conservation Agent

Grafton Conservation Department

December 29, 2011

## **REPORT OF THE GRAFTON COUNCIL ON AGING**

**It is the mission of the Grafton Senior Center to link needs with resources to maintain and enhance the overall quality of life for Grafton's senior and disabled population.**

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2011. Our programs grew and changed to reflect the changing needs of our wide population. The Center has been highly utilized as a place of fun and recreation as well as a source of information, assistance and referral. Many individuals and families have come to us with personal crises and we are proud to have provided information and support.

The Grafton Senior Center endeavors to offer the older adult population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation as well as recreational and fitness activities. The Department also offers a large volunteer program. Additional services include a monthly newsletter and fuel assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, Meals on Wheels, dementia, elders-at-risk and elder abuse, among so many others. Family support for those coping with Alzheimer's Disease or related dementias is a specialty of our department. All inquiries are held in strict confidence.

Outreach is a program where in-home assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker Lisa Kelley was available to assist with the needs of elders and their families. Ms. Kelley also provided assistance with forms



for the SMOC (South Middlesex Opportunity Council) fuel program, along with the FOGE (Friends of Grafton Elders) heat fund. These programs aid elders having financial difficulty heating their homes.

The GERT van (Grafton Elders Riding Together), along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled of any age (when possible) to access rides to medical appointments, hair salons, grocery shopping as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a lift. The availability of these vans has been invaluable in maintaining independence and dignity for our elder and disabled population. With our population aging, it is comforting to know there is alternate transportation available, as reaction time decreases after age eighty, approximately. With financial difficulties still in play for the WRTA, we hope to continue to receive some reimbursement for the operation of its vehicle. We thank Town Meeting voters for their support of this worthy endeavor. It is hoped transportation in Grafton will always be available, despite budget issues, as it is the life blood of senior independence. Grafton is a great place to age, we hope to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the WRTA van driver, volunteer recognition and education, medical transportation and supplies. This grant has been vital in meeting some departmental needs that the operational budget is not able to address, such as continued training.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. Socialization is key to wellness, and the nutrition program does much to create positive interactions as well as balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, primarily Barbara Connelly, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra hand. Seniors work in Town Departments doing various tasks in exchange for an abatement off their property taxes. It is income eligible, with certain requirements.

This Center is for ALL seniors in Grafton, not just for those who are in need of assistance or are very elderly. One visit here and you will see younger, active seniors taking part in exercise, tap, billiards, meals, etc. We always are happy to see a new face come through the door, and we make every effort to make you feel welcome. Please come down and introduce yourself! Or give us a call at 508.839.9242 and we will pick you up in our handy van (wheelchair lift accessible).

## Payments Over \$1000.00

### Total Meals July 2010 – June 2011

MONTH	YEAR	MEALS ON WHEELS	
		(Home Delivered)	CONGREGATE (At Center)
JULY	2010	918	366
AUGUST	2010	965	293
SEPTEMBER	2010	960	341
OCTOBER	2010	828	296
NOVEMBER	2010	897	285
DECEMBER	2010	923	235
JANUARY	2011	766	205
FEBRUARY	2011	917	214
MARCH	2011	986	407
APRIL	2011	820	308
MAY	2011	845	366
JUNE	2011	879	408

Total Congregate Meals:	3,724 meals
Total MOW Meals:	<u>10,704</u> meals
<b>Total Meals Served</b>	<b>14,428</b>

### Outreach Work Statistics

Statistics are noted by DUPLICATED COUNT and an UNDUPLICATED COUNT. For instance, if a participant speaks with the Outreach Worker separate four occasions for services, the DUPLICATED COUNT, the number of units of service provided, would be "4" and the UNDUPLICATED COUNT, the number of people served, would be "1".

CATEGORY	DUPLICATED	UNDUPLICATED
Interactions (Email, Mail Out, Office Consults, Home Visits)	1,116	409
Support	1,475	409
Assistance	310	119
Referral From	27	23
Referral To	40	36
<b>Total</b>	<b>2,968</b>	<b>687</b>

This figure shows that the average person using services from the Outreach Worker has almost four and a half service units each. Some may need only a single contact for a question answered. Some may need more regular contact to ensure continued well being.

### Transportation Statistics

	Duplicated	Unduplicated
<b>Total Rides:</b>	<b>3,401</b>	<b>111</b>

This statistic shows that the average rider uses the senior van over thirty times per year. Many use it as their sole source of transportation, whether it is to medicals, the grocery, haircuts, banking, etc.

## Volunteer Statistics

<b>VOLUNTEER TYPE</b>	<b>HOURS</b>
COA Members	92
Cards Volunteer	820
Kitchen Help	1,956
Computer Instructor	24
Meals on Wheels Driver	1,560
Line Dance Instructor	6
Book Group	23
Trip Leader	40
Duplicate Bridge	300
<b>Total Volunteer Hours</b>	<b>4,821</b>

<b>ACTIVITIES</b>	<b>Duplicated</b>	<b>Unduplicated</b>
Community Education	271	157
Cultural Events	408	40
Fitness/Exercise	1,425	86
Health Screening	134	50
Information Sharing	151	114
Recreation/Social Evt	7,386	575
<b>Total Activities:</b>	<b>11,655</b>	<b>657</b>

## **TOTAL USE OF SENIOR CENTER:**

Statistics from **01/01/2011** to **12/30/2011**

Age: **60** and older

### **Total Seniors Served**

Duplicated: 18,895 (Units of Service)

Unduplicated: 1,010 (Number of Seniors)

## **MANY THANK YOUs**

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled—whether you run the pitch group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Girl Scout Troops in Grafton have added much to our Center. Many thanks to them and to their leaders for all the joy they have brought to the Seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work Off abatements.

The Council thanks the Board of Selectmen, Town Administrator Tim McInerney, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thanks to the Friends of Grafton Elders for their efforts in supporting the seniors and the Grafton Senior Center. Your help has been invaluable in keeping many elders warm. In addition, it is the generosity of FOGE that has allowed us a new database system to keep accurate counts of Center usage. It has brought us into current day technology, and we are grateful. FOGE also purchased a new computer room for us which has seen a wonderful amount of usage, from new computer classes, to individuals dropping in for their own personal use.

Many thanks to the Lions Club for its continued support. These organizations improve the quality of life for Grafton's elders and disabled population, for which the COA is very grateful.

Many thanks to the CRAFT LADIES, June Merrick, Marge Ericson, Lorraine Berrube, and post humously Margaret Pierce, and many others, for all their donations to the Meals Program. This was not known over the years that they did this, and we are grateful. You should have been recognized for your contributions, and many apologies for not being aware of all you have done.

More craft ladies have joined the program this year, and we thank Annette McCarthy and Norma LaMarche for all their help in starting new events! It's wonderful to see so many new faces here!

Many individuals have also been kind to donate to the department also. Your support has been so very vital to the offerings of our department. There has been one individual who wishes to remain anonymous, who has been incredibly generous to our seniors. You've made some ordinary days here extraordinary. We thank you for all that you have done.

Our **Giving Tree** was an amazing experience. Anonymous tags were taken by individuals who returned the tags with beautifully wrapped gifts. Given the state of the economy, we were especially impressed with the generosity of our residents. Most requests were very basic needs, such as a hat and scarf, or a stamps and stationery. Grafton should be proud of the caliber of citizens residing in our fine community.

## **THANKS TO COA STAFF**

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for and heard. When someone with memory loss calls many, many times in one

day, they receive the same tender response during the 7th call as they did in their first call. We are proud of the work you do, and the Town is fortunate to have you as elder advocates, particularly in these times of budget tightening. The Town has itself a top notch staff caring for its elder and disabled population—as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center was open Monday through Friday from 8:30 a.m. to 4:30 p.m. and Thursday evenings until 8:30 p.m.

### **Beatitudes for Friends of the Aged**

*Blessed are they who understand my faltering step and palsied hand.  
Blessed are they who know that my ears today must strain to catch the  
things they say.*

*Blessed are they who seem to know that my eyes are dim  
and my wits are slower.*

*Blessed are they who looked away when coffee spilled at breakfast today.*

*Blessed are they with a cheery smile, who stop to chat for a little while.*

*Blessed are they who never say "You've told that story twice today."*

*Blessed are they who know the ways to bring back memories of yesterdays.*

*Blessed are they who make it known that I am loved,  
respected and not alone.*

*Blessed are they who ease the days on my journey Home, in loving ways.*

- Author Unknown.

Respectfully Submitted,  
**Grafton Council on Aging**  
William Drago, Chair  
William Cutler, Vice Chair  
Marcella Benoit, Secretary  
Barbara Gardner  
Rev. Phil Goff

### **STAFF LISTING**

#### **Full Time Staff**

Martha Chartier, Van Driver  
Michelle Drumm, Director  
Lorraine Picotte, Office Coordinator  
Robert Taft, Van Driver

#### **Part Time Staff**

Tim Brady, Volunteer SHINE Counselor  
Barbara Connelly, Secretary/Bookkeeper  
Lisa Kelley, Outreach Worker  
Karen Kosiba, Elder Nutrition Meal Site Manager (ESW)

### **GRAFTON CULTURAL COUNCIL**

The Grafton Cultural Council(GCC) members are volunteers who are responsible for making decisions on how funds allotted the Council by the Massachusetts Cultural Council (MCC) will be granted to serve local cultural needs. The five active members on the GCC were appointed by the Board of Selectmen. Members are appointed by the Board of Selectmen for a two year term with a six year maximum by MCC standards.

*The mission of the Massachusetts Cultural Council is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.*

The MCC receives funding from the Massachusetts legislature and the National Endowment for the Arts and distributes it through two channels: 1) direct grants to individuals and organizations through statewide competitive grant processes; and 2) distributions to local councils that then re-grant funds to individuals and organizations in the local community. The MCC Board determines how the total amount will be divided up among the various programs offered by the state agency. Then, a formula is used to divide the total dollars among communities.

The GCC was advised of the MCC fund allocation in Fall 2010 and the application process was advertised in the media. Following the application deadline date of October 15, 2010, the Council met often to determine which of the applications would be accepted for full or partial funding. In early 2011 the GCC approved 10 grants totaling \$4214 and monitored their reimbursements. Recipients were:

AppleTree Arts	Grafton Celebrates the Holidays
Assabet Valley Mastersingers	2010-2011 Concert Season
Blackstone Valley Heritage	River Bend Concerts
Clark, Richard	"Love Letters" – a two person play for The Historical Society
Grafton Recreation Commission	Summer Concerts on the Common
Grafton Middle School	"A Christmas Carol" at the Hanover Theatre
Maichack, Gregory	The Art of Georgia O'Keefe: How to Pastel Paint Flowers
South Grafton Elementary PTG	"No Strings Marionettes" presentation
Stepping Stone Community Theatre	Main Stage Production
Worcester Chamber Music Society	Concert Series

The GCC discussed the development of criteria and guidelines for the next cycle and held a grant writing session for interested persons in September.

The 6th annual Grafton Fine Arts and Music Festival, a three day event held at the Municipal Center, was March 25-27, 2011. The Chair of the GCC chaired the Festival and Council members were involved in the planning along with teachers, musicians and artists, and other residents of Grafton. Over 170 artists exhibited more than 375 works of art and staged a wide selection of musical offerings. A youth exhibit contained about 130 works from 6 year olds through high school students. Performers included a variety of talented dancer and musicians. Workshops in art and music were held for children and adults and art projects were available for parents and children's participation.

GCC is fortunate to have the support of town officials and staff, local businesses that sponsored our program, the Grafton Suburban Credit Union that donated prize money, The Grafton Land Trust that recognized artists for works of nature, and the many interested residents who volunteered and assisted. This event gave residents a chance to participate in and to view the artistic and musical accomplishments of their fellow townspeople. The successful Festivals have helped to bring greater visibility to the work of the GCC and the talents of the community.

We encourage citizens of Grafton who are interested in joining the Council to speak to present Council members about the work of the Council and to apply to the Board of Selectmen for an appointment to the Council.

Respectively submitted,

Fay C. Morrisson, Chair  
Kristen Proctor, Clerk  
Kristen Rainey, Treasurer  
Ellen Onorato  
Patti Sims

#### **REPORT OF THE COMMISSION ON DISABILITY**

The Grafton Commission on Disability was busy this past year focusing primarily on two projects. The first one was the Super Park Study Committee. The Commission has been involved with this group since its inception. A Commission member was assigned to the Super Park Study Committee. The Commission provided new information to the Super Park Study Committee regarding accessible playgrounds. The second project was that of the Grafton Public Library. The Grafton Commission on Disability worked closely with the Grafton Public Library on issues related to accessibility. This included the sharing information and ideas. Other topics addressed by the Commission included the recruitment of new members.

#### **ENGINEERING DEPARTMENT**

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, and storm water infrastructure projects. The Department continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and Town Committees.

Major initiatives in 2011 included:

- Working with the Historic District Committee to begin developing conceptual designs for a Town Common Master Plan;
- Completing the Lake Ripple Dredge Project;
- Continuing with the design and permitting of the Lake Ripple Dam Rehabilitation Project;
- Beginning the reconstruction of North Street from Old Westborough Road to Wesson Street;
- Resurfacing of Worcester Street from Providence Road to the Town Common;
- Applying the wearing course of pavement to Deernolm Street;
- Completing construction of Riverview Park;

Providing engineering and construction inspection services for several infrastructure projects throughout the year which included:

- North Street Reconstruction
- Lake Ripple Dredging
- Worcester Street Resurfacing
- Brigham Hill Road Waterline Extension
- North Street Drainage Installation
- North Street Sewer Extension
- Cold Spring Drive Sewer Extension
- Gas and waterline extensions for the new high school

The Department processed 30 Road Opening Permits and 33 Driveway Applications, and also provided GIS related public record information to the general public.

Provided final inspection of Cortland Manor, Glenwood Lane and Avalon Way for acceptance at Town Meeting.

Provided cost estimates for planning DPW infrastructure projects.

The Department also continued to work on maintaining compliance to the NPDES Phase II Storm water permit requirements.

Respectfully Submitted  
Brian Szczurko



## REPORT OF THE FINANCE COMMITTEE

The Finance Committee continually holds numerous public meetings and public hearings throughout the fiscal year with the Committee member terms running from July to June.

The primary functions of the Finance Committee are:

- Managing the Town's Reserve Fund;
- Reviewing departmental budget requests;
- Reviewing the Town Administrator's recommendations for the current fiscal year's budget;
- Submitting a balanced budget for consideration at the May Annual Town Meeting.

The cycle for preparing the annual budget begins prior to the October Annual Town Meeting. The Finance Committee monitors current economic conditions, reviews the previous and current fiscal year results and establishes the schedule for Finance Committee public meetings and public hearings. The Finance Committee hosts a general joint public meeting with the School and Municipal department heads present during the November /December timeframe. This meeting establishes a common perspective as departmental budgets are prepared over the next several months. In February, a public hearing of the Finance Committee provides the Town Administrator the forum to make a formal presentation of the proposed budgets for all Municipal departments, the School Department and capital expenses, along with projected revenue estimates. Starting in February and continuing throughout the spring, there are many public meetings and public hearings to review the school and municipal budgets along with revenue estimates. This leads up to the May Annual Town Meeting.

Pursuant to the Town Charter, the Finance Committee reviews every article placed on a Town Meeting Warrant and holds public hearings to gain insight into what direction the community may want to proceed. The Committee then makes its published recommendations available to the community for review prior to both the May and October Town Meetings as well as any special town meetings.

As part of its continuing involvement in town affairs, the Finance Committee administers the Reserve Fund, which is used to address extraordinary or unforeseen expenditures. The Fiscal Year 2011 Reserve Fund transfers are listed at the end of this report.

New this fiscal year was the creation of the Municipal Stabilization Fund. The purpose of this fund is to earmark funds to be used for future Municipal capital projects. In order to spend this money it requires a vote at a Town Meeting. The Town also created the Capital Improvement Planning Committee. The charge of this committee is to rank and recommend town wide capital improvement projects for each year

and oversee long term capital planning. The committee includes five members and reports their findings to the Finance Committee and the Board of Selectmen.

Even though the state of the economy continues to curb new growth in our Town, the Finance Committee continues to hear the need for an increase in services in our schools, police, and fire departments, and municipal departments. Many fixed costs such as healthcare, retirement, and governmental mandates were once again on the rise. At the May Town Meeting, it was announced that the Perreault Land near the common was purchased by The Town. Also at this time, the new position of Assistant Town Manager was created and filled by Kevin Mizikar.

The Finance Committee is happy to report that the results of the hard work and diligence of all the boards, committees, elected officials and volunteers are that our budget remained balanced for another year, our bond rating remained strong and we closed the year with money in the bank. The Finance Committee understands and cautions that the next years will be fiscally challenging. This will require extraordinary leadership, creativity, fiscal conservatism, and teamwork among all departments, boards, committees, and elected officials in order to achieve a positive financial future for the Town of Grafton.

The Finance Committee welcomed four new members this fiscal year. The decision of Doris Metivier and Sandy Merrill to not renew their 3 year term on the Finance Committee and the election of Dave Ross to the Board of Selectmen in FY10 lead to the appointing of Jay Cummings, Wayne Hutchinson-Fontana and Lorna Mangano by the Town Moderator at the beginning of FY11. Jay Cummings accepted the position of Superintendent of Schools and as a result submitted his letter of resignation to the Finance Committee in late Spring 2011. Eric McGourty was appointed by Town Moderator Roger Trahan prior to May Town Meeting 2011.

In addition to the work of the Finance Committee as a whole, the following town Committees had Finance Committee representation in 2011:

- Shared Services Committee (David Libbey)
- Economic Development Committee (Sue Robbins)
- Fire Station Building Committee (Doris Metivier)
- New Municipal Secondary School Building Committee (Bob Foley)
- School Strategic Planning Committee (Don Davison)
- Town-Owned Land Committee (Don Davison)
- Capital Improvement Planning Committee (Wayne Hutchinson-Fontana)

Lastly, thank you to Susan Fiacco for her incomparable dedication and much appreciated support, as she continues to serve as the Finance Committee Secretary.



## REPORT OF THE FINANCE COMMITTEE – BUDGET FOR FISCAL YEAR 2011

Line	Appropriation	Expenditure
Salary	\$7,687.00	
<b>FY11 Salary Article transfer</b>	\$231.00	\$7,918.00
<b>Expenses</b>	\$6,803.00	\$3,888.11
<b>Total</b>	\$14,721.00	\$11,806.11

<b>Payments in Excess of \$1,000</b>	<b>Amount</b>
Susan M. Fiacco, Finance Committee Assistant	\$8,241.93
The Grafton News	\$3,000.00

	<b>Appropriation</b>	<b>Expenditure</b>	<b>Reason</b>
<b>Reserve Fund</b>	\$75,000.00		
Gas & Diesel Fuel- Police Dept.		\$12,000.00	Fuel consumption overage/gas prices
Town Administrator P& T Account		\$32,000.00	Demolition of 5 North Main Street
Fuel Budget		\$14,750.00	Fuel consumption overage/gas prices
<b>Total Transferred from the Reserve Fund</b>		\$58,750.00	

Respectfully submitted,

Dave Libbey, Chairman  
 Wayne Hutchinson-Fontana, Vice Chairman  
 Heather McCue, Clerk  
 Donald P. Davison, Jr.  
 Bob Foley  
 Eric McGourty  
 Lorna Mangano  
 Lisa Rice  
 Sue A. Robbins

### REPORT OF THE FIRE DEPARTMENT

The Grafton Fire Department is comprised of Officers, Firefighters and Staff who take pride in the Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

Public education has consisted primarily of educational programs within the schools. With the completion of the new fire station we look forward to expanding our public education programs by providing education to the elderly and additional children's programs. We are working to assemble an educational DVD library with coordinating curriculum to support various age related programs. The majority of the funding for these types of programs has come from the SAFE Grant. We have received SAFE Grant funding almost every year since the grant was established.

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new employees attend the Firefighter I/II Recruit Training. We also offer Firefighter I/II classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy instructors. We are mandated to be HazMat, CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

Each firefighter is outfitted with state of the art and NFPA compliant personal equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and their own SCBA facemask.

The business office serves as administrative services for the fire department. The services provided are diverse and differ from day to day but mainly consist of: Creating and Maintaining all required Documents associated with running a municipal fire department; Public Information Services; Budgetary and Procurement matters; Overseeing and Main-

taining Facilities, Vehicles and other equipment; Training and Educational Programs and Code Compliance and Inspection Services.

The Fire Department Rehab Vehicle has been in service for a few years and continues to be an asset to the Grafton Fire Department. Our Rehab Vehicle serves as an onsite firefighter support vehicle for all major incidents within Grafton as well as those towns within our district. The service this vehicle provides is supported solely by donations. We have received substantial donations from Grafton's citizens and businesses and our mutual aid communities also continue to be generous with donations to support this effort.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, now located on Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

The Grafton Fire Department is one of the largest call fire departments in Massachusetts and despite the fact that all new recruits, in addition to holding full time jobs, must attend a Firefighter Recruit Class, CPR and First Responder, we continue to have a waiting list for positions on the Fire Department.

The Fire Department Business office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. We are closed one hour for lunch. The office is also opened on Saturday mornings during Burning Season.

The Open Burning Season begins January 15th and ends on May 1st of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to obtain a permit, please call the business office at 839-4606.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours

### **Personnel:**

The following members served as Officers of the Grafton Fire Department in 2011 and have been appointed for indefinite terms:

Fire Chief/Forest Fire Warden:	Michael E. Gauthier, Fire Chief
Board of Fire Engineers:	Michael Mills, Deputy Chief
	James E. Barker, Assistant Chief
	Stephen L. Charest, Assistant Chief

Company Officers-Captains:	Stephen P. Bavosi, Station One
	Stephen Roney, Station Two
	Richard L. Allain, Station Three
Senior Lieutenants:	Paul Cournoyer, Station One
	Thomas Mulcahy, Station Two
	Steven W. Gauvin, Station Three
Second Lieutenant:	Michael Corda, Station One
	James R. Brawn, Jr., Station Two
	Ronald Beauregard, Station Three

In addition to having the above officers on staff we also have Twenty-three firefighters assigned to each station.

The Fire Department welcomes the following new recruits to our ranks: Edward French, Darab Fadavi, Reid McMullan, Ryan Erminelli and Christopher Dumas.

Arthur Davison from Station Two has retired after Twenty three cumulative years of service. We thank AC for his many years of dedicated service and wish he and his family the best.

### **Training:**

Five of our recruits completed the Firefighter I/II Certification Training. This training consists of approximately one hundred, eighty (180) hours of training which includes classroom, practical and live fire instruction.

Personnel also attended First Responder training, a class offered by the Grafton/ Upton Railroad, Code Compliance classes at the Massachusetts Firefighting Academy, a Water Supply/Shuttle class in Milford , RIT (Rapid Intervention Team) Training , Tanker Train sponsored by DANA and an ethanol awareness seminar.

### **Community:**

The Fire Department participated in Grafton's National Night Out Program and Grafton Celebrates the Holidays. We offered a Ride to School in a Fire Truck to the grand prize winner of this years' South Grafton Fund raising event. The Fire Truck was escorted by the Fire Chief with lights and sirens to the front entrance of the school, as the winner's classmates waited for his arrival. In addition to presentations to the schools the department also offers safety programs to Nursing Home employees, DYS facilities, group homes and various other groups within Grafton on request. We also provided numerous tours of our facility to various civic organizations.

The Fire Department now sponsors an Explorer Post, which operates out of Fire Headquarters. An Explorer Post is for young men and women between the ages of 14 through 20. The members of an Explorer Post that is sponsored by a fire department not only receive the opportunity to pursue an interest in firefighting, they also learn life skills, citizenship, character building and leadership experience.

## Inventory of Vehicles in Service:

2009	International Light/Air Truck	Truck 6, Station 2
2008	Ford Expedition	Car 1
2001	Pierce Midmount Aerial Tower	Tower I, Station 1
2001	American LaFrance Pumper	Engine 1, Station 1
2000	Ford Explorer	Fire Prevention
1999	Chevrolet GMT400 PU	Maintenance 1, Station 1
1994	Pierce Sabre Pumper	Engine 3, Station 3
1990	Ford F700 Pumper	Engine 10, Station 2
1988	Ford Heavy Duty Rescue	Squad 1, Station 3
1982	Ford Pierce Pumper	Engine 2, Station 2
1977	Dodge Hose Reel Truck	Truck 7, Station 1
1975	Dodge Tanker	Tanker 1, Station 1
1975	AMGEN Forestry Truck	Forestry 1, Station 1
1966	Kaiser Forestry Truck	Forestry 3, Station 3

## Response:

The department responded to 447 calls for service during the period January 1, 2011 to December 31, 2011:

Structure Fires- 14  
Chimney Fires – 6  
Vehicle Fires – 16  
Brush Fires/Illegal Burning – 26  
Refuse Fires/Dumpster – 0  
Electrical Fires, Powerlines – 18  
Smoke (food)/Heat/Investigations – 31  
Appliance Fires/Appliance Malfunctions – 9  
Leaks & Spills/Chemical & Water – 33  
Rescues, Extrication, Accidents/EMS/Assists – 51  
Carbon Monoxide/Natural Gas/Nat Gas Odor – 57  
Mutual Aid/Standby – 26  
False (Accidental Activation, Malicious)– 26  
False (Equipment Malfunction) – 119  
Bomb Threat – 0  
Storm/State of Emergency Duty/Flooding/Lightning – 0  
Rekindle – 1  
Services Rendered/Lockouts – 7  
SEEP – 1  
Animals- 0

695 Burning Permits were issued during the 2011 Open Burning Season.

The Board of Fire Engineers meets on the last Monday of each month, and as needed, at Fire Headquarters 26 Upton Street.

EMERGENCY NUMBER: to report a fire ONLY is **9-1-1**, for all other Fire Department business call 839-4606 during business hours.

We strive to provide the best level of service to the people

of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

## FINANCIAL REPORT FISCAL YEAR 2011

APPROPRIATION:	\$495,078.00
TRANSFER AMOUNT:	35,000.00

Salaries & Wages	319,138.43
Expenses	118,936.53
New/Replacement Equipment	78,727.71
Encumbered Funds	7,066.35

TOTAL EXPENDED:	\$523,869.02
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UNEXPENDED BALANCE:	\$ 6,208.98
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RECEIPTS:	\$ 27,477.93
Permits and Inspections, Reports	\$16,250.00
Fire Service	?
Reports, Copies, Reimbursement	422.83
Gift	120.00
Details & Plan Review	10,685.10

## EXPENSES IN EXCESS OF \$1,000.00

Air Cleaning Specialists	1,475.00
Apollo Safety, Inc	2,575.00
Bigelow Electric Co Inc.	1,291.00
Budzyna, W.J.	4,050.00
Charter Communications	1,276.50
Cross St. Associates	2,900.00
Custom Alarm Service	4,157.00
Dell Marketing	1,502.62
Fallon Clinic	2,832.00
FDS	18,221.36
Firematic Supply Co., Inc	20,452.75
Fire Programs	1,145.00
Fire Tech & Safety of NE	4,250.00
Independent Compressor Service	2,931.37
Industrial Protection Services	42,685.89
Ed Lyons Fire Equipment	7,234.15
Mass Fire District 7	1,460.00

Minuteman Trucks	15,674.04
Motorola	6,445.65
National Grid	13,597.24
National Fire Protection Association	3,110.45
Nstar Gas	14,310.88
Power Hawk Technologies	2,250.87
Raps Auto Parts Supply	1,210.55
Raynor Overhead Door	1,110.00
Renaud HVAC & Controls	2,216.00
Security Design, Inc.	9,476.34
Verizon Centrex	1,113.27
Verizon Telephone	3,307.47
W.B. Mason	1,093.56

### **FARNUMSVILLE FIREHOUSE**

Main Street  
South Grafton, MA 01560

The Farnumsville Firehouse is nearing completion after almost ten years. The engine bay and lockup areas have been refurbished. Lighting in the engine bay and lockup will be completed by June of this year.

“The Emperor”, an 1852 Hand Pumper has been placed in the engine bay for all of our townspeople to see.

The building needs a new roof which will cost approximately \$5,500. The hail storm several years ago damaged the roof and as a result, the flat portion over the lockup area leaks. We are hoping the town will support our effort to get the building reroofed. It has been another great year for this project.

Respectfully submitted,

Skip Michniewicz

### **HASSANAMESIT WOODS MANAGEMENT COMMITTEE**

We are pleased to report that good progress toward meeting our goals was achieved during the 2011 calendar year.

Trail repair and improvements continue on a seasonable basis. Improving Crossing #1 is still considered priority and work sessions involving Committee members and other volunteers have advanced this effort. In addition, more gravel has been added but this requires hard-to-come-by equipment and labor. It is felt that this crossing is probably at its best now as long as we keep fallen leaves from clogging water flow. Monitoring on a continuous basis is a must.

Signage of our property continues to be updated. The Map sign, was revised this year to fix damage from vandalism and

to make a technical change to the map. Our numbered sign posts and our directional signs are being replaced or repaired as needed. In May, the Committee toured the property for the Annual Trail Walk which takes place over one or two days each year. From it, we learned of missing signs and other issues, one example being the need for a rope to block an old well at signpost #4. This rope was later installed.

The Roger Hohman memorial plaque was supported by unanimous vote of the Committee for expenditure up to \$800. We would like this to be a bronze plaque mounted on the single large boulder near the trail entrance for easy access. At our August meeting this project was tabled due to the continuing vandalism at the site. It is our hope that this project be revisited at a later date.

It has been known for quite some time that vandalism and illegal dumping of trash are a real problem at Hassanamesit Woods. Earlier this year there has been new concerns from the “Salisbury Street Residents” about safety, and UMass Boston for protection of the excavation sites. After lengthy discussions among this Committee, the neighbors, and representatives from the Town Administrator’s office, it was decided that a gate and parking spaces would be placed at the end of Salisbury Street just off the pavement. A used gate, purchased from Tufts, was installed which will prevent cars and trucks from entering the property.

The Fiske Center, UMass Boston, sponsored another field school this May with funding support from the National Science Foundation. Approximately 12 students attended. Work at the Sarah Boston site is complete down to the floor drain with over 100,000 artifacts recovered. While the Deb Newman site remains inconclusive, and is closed for now, other work (in the lab and on site) is in progress. Discussions have begun with Prof. Steve Mrozowski to find the best way to preserve the Sarah Boston site. Steve plans to return next season for additional archaeological investigations.

Our website administration was turned over to Committee member Ben Neely in 2011.

Committee membership experienced changes during 2011. Resigned from the Committee was Chris Methot. We ended the year with vacancies in the following seats: Historical Commission, Conservation Commission, Board of Selectmen, and at-large. Of the 9 seats available, 4 are filled. One of the 4 members, Jen Thomas, is considered inactive and advisory only.

The HWMC looks forward to another productive year in 2012; however, our dwindling membership numbers (3 active members) may negatively impact our ability to accomplish our goals. Management and support of the archaeological in-



vestigations by the Fiske Center will be our priority. Trail maintenance and improvements, updating the virtual visitor center, and attention to signage will constitute the majority of our remaining work.

Respectfully submitted,

Jeanne Johnson, Chair

### **GRAFTON HISTORICAL COMMISSION**

The Grafton Historical Commission meets at 7:30 p.m. on the second Thursday of each month at the Grafton Municipal Center. The seven members of the Commission are appointed by the Board of Selectmen and serve three-year terms. The Commission works to: identify local historical buildings, landscapes and architectural sites; educate the community about the significance of local history; and protect and preserve historic buildings, structures, cemeteries, landscapes, scenic roads and heritage trees in Grafton.

The Commission is actively working on two new projects. In conjunction with the development of the Mill Villages Park and the Farnumsville and Fisherville Streetscape Committee, the Commission is creating a walking tour for the South Grafton Mill Villages. In addition, the Commission is researching the options for placing new street signs on the Town's designated Scenic Roads. The signs will be similar to the current street signs but will have an arch at the top with the words "Scenic Road."

The Commission continues to partner with a local non-profit, The Grafton Historical Society, on several history projects. The Society spear-headed a fundraising effort in 2011 to erect a World War II Monument on Grafton Common and the Commission donated \$500 to the project. The monument was donated to the Town and dedicated on Veteran's Day. The Commission and Society also are working together to revise the Grafton Common Walking Tour developed by the Blackstone River Valley National Corridor Commission in the mid-1990's. In addition, the Commission has transferred its historic house plaque program to the Society. Approximately 100 plaques were placed on historic homes and buildings by the Commission since the inception of the program. Finally, the Commission and Society have available for purchase *The Old and Indian Burying Ground* booklet, now in its third printing, which documents the gravestones, the stone carvers, and the history of the symbolism of the carvings, along with the names and dates of all those interred in the cemetery.

Several members represent the Commission on other Town boards and provide updates and reports at the Commission's monthly meetings. Ruth Anderson serves on the Sign By Law Committee, Ann Morgan serves as a staff liaison for the Farnumsville and Fisherville Streetscape Committee, Paul Scar-

lett serves on the Town House Oversight Committee and John Stephens serves on the Community Preservation Committee.

The Commission is saddened by the loss of long-time former member Rita Martin who died in 2011. Rita was instrumental in the preservation of the Old and Indian Burying Ground on Oak Street and authored *The Old and Indian Burying Ground* booklet.

Grafton is fortunate to have a rich history and a wealth of historic resources; residents are encouraged to contact commission members with questions, concerns or ideas for future projects. The Commission's web site is updated regularly with new historical information, photographs and links to other resources.

Respectfully submitted,

Peg Ferraro, Chairman  
Ruth Anderson, Vice Chairman  
Ann Morgan, Clerk  
Linda Casey  
Mark Fobert  
Paul Scarlett  
John Stephens

### **HISTORIC DISTRICT COMMISSION**

The Grafton Historic District Commission was established to insure the preservation of the architecture and historical features of the buildings and other structures within the historic district. The Commission generally meets on the third Thursday of each month in the Municipal Center.

Applications for Certificates of Appropriateness were received for seven projects. On September 16, 2010 Twenty Five Grafton Common, Once Grafton Common (Suburban Management Services), and One Grafton Common (Apple Tree Arts) received approval for a new business sign. On October 21, 2010 One Church Street received approval for a roof replacement and slight modification to the pitch of the structures garage roof. The project was deemed not to have a substantial impact on the district and the public hearing requirements were waived. On November 11, 2010 Twelve Grafton Common received approval for a new parking sign. On July 21, 2011 Twenty Eight Grafton Common received approval for exterior repairs and a new sign. The project was deemed not to have a substantial impact on the district as the work was replicating existing design and the public hearing requirements were waived.

An Application for a Certificate of Non-Applicability was received for one project. On August 02, 2010 Twenty One Grafton Common received approval for repairs to the front exterior stairs of that structure.



## REPORT OF THE GRAFTON HOUSING AUTHORITY

An Application for a Certificate of Hardship was received for one project. On August 04, 2011 Ten Grafton Common received approval for replacement of exterior siding, windows, lights, and signage. The Historic District Commission agreed to allow the replacement of aluminum siding with vinyl siding on the sides and rear of the structure and in return for this allowance the front of the structure was finished in natural materials which are in accordance with published design guidelines. The windows, lighting, and signage were replaced with like materials. The project was deemed not to have a substantial impact on the district as the work was replicating existing design and the public hearing requirements were waived.

The Historic District Commission began a number of initiatives designed to improve access to the common and restore existing and lost architectural features. The commission is working with the Town of Grafton Engineering Department, Highway Department, Planning Department, Grafton Town House Oversight Committee and other committees on a re-configuration of the roadways within the district. The purpose of this initiative is to introduce additional green space, enhance pedestrian safety, improve traffic flow, and address the accessibility requirements of the Grafton Town House.

The commission continues the process of developing a plan for the assessment of the structural integrity of the Grafton Common Bandstand and to begin the restoration of this important town symbol. In addition, the commission continues the initiative to restore the lost archways that were a part of the granite post at each entrance to the common. A recreation of the original design which included a simple iron archway with a suspended lantern will be developed and presented for public comment and upon approval both public and private funding will be solicited to complete the project. The commission also continues with its historic marker replacement program to update the plaques identifying each building's construction date.

One member resigned from the Commission (Mark Carlson) after several years of service to the town. The commission wishes to thank Mark for his commitment to maintaining the character of our town's historic district. The Board of Selectmen appointed one new member (Theresa Michniewicz) to replace Mr. Carlson.

Respectfully submitted,

John Morgan, Chair  
William Nicholson, Vice Chair  
William Shaw, Clerk  
John Marro  
Theresa Michniewicz  
Paul Scarlett  
John Stephens

The Grafton Housing Authority owns and/or manages 174 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments for people over age 60 and disabled persons. There are six units of family housing located at McHale Drive in Grafton and sixteen units at Veteran's Circle in South Grafton. The Authority administers three Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are twenty units of housing for individuals with special needs located at Forest Lane and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Alternatives Unlimited under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient. The entire operating budget is derived from rental income. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the second Thursday of every month at 7:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers. The Commissioners are committed to providing quality, affordable housing in Grafton and welcome public attendance at their meeting.

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office or will be mailed upon request. Telephone (508) 839-6089.

Respectfully submitted,

Barbara Marsden, Executive Director  
Edward Murphy, Chairman & State Appointee  
George Mahassel, Vice-Chairman  
Richard Allen, Treasurer  
Faith Muello, Vice-Treasurer  
James Gallagher, Member

## **INFORMATION TECHNOLOGY COMMITTEE**

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to “advise the Town Administrator, the Board of Selectmen and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy.”

### **Current members:**

Jon Bartelson	David Robbins
Robert Hassinger	Robert Carroll
William (Bill) F. Jones, Jr.	

### **Priorities:**

The committee established the following priorities for fiscal year 2012 with guidance received from the Town Administrator and other town boards and committees:

1. Plan and execute a technology and strategy assessment that will produce a 5 year plan.
2. Work with the administration on development of computer and technology policy documents for town employees.
3. Rationalize Town departments investments needs for technology in all future tactical and strategic spending.
4. Propose opportunities for improving town computing strategy and infrastructure.
5. Make recommendations that will result in cost savings for the town.
6. Provide ad hoc technology based guidance and consultation as requested.

### **Accomplishments:**

- Over the past year, the Committee has provided advice and counsel with respect to IT support requirements and vendor selection for IT support and helpdesk.
- The Committee proposed and advocated for computer server replacement and consolidation using computer ‘virtualization’ that will result in cost savings for the town and improved performance.
- The Committee provided advisory support and guidance for the Town’s INET replacement – A Fiber optic Municipal Area Network –(FMAN). The proposal was voted on and approved by the Board of Selectman in December 2011.
- Throughout the last year, the committee provided the Town Administrator and other municipal departments with specific advice and guidance when requested. In some circumstances, the committee has provided pro bono services to the town.

### **Active initiatives:**

- The Committee is currently engaged in a cross functional and departmental technology assessment.

- The Committee is actively working with the Town Administrator on plans, strategies and proposals for strengthening the quality and overall sustainability of the Town of Grafton’s information technology investments.
- Based on the professional experience of the committee members, new and emerging technologies and architectures are monitored and integrated into the Town’s needs and wants.
- The Committee is working to establish lines of communication with the School Dept. and provide support to the planning and identification of investments necessary with the new Grafton High School.
- The Committee continually identifies potential cost savings or service level improvements by leveraging services across both the school and municipal functions.

Respectfully Submitted,

### **The Information Technology Committee**

Robert W Carroll Jr, Chair  
Jon Bartelson, Vice-Chair  
David Robbins, Clerk  
William F. Jones, Jr., Member  
Robert Hassinger, Member

## **HENRY J. MCNAMARA JR. MEMORIAL COMMITTEE**

Due to the lack of funds this year, the Henry J. McNamara Jr. Memorial Committee did not issue a scholarship. The Committee will issue scholarships again in the future.

Respectfully submitted,

Russell L. Messier  
Janiece Messier  
Lorraine C. Murphy

## **REPORT OF THE PLANNING BOARD**

The Planning Board meets regularly on the second and fourth Mondays of each month. At the May 2011 election David Robbins was elected to a two year term and James Walsh III was elected to a three year term to fill the seat vacated by Heath Christensen. The Board wishes to thank Mr. Christensen for his service. During re-organization after the May election, Bruce W. Spinney III was chosen by the Board to serve as Chairman, with Stephen Qualey serving as Vice-Chairman and James Walsh III as Clerk.

In 2011, permit/application review activity remained busy for the Planning Board. The following is a summary by application type:

Special Permits ( <i>new</i> )	7
Special Permits ( <i>modification of previous approval</i> )	2
Definitive Subdivision Plans ( <i>new</i> )	1
Definitive Subdivision Plans ( <i>mod. of previous approval</i> )	2
Definitive Subdivision Plans ( <i>default/on-going</i> )	4
Definitive Subdivision Plans ( <i>rescinded</i> )	0
Site Plan Review ( <i>not associated with Special Permit</i> )	1
Approval Not Required Plans	2
Scenic Road Permits	1
Determination of Completeness for Subdivision	4
Project Plan Review ( <i>Tufts</i> )	0

Of the 7 Special Permit applications reviewed, 6 were approved and 1 was withdrawn. Special Permits were granted for the following new projects: two (2) for sign relief dimension/location; one (1) for a Major Residential Special permit (Abby Woods Subdivision); one (1) for keeping of animals on fewer than five acres; one (1) for an accessory apartment; and one (1) for the construction of a two-family dwelling. A Major Residential Special permit proposed on Institute Road was withdrawn. Two (2) existing Special Permits were modified: one (1) for additional parking and the other for the upgrade of equipment on a communications facility.

The Board reviewed and approved a total of two (2) applications for modifications of previously granted definitive subdivision plan approvals. Four (4) subdivisions were issued a Determination of Completeness and the roadways in all four (Glenwood Lane, Cortland Manor, Hill View Estates II, and the Woods at Stonegate) were accepted as public ways at the annual Town Meetings. Cortland Manor and the Woods at Stonegate were defaulted subdivisions completed by the Planning Board. As of 2011, the Planning Board is pleased to report that all six defaulted subdivisions have been determined complete and accepted by the Town.

A total of two (2) Approval Not Required Plans were submitted to and reviewed by the Board in 2011, both of which were endorsed.

One Site Plan application was submitted and approved: Unibank for Savings at the former Tas-T Pizza site.

Throughout 2011, the Planning Board continued to work on various short- and long-range planning projects with the Planning staff and other departments, boards and committees. Projects included:

- On-going monitoring of implementation of the Grafton Comprehensive Plan;
- Working with the Economic Development Commission, a marketing brochure for the Town was completed and distributed.

- The Board and Staff worked on the implementation of the South Grafton Villages Master Plan. A consultant, Vanasse Hangen Brustlin (VHB), was selected to work with the South Grafton Streetscape Committee during 2010 to develop a streetscape and public park design for the Fisherville and Farnumsville mill villages. In addition, the Committee worked on draft language for a new, “mixed – use” zoning district. The new park, the “Mill Villages Park” began construction in 2011 and will be completed in the spring of 2012.
- During 2011, the Planning staff continued to provide support to the Affordable Housing Trust with the implementation of the 2006 Affordable Housing Plan with funds provided by the Community Preservation Committee.
- A \$671,000.00 grant was received from the US Environmental Protection Agency for the continued environmental clean-up of the Fisherville Mill site. The Town was awarded a \$1.2 million grant for the site as well. Work under that grant began in 2010 under the administration of the Department of Environmental protection (MADEP).
- The Planning Department staff worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town’s web site and Geographic Information System (GIS).

The Planning Board encourages use of the Planning Department website at [www.town.grafton.ma.us](http://www.town.grafton.ma.us) to view and download many of the plans detailed above, as well as other useful information.

At the end of the 2011, it appears development review, and review and recommendation on Zoning Bylaw and Subdivision Rules and Regulations will require the majority of the Board’s agenda time during the beginning of the upcoming year, similar to recent years. The Board will continue to focus on short- and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan and the opportunities to update the Comprehensive Plan.

#### **PAYMENTS IN EXCESS OF \$1000.00 PLANNING BOARD –Calendar Year 2011**

<b>Central Mass. Regional Planning Assoc.</b>	<b>\$3,588.26</b>
<b>Stephen R. Bishop</b>	<b>\$80,445.00</b>
<b>Ann Morgan</b>	<b>\$44,762.00</b>
<b>Donna Kinchla</b>	<b>\$38,622.44</b>

## REPORT OF THE POLICE DEPARTMENT

The Grafton Police Department is a full service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the safety, security and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and bring up their families. Working together with citizens, businesses, schools and civic organizations, the Grafton Police Department is **Building Partnerships for a Safer Community**.

### **We offer the following services and programs to the Town residents:**

- Crime Prevention Program-Safety tips offered by Officer Michael Rybak.
- Speed Trailer for visual speed enforcement.
- Operation Well-Being - seniors and shut-ins are called daily to make sure they are "OK."
- Free gunlocks are made available as a result of a grant through Project Child Safe.
- Daily house checks for residents who are away from home for extended periods.
- 911 Pre-programmed cell phones provided to victims of abuse to summon police immediately if they need assistance.
- Chief's Column published weekly in the Grafton News, Daily Grafton and Grafton Patch to answer citizen's questions and to provide crime prevention and safety information.

The department hosted another Citizen Police Academy which ran from March to May. The Citizen Police Academy is an educational program designed to provide the public with a working knowledge of the Grafton Police Department's personnel, policies, and practices. The Citizen Police Academy was developed with the belief that education is the key to understanding and with understanding comes a more open line of communication.

The training program is a series of ten classes held once each week for three hours. It consists of classroom and hands

on instruction with each session facilitated by sworn officers of the Grafton Police Department. Topics covered include Grafton Police Department history, police communications, criminal investigations, domestic violence, narcotics investigations, defensive tactics, firearms training and more. Instruction also includes facility tours and the opportunity to participate in the patrol "ride-along" program.

We also hosted a first ever Junior Academy in cooperation with the Recreation Department. The program, supervised by Officer Alvin Hulbert, ran for one week and provided participants, aged 12-14 years old, with an overview of the police profession. Topics covered included Grafton Police history and station tour, crime scene techniques, narcotics issues, MA State Police Training Academy tour, accident reconstruction and Special Weapons and Tactics (SWAT) demonstration.

Sixth grade students from the Grafton Middle School graduated from the **D.A.R.E.** program instructed by Officers Robert Collette, Jr. and Michael Rybak. We would like to once again thank Brian and Julie Marino of Dunkin Donuts in Grafton for their generous donation that enables the department to purchase books and needed materials for the program.

Fourth grade students from the Grafton Elementary School participated in the "Stop, Look and Listen" railroad safety program taught by Officer Collette.

Det. William Kuck presented the "Eddie Eagle Gun Safety Program" to the fourth grade classes at the Grafton Elementary School. This program is an early intervention gun safety program telling children what to do if they find a firearm. The program stresses that if any child finds a firearm, they should "STOP, do not touch, find a responsible, trusting adult."

Sgt. John Harrington, the department's Elderly Affairs Officer, works closely with the Council on Aging regarding elderly issues. Unfortunately, due to budget constraints, we have been limited on the amount of hours that Sgt. Harrington is available at the Senior Center. The Grafton Police Department also participates in the TRIAD program with the Worcester County Sheriff's Office and other area departments to improve its resources for providing elderly assistance.

Officers Daniel Wenc, James Crosby and Liam O'Rourke, the department's certified Child Passenger Safety (CPS) technicians, conduct CPS inspections and provide information to residents to ensure that car seats are properly installed in their motor vehicles. The officers will replace car seats that have been recalled or deemed unsafe with new car seats provided through a grant from the Executive Office of Public Safety & Security – Highway Safety Division. The CPS technicians conducted approximately 30 car seat inspections and distributed 14 replacement seats at no cost to citizens in 2011.



Unfortunately, due to construction of the new Grafton High School, we were not able to conduct our annual National Night Out Block Party which is normally held each year on the first Tuesday in August. Barring any unforeseen circumstances, we will resume the Night Out event in 2012.

Members of the Grafton Police Department hosted an open house on Sunday, December 3rd from 11:00 a.m. until 2:00 p.m. as part of Grafton Celebrates the Holidays.

Citizens were invited to tour the police station, meet with department members and discuss any problems or issues that might be of concern. Free gun locks and public safety information was made available for adults and children. Charter Communications provided free *DigiKids* Child ID kits. Children were also provided with badges and coloring books and had a chance to meet McGruff the Crime Dog.

The police department continues its community policing initiatives by conducting outreach programs such as the Citizen Police Academy, crime prevention classes, self defense classes and neighborhood watch meetings. We have also hosted a number of classes for outside agencies including the Municipal Police Institute, MA Emergency Management and the MA Interlocal Insurance Agency. In doing so, we have been able to benefit by acquiring free training for department members.

The Grafton Police Department participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. The Grafton Board of Health also participated. On April 30th and again on October 29th, residents were given the opportunity to drop off their unused medication at the police station so that it could be properly discarded.

*National Prescription Drug Take Back Day* addresses a vital public safety and public health issue. Many citizens do not know how to dispose of their unused medicines, often flushing them down the toilet or throwing them away – both potential safety and health hazards. Medicines that languish in home cabinets are highly susceptible to diversion, misuse and abuse. The Grafton Police Department and the Board of Health recognized the importance of this event and partnered with DEA in this effort.

The Grafton Police Department also continues its partnership with the Shrewsbury Youth and Family Services, Inc. (SYFS) by providing space for their outreach programs in the Town of Grafton.

SYFS, the town of Shrewsbury's only private, nonprofit community counseling and social services agency, first came

to Grafton as part of the *Partnership for Healthy Pathways (PHP)* multi-town coalition serving the communities of Shrewsbury, Northborough, Southborough, Westborough, and GRAFTON.

Originally funded by a state & federal Safe and Drug Free Schools [SDFS] grant administered through EOPSS, the PHP coalition was initially formed to address the issue of underage drinking and substance abuse. The coalition has expanded its efforts to address a multitude of social service and mental health issues faced by at-risk youth and families within the community. Services include (but are not limited to):

- Counseling services for individuals, youth, and families in a variety of settings, including school based counseling
- Support groups and group counseling
- Specific skill-building workshops and seminars
- Access to case management services and referral to specialized resources

Besides the purchase of two marked police cruisers, we also acquired a 2012 Ford Taurus unmarked vehicle for our detective division. The vehicle is equipped with all-wheel drive and may be utilized during winter storms and other adverse weather conditions.

We would once again like to thank Doug Tripp of Neighborhood Property Services, Inc. for paying the lease for the police department's 2006 Harley Davidson motorcycle. The motorcycle is used for patrol and traffic enforcement as well as for other community related events.

#### **Personnel Training:**

In-Service training was held for all full-time officers at the Municipal Police Training Committee (MPTC) – Boylston Academy. Training topics included: Criminal and Motor Vehicle Legal Update, First Responder/ CPR/AED Update and Recertification. Special in-service training was also held for all supervisors.

All part-time reserve officers attended a 21 hour In-Service Training also held at the Boylston Police Academy.

#### **Additional Training:**

All officers received in-house annual firearms training to include pistol, shotgun and patrol rifle qualifications. All officers also completed *Active Shooter in the Schools* training which was conducted by Sergeant Neil Minardi who is a MPTC certified instructor and member of the Central MA Law Enforcement Council (CEMLEC) SWAT Team.

Officers and dispatchers also attended training in the following areas: Police Motorcycle Operator Re-Certification,



Breathalyzer Re-Certification (all officers), Child Sexual Predators, Sexual Assault Investigations, Elderly Issues Training, Detective Training and Advanced Detective Training (2-day), Arson Investigations, IMC Computer Manager Training, 2-Day SWAT Firearms Training, New England Narcotics Enforcement Officer Conference, Basic Physical Security Assessment Training, First Responder/CPR Instructor and Emergency Medical Dispatch.

SWAT Officer and Motor Officers also participate in monthly training sessions during the course of the year.

The Grafton Police Department in cooperation with the Municipal Police Institute continues to host training for police officers throughout Massachusetts. Training is held in the Grafton Police Department's training room. Through this cooperative effort, Grafton officers are able to attend numerous training events at no cost.

MPI courses include: Writing Search Warrants, 2- day Leadership Conference, Drug Issues for School Resource Officers, Less Lethal Impact Munitions certification, on-line Distance Learning Management, Narco-Pouch Training and certification, Drug Issues, Latest Legal Updates, Operational Planning, Concealed Hides (3-days), Basic Explosives and First Responder, Computer Cyber Crime Training, Street Smart Officer Survival Training, Hate Crime Groups Identification, Internal Affairs, Property and Evidence Management, Implementing Discipline, Contraband Concealment, Counterfeit ID Training, Drug Issues and latest Legal Updates and Dangerous Body Language.

#### **Personnel Changes:**

Ms. Stephanie Roach was hired as a part time dispatcher.

Reserve Officer Vincent J. Angelico, Jr. *retired* effective November 11, 2011. He has served as a part time officer since 1997. Reserve Officer Francis Metivier *retired* effective December 31, 2011. He has served as a part time officer since 1994. We offer our best wishes to Officer Angelico and Officer Metivier and thank them for their service.

#### **Grants Received:**

Due to state budget cuts, the Grafton Police Department no longer receives Community Policing funds. We are therefore always exploring alternative funding sources to maintain programs such as the Citizen Police Academy, the Elderly Affairs Officer and continuation of the D.A.R.E program.

The department did receive a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of \$38,029.00. The funds were

utilized to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of \$6000.00 to pay for training the department's dispatchers

We also applied for and received a Traffic Enforcement Grant from Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. The total grant was in the amount of \$4,200.00 to be utilized during three enforcement mobilizations including the Drunk Driving-Over the Limit- Under Arrest and Click It or Ticket campaigns.

The department also participated in a regional grant award of \$10,000.00 under the 2011 Underage Alcohol Enforcement Grant Program. Funding was awarded to member towns of the Blackstone Valley Drug Task Force from EOPSS, Highway Safety Division. Funds were utilized by participating towns to conduct underage compliance checks, liquor establishment surveillance and party patrols.

I would like to thank the citizens of Grafton for their support of the police department. I also wish to thank and commend the officers and staff of the Grafton Police Department for their service, commitment and professionalism. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

#### **Activities for the Year 2011:**

Total Calls for Service	14,546
Total Incidents Investigated	535
Total Arrests	273
Summons Arrests	151
Lock-ups	106
Protective Custody	16
Total 911 Calls Received	3649
Total Accidents Reported	414
Total Accidents Investigated	200
Accidents with Injuries	44
Fatal Accidents	0
Pedestrian Accidents	4
Hit and Run Accidents	33
Motor Vehicle Citations	1997
Summons Service	90
209-A Served	60
Total Alarm Calls	693
Motor Vehicle Thefts	5
Identity Theft / Fraud	37

**Among the 273 arrests made in 2011 were:**

Aggravated Assault	15
Simple Assault	26
Breaking and Entering	9
Driving While Intoxicated	22
Larceny Over \$250.00	12
Trespassing	7
Destruction of Property	13
Disorderly Conduct	13
Drug / Narcotics Offenses	11
Motor Vehicle Theft	6
Liquor Law Violation	8
Shoplifting	6

**Expense payments in excess of \$1000.00  
July 1, 2010 to June 30, 2011**

Global Petroleum Corp.	\$82,633.52
MHQ Municipal Headquarters	\$67,339.24
Commonwealth of MA	\$14,812.50
National Grid	\$11,952.45
IMC	\$11,115.00
Worad, Inc.	\$ 8,431.74
Town of Millbury	\$ 7,902.75
Verizon	\$ 7,482.82
Glacier Energy	\$ 7,009.15
Town of Northbridge	\$ 5,002.00
NEXTEL	\$ 4,657.88
Xpression Prints	\$ 4,137.30
NSTAR	\$ 3,644.10
B V Drug Task Force	\$ 3,500.00
Interstate Arms Corp.	\$ 3,151.03
W.J. Budzyna	\$ 755.00
Dell Marketing	\$ 2,493.03
N.F Sheldon, Inc.	\$ 2,419.88

Renaud HVAC	\$ 2,387.50
Verizon Wireless	\$ 2,351.31
Xerox	\$ 2,322.21
Staples	\$ 2,241.27
Biddle Consulting Group	\$ 2,215.00
Raps Auto Parts	\$ 2,202.61
Town of Westborough	\$ 2,050.00
GovConnection	\$ 1,895.00
Cogswell Sprinkler	\$ 1,675.50
Normand A. Crepeau, Jr.	\$ 1,554.37
Ken Jones Tires	\$ 1,526.00
Roger's Auto Service	\$ 1,472.62
Integration Partners, Corp.	\$ 1,402.00
Worcester County DA	\$ 1,337.88
Samara Auto Sales	\$ 1,258.69
Motorola	\$ 1,152.00
Worcester Elevator	\$ 1,151.00
W.B. Mason	\$ 1,106.56
TMDE Calibration Lab	\$ 1,100.00
Display Sales	\$ 1,067.50
Plymouth County Comm.	\$ 1,050.00
Galls, Inc.	\$ 1,025.06
Robert E. Collette, Jr.	\$ 1,021.20
Sunshine Sign	\$ 1,020.00
Home Depot	\$ 1,008.42
James Crosby	\$ 1,002.50

**Receipts  
July 1, 2010 to June 30, 2011**

Outside Detail Admin Fees	\$17,634.52
RMV Receipts	\$24,912.50
Firearms Permit Fees	\$ 6,587.50
Parking Fines	\$ 464.75
Incident & Accident Reports	\$ 2,003.82

## GRAFTON PUBLIC LIBRARY

In 2011 Grafton Public Library continued to expand its service to the Grafton community. Collections are growing, attendance at programs for children, adults and young adults increased; more borrowers were registered and circulation continued to increase from year to year.

In 2011 use of library books, periodicals, CDs, DVDs, playaways and MP3 discs, and museum passes increased 2%, from 104,679 to 106,765. It was the fifth consecutive year, circulation (checkouts + renewals) increased over the previous year.

### Grafton Public Library – 2011 Circulation Summary

	Adults		Young Adults		Children		Total	
	Check-outs	Check-ins	Check-outs	Check-ins	Check-outs	Check-ins	Check-outs	Check-ins
Books	32,608	27,431	4,809	3,876	40,796	35,242	<b>78,212</b>	<b>66,549</b>
Periodicals	3,250	2,835	55	49	154	100	<b>3,549</b>	<b>2,984</b>
CDs & Audio Books	6,731	5,617	225	215	743	667	<b>7,699</b>	<b>6,499</b>
DVDs & VHS	8,183	7,083	53	69	7,033	6,097	<b>15,296</b>	<b>13,249</b>
Other Digital Formats	467	357	48	28	152	122	<b>668</b>	<b>507</b>
Misc	1,417	973	4	4	38	27	<b>1,458</b>	<b>1,004</b>
<b>TOTAL</b>	<b>52,656</b>	<b>44,296</b>	<b>5,194</b>	<b>4,241</b>	<b>48,916</b>	<b>42,255</b>	<b>106,765</b>	<b>90,792</b>
<b>Circulation Desk Transactions (checkouts + check-ins)</b>					<b>197,557</b>			
<b>Holds put in transit to other libraries</b>					<b>5,234</b>			
<b>Total transactions</b>					<b>202,791</b>			

Grafton patrons also used C/WMARS to download 1,702 audiobooks, videos and eBooks.

Grafton Public Library held one hundred fifty-nine programs at which total attendance was 2,511. The number of programs was exactly the same as in 2010. Attendance increased by four hundred twenty, or 20%. Eight programs for adults drew eighty-nine attendees, eight for young adults drew one hundred seventeen and one hundred forty-three for children drew 2,305. "Pawsing to READ" continues to be popular. Six series of six sessions each were completely filled in advance. The year's attendance was 189.

3,828 items were added to collections in 2011 and 2,870 were withdrawn. At the end of the year there collection size stood at 40,729.

The number of registered borrowers increased 732 to 8,772.

### Personnel

There were two resignations in 2011. In September Reference Librarian Marcie Brandriff left her full time position for a part-time position elsewhere. In December part-time Library Assistant Kassandra Finn resigned to take a full-time position. Recruitment of their replacements was continuing at the end of the year.

### Volunteers

Volunteers' shelving, shelf reading, data entry and filing, frees regular staff to provide more direct service to patrons. One retiree, four students, and six members of the Young Adults Council contributed 190 hours of volunteer service to the library. 96.5 hours of service were contributed by a participant in the town's senior tax work off program.

Volunteers also provide make possible the Library's home delivery services. The home delivery team consisted of a veteran volunteer, Connie Tancrell and three new recruits Patricia Betz, Mary Tulloch and Alberta Durfee. They gave another

78 hours of service to deliver and pick-up books and A-V material for homebound residents unable to travel to the library.

The nine Friends of the Grafton Public Library, who maintain the Down Under Book Store so successfully, volunteered 315 hours of time to sort, organize and display donations offered for sale. Their service enables the Friends to support programming for children and adults as well as purchase the museum passes circulated to Grafton residents at Grafton Public Library.

### Grants

Grafton Public Library was the recipient of grants amounting to \$18,421 in 2011. The Mass. Board of Library Commissioners (MBLC) awarded \$15,671 to Grafton Public Library through MBLC's state aid to public libraries programs in 2011. Beginning Years Family Network gave \$250 for early literacy programming for ages 0-3. \$2,500 was received from UniBank to purchase of e-Readers and of e-books to download into them.

In January a proposal for renovation and expansion of the Grafton Public Library was submitted to the Mass. Board of Library Commissioners (MBLC) for funding under its Public Library Construction Program. Grafton's project was the highest rated of the twenty-eight proposals submitted. In July, a provisional award of \$5,080,350 was announced by the MBLC, pending approval of the local share of funding. At

the semi-annual town meeting bonding for the project was approved. However, the required debt exclusion ballot question was voted down in December.

### Expenditures

Expenditures of more than \$1,000.00 were made to the following vendors:

Baker & Taylor	\$ 48,619
C/WMARS	\$ 12,350
Ebsco Subscriptions Services	\$ 3,586
Glacial Energy of New England	\$ 2,033
National Grid	\$ 5,914
Nstar	\$ 8,496
Office Depot	\$ 1,964
Peterson Oil Service	\$ 1,011
Recorded Books	\$ 5,871
Renaud HVAC & Controls	\$ 13,221
Scholastic Library Publishing	\$ 1,700
The Penworthy Co.	\$ 1,468
The Worden Co.	\$ 3,004

Respectfully submitted,

Hilding Hedberg, Director



### NELSON MEMORIAL PARK & LIBRARY

The Trustees meet at 6:30 pm on the first Monday of the month in the library building. The trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

Over the past several years the property has been improved courtesy of the Grafton Girls Softball League and its supporters. The larger improvements include the construction of the snack bar/maintenance shed, installation of a third softball diamond and the sprinkler system for all three playing fields. These have been a great improvement.

The park is in constant use throughout the spring, summer & fall; the Grafton Girls Softball League plays regular games as well as hosting three to four tournaments a year, the Grafton Women's Softball League plays on Sunday evenings throughout the summer, there are various town recreation department programs during summer morning hours, a flag football league holds their season in the fall, a lacrosse camp is held

during the summer and this past year the Grafton High Girls Softball team played their home games and a few district play-off games here.

The meeting room is host to a variety of local groups for meetings. The library is open Tuesday & Thursday from 1 pm to 7 pm and Saturday from 11 am to 2 pm. It is fully & successfully staffed by volunteers for the past several years. We have a full complement of books for loan, simply visit the library, get a card and read & borrow away!

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups.

We would like to thank Cathy Fenton for her many years of service to the Trust and welcome Rosemary Haseltine as a new member of the Trust.

Respectfully,

William Kuck  
Rosemary Haseltine  
J. Roger Currier, Jr.

Trustees

### REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public works comprised of Administration, Engineering, Highway; Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining, and managing public ways, shade trees, fleet maintenance, sanitation, snow and ice operations, street lighting and facilities. The Department also provides motor equipment maintenance services to all Town Departments except for the Fire Department and limited maintenance and repair for town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

#### Highway Department

The Highway Department is responsible for the maintenance of Town roads, sidewalks, storm drainage systems, public shade trees, road signage, fleet maintenance, permitting and snow and ice operations. The Highway Department also responds to other emergency and non-emergency situations as needed.

Major initiatives in 2011 included:

The Division maintained 100 miles of roadway including but not limited to pavement repairs, catch basin repairs and cleaning, storm drain installations and repairs street sweeping, street and regulatory signage installation & replacement and snow and ice control.

The Town of Grafton was once again named a “Tree City” for 2010. This marks the eleventh consecutive year that the Town has received the designation and highlights the Town’s commitment to urban forestry.

Performed maintenance on DPW, Police and other municipal fleet vehicles and equipment.

Assisted the Recreation Department with the installation and removal of the docks at Silver Lake in addition to other projects at that location.

Continued with oversight of the recycling center at the DPW garage and at the Town’s brush dump.

We were able to service and clean out 1237 catch basins town wide with our own equipment.

Performed in-house street repairs on: Crosby Road, Follette Street, Snow Road, Wheeler Road and Brigham Hill Road.

Repaired a total of 17 catch basins and rebuilt a total of 13 catch basins. Performed drainage repairs on George Hill Road.

Assisted The Board of Health with the installation of lavacide tablets for mosquito control in 2400 catch basins.

During 2011 the Department serviced and filled 1350 potholes throughout the Town.

A chip seal wear surface was added to Crosby Road, Follette Street and Snow Road.

The Town’s contractor removed 22 hazard trees from various locations, the Town’s crews removed 5 trees.

During the October 2011 more than 150 trees were damaged. Removals of damaged trees and limbs were performed by National Grid and Favreau Forestry.

Maintained all traffic pavement marking on Town roads which included pavement centerline and edge lines, 69 crosswalks, 263 stop lines and school zone markings.

Repaired and replaced 48 street signs and 7 Stop signs that were vandalized or otherwise damaged. The street signs are now produced in-house.

The Department installed berm in 4 locations for a total of 662 feet.

The Department has provided mowing services for the Municipal Center, Police Station and other Town owned locations such as the inner circle islands of cul-de-sacs in some subdivisions. Also, cleared brush around retention ponds and roadsides.

### Highway Department Mowing Site Locations

One Grafton Common	Worcester Street Annex
Bicknell Road	Brian Circle
Carroll Road	Cedar Hill Road
Centennial Drive/ParkEkblaw Landing	Elmwood Street
Esek’s Circle	Gersham Drive
Maplewood Avenue	Merriam Road at North Street
Millbury Street near school	North Main Street
Millbury Street	Pigeon Hill
North Street and Old Westborough Road	Oak Ridge
Pleasant Street (both ends)	Police Stations (old and new)
Route 30 across from T Station	Route 140 at Bridge Street
Route 30 and Route 140	Robin Drive
Sean Mikeal Way	South Grafton Community Center
Southfield Court	Stow Road at George Hill Road
Municipal Center	Indian Path
Worcester Street at Welcome Sign	Poplar Street
Hollywood Drive	Keith Hill/ Old Upton Road
Crosby Road (Old Dump)	Aspen Avenue
Bridge Street	Canal Street
Pine Street	Route 122/122a
Route 140/North Main Street	Sibley Street
South Grafton Library	Fire Stations 2 & 3
South Street/Old Upton Road	Waterville Street/East Street

Continued with the sale of composting bins to the residents. We were able to offer this item to the residents through the favorable prices from the State contract.

In addition, provided assistance to other departments, boards and committees with the bidding and contract process.

The Department provided miscellaneous other services and assisted other Departments and community groups with their activities.

Respectfully Submitted  
David Crouse  
Superintendent of Streets



## CEMETERY AND PARKS DEPARTMENT

### CEMETERIES

**Riverside Cemetery:** 17 Burials. New granite steps were donated by the Caldwell family at Garden Terrace section. Per-reaults donated 2 cherry trees and one pear tree to the cemetery.

**Pine Grove Cemetery:** 32 Burials. New cemetery benches were installed this year and donated by the Jackman family and Joyce family. Trees planted and donated by Jackman/Joyce/Szczur and Gemelli and Wilson families were Hydrangeas, Cherry, Pink Dogwood and Douglas Fir.

**Fairview Cemetery:** 33 Burials. New Oak and Red Maple trees were planted.

### PARKS

Riverview field opened in July for field play. This park is watered by a well irrigation system. Ferry Street and Airport Parks are having washout problems on the ballfield with heavy rain. Also, North Street Park playground is washing out. Vandalism has increased in all Parks and Cemeteries and the Common and dog owners are still ignoring the "NO DOGS ALLOWED" signs and not picking up after their pets.

### MONUMENTS

We would like to thank Carolyn Sjogren for buying and planting 2 dwarf blue spruce at the Ray Jordan monument this year.

Thanks to the efforts of the Grafton Historical Society and donations, a new monument was installed in the center to honor the veterans of WWII.

Respectfully submitted,  
Philip Johnson  
Cemetery and Parks Superintendent

### REPORT OF THE RECREATION COMMISSION

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2011 through December 31, 2011. The Commission meets the second Monday of every month at 7:00 p.m. in the Grafton Memorial Municipal Center. In addition, the Commissioners and Director attend other department meetings when necessary. Stephen Crowley is on the Municipal Wide Space Needs Committee. Heather Cargill is on Community Preservation Committee. Gina Dalan is on the Super Park Committee.

Recreation offers a five-week ski program at Ski Ward Hill in Shrewsbury for children in third through fifth grades. Fifty-three children were enrolled. For grades 6 through 8, a six-week program was offered at Mt. Wachusett in Princeton; eighty-one children were enrolled. This program would not have been so successful if it weren't for the parents who volunteer each week.

For the Fourteenth year, the Recreation Commission sponsored the Grafton Gazebo Five Mile Road Race on Saturday, May 7, 2011. We had 175 registered runners. The weather was perfect. Due to the construction of the new High School our annual Fun Run was cancelled for this year.

The Commission, in our 20th year, sponsored six free Concerts on the Common. The summer concerts were held on Wednesday evenings. A portion of the funding for these concerts came from the Grafton Local Cultural Council.

Silver Lake Beach stayed busy throughout the summer and remained open until Labor Day weekend. Two-week swim classes were offered in three sessions. Our most popular swim time is in the early evenings. Our swim program totaled 325 participants. Doggie Day at the Beach was held for the fourth year and held twice during the summer. Everyone especially our four-legged friends—had fun. Three new programs were added to the beach, Regatta Day, Build a Sand Castle Day and Fall Foliage Painting.

The Grafton Recreation Half Day Program ran for five weeks this year. This program included children from ages 4 – 12 years old; a total of 237 children participated. This is staffed by experienced adults and college students, as well as high school students. These people did a super job making sure everyone was participating, having fun and being safe. This program was held at the S.G.E.S and N.G.E.S. The Recreation Commission would like to thank Superintendent Dr. Joseph Connors and Principals Doreen Parker, Michelle Tynan and all the office staff. A very special thank you to Head of Maintenance, Tony LeMay for letting us use the schools.

Now in its 16th year, Recreation ran a successful five week full-day program for children ages 7 to 12 years from 9 a.m. – 3 p.m., Monday through Friday. An average of 130 students participated each week. This popular program was located at the Grafton Elementary School and featured special themes each week. The children participated in activities related to that theme and the week ended with a special field trip. The Commission provided well-supervised, pre-planned special events, and indoor and outdoor play. The most popular trips this year were the Boston Duck Tour, Franklin Park Zoo, Silver Lake Beach, Douglas Water Slides, Old Sturbridge Village and Tower Hill Botanic Gardens. The Recreation Commission would like to thank Superintendent Dr. Joseph

Connors, Principal Brenda Plaine, the office staff and maintenance for the use of G.E.S.

During the summer Recreation offered several other programs such as: horseback riding lessons, junior and adult golf lessons, baseball clinic. A special thank you goes to Tuft's of Grafton for allowing the Recreation to use their tennis courts for children's and adult tennis lessons. Several programs were cancelled due to poor enrollment.

For our second year Outdoor Adventure co-sponsored by Fin and Feather Sports of Upton was offered. We also offered a February vacation and April vacation for the adventure type kids. This program was a huge success. The children participated at the Grafton Lions Club and Grafton Land Trust property. Activities included fishing, canoeing, orienteering, hiking, map and compass reading. The average attendance for the three weeks was 57 participants. The Grafton recreation would like to thank the Grafton Lions Club and Grafton Land Trust for allowing our children to use their space.

The Recreation Commission sponsored the Grafton Farmers Market on Grafton Common for the third year this season. It ran from June through October and featured numerous local farmers, bakeries and other vendors. Credit goes to the many volunteers who worked each week, to make sure that home-grown produce was available to Grafton residents. Volunteers are always needed.

The Commission sponsored several after-school programs this fall. Programs included dodge ball, a monthly crafts workshop, a certified babysitting course, yoga and robotics.

In October forty two middle school children and several chaperones went to Nashoba Valley for a haunted hayride.

The annual New York City trip had 68 participants. The day was perfect for shopping, sight-seeing and visiting museums. Other family trips offered this year were a four day Washington D. C., and a overnight in New York City. Plans are being made for more family trips in the next year.

Yoga classes are offered by Sharon Mathews throughout the year. These classes are held on Monday afternoons and Thursday evenings are open to all.

The Commission offered basketball to fourth through ninth grade boys and girls for the 11th year. Kevin Hart served as the volunteer coordinator. A total of 210 boys and girls played for the 2011- 2012 season. Without the support of our parent volunteers, this program would not have been possible.

For the sixth year, the Recreation Commission, along with volunteers and several other interested parents ran a successful Flag Football program, with 147 children participating.

For the fifth year, the Grafton Turkey Hunt was sponsored by the Recreation Commission. The weather was perfect, even though the turkey thought it was a bit cold and windy. The clues were a little more difficult this year. A special thank you also goes to all those who submitted clues.

In October, the fifth annual Family Scarecrow Contest on the Common was held with over 30 scarecrows on the Common.

On December 4, the Recreation Commission once again sponsored "Grafton Celebrates the Holidays," which featured over 60 free special events and activities throughout Grafton, including: concerts, open houses, museum tours, live ice sculpture, a petting zoo, horse-drawn hay rides, a magician, refreshments, tours of the Grafton and Upton Rail Road caboose, an international crèche display, a trackless train, a Craft Fair benefitting the Grafton Food Bank, a Gingerbread House Contest featured entries of "World Landmarks and concluded with a sing-along and tree lighting with Santa on Grafton Common. This event has become a favorite annual tradition in Grafton and is one of the largest events sponsored by the Commission. The generosity of over 65 sponsors made this annual event possible.

Respectfully submitted,

Robert Fitzpatrick, Chairperson  
Heather Cargill, Vice Chairperson  
Kristen Belanger  
Stephen Crowley  
Gina Dalan

**EXPENSES OVER \$1000.00**

Marine Rescue	\$1,120.52
J.H. Lynch	\$3,286.21
Buckeye Landscaping	\$1,385.00
O'Brien & Sons, Inc.	\$2,617.00
Haggerty Electrical	\$1,521.25
Lycott Environmental	\$2,500.00

## REPORT OF REGISTRARS OF VOTERS

Submitted herewith is the report of the Registrars of Voters from January 1, 2011 through December 31, 2011. Persons registered to vote in the Office of the Town Clerk during regular business hours as well as by mail. At the close of registrations the total number of registered voters was divided as follows:

Precinct One - 2535  
Precinct Two - 3302  
Precinct Three - 2792  
Precinct Four - 2920

The total number of registered voters in Grafton on December 31, 2010 was 11,549.

### FINANCIAL REPORT OF THE REGISTRARS

#### Appropriations:

Salaries & Wages	10575.00
Overtime	1500.00
Expenses	14100.00
Transfer Amount	3800.00
<b>Total</b>	<b>29975.00</b>

<b>Total Expended</b>	<b>27183.28</b>
<b>Unexpended</b>	<b>2791.72</b>

#### Payments in excess of \$500.00

Bradford & Bigelow	1,751.25
Buggy Whip	1,200.00
ES&S	669.49
Grafton Police	4,016.10
LHS Assoc.	4,545.90
Mark Altman	4,329.59
Sue Rogers	900.00

Respectfully submitted,  
Maureen A. Clark  
Linda M. Casey  
June S. Lufkin  
Justin A. Phillips

## REPORT OF THE GRAFTON SCHOOL COMMITTEE

The Grafton School District remains committed to meeting the needs of our students, despite the fiscal challenges we continue to face. We are proud to be a district that encourages students to strive for educational and social growth, continuing toward our primary mission, "to prepare all students to be life-long learners and responsible citizens". This report will highlight some of the initiatives that have occurred this past year.

### New Superintendent

The District welcomed Dr. James Cummings as our Superintendent in July 2011. After a comprehensive search process, the School Committee selected Dr. Cummings as the individual who exemplified strong leadership paired with the drive and vision necessary to move our district forward. As a personable and team orientated leader, he succeeded as an administrator by being highly visible, building relationships with others, while identifying and capitalizing upon strengths of a community. His experience includes a strong and diverse background in both special and regular education, work with at-risk youth, building based leadership and administration. The Grafton School Committee is excited and looks forward to the opportunities that the school community and its students will experience with his leadership.

### Administrative Changes

At the end of June, Richard Lind accepted a position in his hometown of Bellingham, leaving the principalship at Grafton Middle School open. Kristen Gasper, former Shrewsbury assistant principal, was appointed to this position. Kristen has been a middle level educator and administrator for the past fifteen years. Michelle Tynan, principal at North Grafton Elementary School (NGES), decided to return to teaching. As she moved into a remedial math position, Brenda Plainte, principal at Grafton Elementary School (GES), assumed the principalship at NGES. Finally, Joanne Stocklin, former principal of the Richer School in Marlborough, was hired to fill the principalship opening at GES.

### New High School

We are currently on schedule and under budget in regards to the construction of the new high school. Construction continued on the new high school and the mild weather during the winter months provided work to progress without any significant delays. All indications are that the building will be ready for occupancy on schedule and will allow our students to begin the new academic year with the opening of school in August.

## **Reorganization of grades**

In March of 2010, a reorganization plan was presented to the Grafton School Committee outlining recommended changes to the organizational structure of our schools in anticipation of the newly constructed Grafton High School opening in the summer of 2012. The opening of the high school building will allow for space relief throughout the district and allow for school configurations that will maximize student growth and learning. Following an extensive review of the original plan, Dr. Cummings revised the grade configuration and recommended a new proposal that was approved by the School Committee in November. The new grade configuration will consist of two Early Learning Centers at the existing North and South Grafton Elementary Schools housing pre-K, Kindergarten and Grade 1. The most significant change will occur for grades 2-6 which will now be housed in two Elementary Schools on North and Millbury Streets. The Middle School will consist of grades 7-8 and will move to the existing high school.

Reconfiguring a school district is extremely challenging for students, parents, and staff. It calls for a significant amount of change over a relatively short amount of time for everyone involved. These challenges, which we face in the coming years no matter what configuration we use, are paired with a great deal of opportunity. Reorganization allows a rare opportunity for the district to 'reset' the structure that we will operate under as a district for many years to come. Reorganizing also calls on a district and community to consider what it values most and to ensure change in order to create a structure that will allow us to best live out and maximize those values over many years to come.

Bringing our youngest students into the district in the Early Learning Centers will allow us to focus on their unique needs and tailor two schools in this way. Each of these Learning Centers will feed into a 'sister' school that houses grades two through six. The pairing of schools will provide opportunities for transitional activities during first grade that will allow second graders to feel comfortable and excited about starting the second grade.

In grades two through six, we will have five years to prepare students for the transition into seventh grade. Once in seventh grade, students will become members of not only the middle school community but will be considered a part of the 7-12 campus. This will make the transition to the high school next door both exciting and substantially more comfortable and seamless than entering a facility and campus that is totally unfamiliar.

## **Full Day Kindergarten**

As a result of the new Grafton High School opening for the 2012-2013 school year, each school in the district benefits from a relief in overcrowding as well as the creation of space for the provision of full-day kindergarten at North Grafton Elementary School and South Grafton Elementary School.

Given that the additional funding from Chapter 70 would more than offset cost of 5.5 FTE in additional kindergarten teachers and provide the educational framework for success of our youngest learners, the School Committee voted to pursue a full-day kindergarten option for the beginning of school in August 2012.

## **Facilities Update**

Approval for the partially funded 'Green Repair' projects that have been approved by the MSBA occurred at a special Town Meeting in August. These two projects involve the installation of a new boiler at South Grafton Elementary School and the replacement of a significant section of the high school roof (over the cafeteria, art rooms, wood shop).

## **Budget**

The School Department budget for fiscal year 2013 has to take into account a number of factors that include federal and local implications, as well as situations unique to Grafton as we began our long-awaited transitions into new educational spaces. The most significant factors influencing the FY13 budget included the addition of a sixth school into the district, the termination of federal 'stimulus' grant funding that has been provided since fiscal year 2010, a 2% increase for all bargaining units, and the creation of full-day kindergarten programming within the Grafton Public Schools.

At the time of this report, the town was working to identify funding that will meet our needs. The anticipated shortfall between our needs and the availability of town funding define the funding 'gap' that we will need to close through budgetary reductions. As such, the School Committee was presented with two phases of reductions to the initial FY13 budget to consider. These reductions reduced the requested budget by approximately \$673,000, thereby moving the overall request from 11.37% to an 8.47% increase over the appropriated FY12 budget. The central values that have been prioritized to this point in considering reductions have been our ability to provide personalized and individualized attention to student needs through reasonable class sizes and the consistency and variety of programming offered to students PreK-12.

The first phase of potential reductions was designed to reduce non-personnel related costs even more and eliminate as

many of the 'new' positions requested for FY13 as possible. This first phase of reductions will require us to stretch existing resources to meet our needs, but will not affect anyone in terms of their employment since the positions have not yet been filled.

The second phase of reductions would impact people directly, which is exceptionally difficult. The positions selected for potential reduction were made with the belief that the reductions may impact programming, but no programming would be entirely eliminated due to the reduction of positions.

Any reductions present challenge, stress, and discomfort throughout our organization as friends and colleagues are directly impacted. The reductions in many ways drive home the realities of the challenges that we are facing. While the challenges we are facing are extremely difficult, we will need to communicate and collaborate as much as possible to handle these challenges with as human and thoughtful an approach as possible.

### **District-wide Goals**

Finally, the School Committee approved the recommended District-wide Goals presented by the Superintendent in October, 2011. These are outlined below:

#### **Continuous Improvement of Relationships**

- Expand school, community, and business partnerships to strengthen the educational process in the Grafton Public Schools
- Increase community awareness of the district's strengths and needs
- Engage parents and community through multiple modes/media
- Increase the recognition of outstanding effort, citizenship, and achievement on the part of students, staff, and contributors to the Grafton Public Schools

#### **Continuous Improvement of Instructional Practice**

- Maximize student engagement, technology integration and differentiation
- Increase alignment of PreK-grade 12 curriculum both vertically and horizontally, and develop comprehensive supports that incorporate the new Massachusetts Curriculum Frameworks (Common Core)
- Increase use of instructional assessment data and opportunities for staff to collaboratively look at student work

#### **Continuous Improvement of Student Learning**

- Maximize and recognize 21st Century learning instruction that engages students and fosters student creativity, collaboration, critical thinking, communication and technology

- Address the needs of all learners through differentiation and specialized programming
- Provide safe, healthy, and positive environments for all staff and students

In closing, the Grafton School Committee wishes to thank the Superintendent, central office staff, the educational faculty and staff, town representatives, families and the Grafton community for their continued support. As a town, we are confronted with an economic cycle that creates hardships in securing the financial resources to support and fund all of the necessary town services, including our school systems. In looking ahead, the School Committee, Administration, faculty and staff remain committed to meeting the needs of students during these difficult times, and steadfast in our goal to prepare all students to be lifelong learners and responsible citizens.

Respectfully submitted,

Donna K. Stock, Secretary

### **SCHOOL DEPARTMENT VENDOR REPORT**

<b>Vendor</b>	<b>Amount</b>
4Imprint	3,625.28
A & G Construction	9,569.00
A.S.E.	1,425.00
AA Transportation	979,421.22
Aalanco	63,113.37
ABC Moving & Storage	3,444.51
ABC Store	2,073.83
ABC-CLIO	1,388.00
Accept Educational Collaborative	2,560.00
Ace American Insurance Company	3,300.00
Adtech Systems	1,749.00
Advanced Keyboard Technologies Systems	22,193.00
Advances Learning Center	21,491.25
Akers, Doni	4,323.17
Alfax Furniture	4,439.50
Anderson, Susan	2,445.11
Antinarelli, Michelle	7,750.00
Apple Computer	170,643.70
Aquila Technology	39,395.77
Atlantic Express	10,312.50
Atlantic Sportswear	3,681.27
B & H Foto & Electronics	1,362.30
B.C. Electric	2,926.00
Barnes & Noble	37,616.50
Benefit Strategies	1,049.75
Bergenholtz, James	1,986.50
Bergenholtz, Kevin	2,844.98
Best Buddies International	7,000.00
Best Buy	2,521.61
Better Electric	1,777.00



Bigelow Electrical	1,875.10	Drain-A-Way	2,263.74
Bishop, Brittny	4,318.76	E.L. Harvey & Sons	2,542.40
Blackstone Valley Chamber of Commerce	4,547.00	Earthworks Site Development & Utilities	29,407.50
Blackstone Valley Educational Collaborative	3,750.00	Easter Seals Massachusetts	5,700.00
Blanchard Foods	2,925.00	Easter Seals New Hampshire	18,414.06
Booksource	1,008.59	ECU/Steps Professional Development	1,860.00
Bossolt, Jessica	12,245.77	Education, Inc.	1,333.20
Boston Globe	2,020.88	Enablemart	1,408.98
Brainpop	1,750.00	Eric Armin, Inc.	3,582.94
Bridgewater State College	2,240.00	Eutactics	10,157.00
Brophy, Richard	1,330.00	Facility Management	13,004.00
Bruso, Larry	2,227.89	Facts On File	2,208.80
Bureau of Education & Research	1,393.00	Faucher, Sharon/Educational Consultant	1,850.00
Burke, Ronald	4,952.17	Feldman, Ann	14,000.00
C.J. Mabardy	16,951.22	Filemaker	1,528.00
Cam Office Services	7,330.94	First Student	173,530.00
Cambium Learning	9,151.98	Flinn Scientific	1,307.80
Capitol Trailer Leasing	3,414.50	Flynn, Paula	2,650.00
Capstone/Heinemann Raintree	10,329.58	Follett Educational	16,901.77
Cardoza, Peter	2,097.56	Follett Library Resources	8,840.14
Cascade School Supplies	9,757.32	Follett Software	5,092.54
CDW Government	27,497.83	Formosa, Pamela/ Pathways to Learning	2,000.00
Celt Corporation	8,140.83	French River Education Center	153,320.67
Cengage Learning	2,681.78	Frey Scientific	4,367.57
Center for Human Development, Inc.	1,525.90	G & L Plumbing	23,776.99
Central Mass Power Washing & Restoration	6,800.00	Garvey, Judith	18,650.00
CF Medical	3,469.64	Gaudette Insurance	1,035.00
Chase/Harris	2,240.00	Gauvin's Supply Company	1,756.59
Chatalian, John	3,488.88	Gemme, John	3,615.87
Childhood Communication	6,195.00	Gibney Sales & Reconditioning	16,162.70
Chojnicki, Mary	1,251.79	Gillmeister, Barbara	52,575.00
Clean Harbors	2,130.02	Global Connect	5,800.00
Collins Surgical	1,604.60	Global Montello Group	206,517.42
Collins, Thomas H.	1,420.75	Gopher Sport	1,243.52
Commonwealth of Mass - Dept. of Revenue	1,306.95	Gov Connection	104,096.53
Commonwealth of Mass - Dept. of Public Safety	2,160.00	Grafton Police Department	3,124.00
Commonwealth of Mass - Dept. of Education	30,670.24	Grafton Water District	2,010.00
Compass Learning, Inc.	15,210.00	Graham, John	2,539.79
Curriculum Associates	1,840.51	Grainger	22,276.82
Cxtec Binghamton, NY	1,544.10	Gustin Advertising	1,121.88
Data Memory System	1,471.00	H.T. Berry	4,704.56
DataMetrics Software	35,260.00	Heather Hill	9,310.00
David French Music	45,205.36	Heinemann	6,703.00
Decker Equipment	1,527.89	Herlihy, Daniel	4,467.27
Delta Education	2,651.08	Hertz Furniture	20,711.30
Deutchman, Leslie	49,592.50	Hertzberg-New Method	1,570.42
Devereaux Foundation	54,298.50	Hess	51,552.38
Dick Blick	3,154.60	Higgins Office Products	3,509.14
Diesenhaus, Marjorie	12,721.23	Highfield's Golf	1,063.50
Different Roads To Learning	4,172.66	Highsmith	1,010.72
Dimeo Construction Company	402,630.00	Hills for Literacy	1,260.00
Discovery Education	1,570.00	Hillyard	12,891.74
Discs Unlimited	1,411.00	Home Depot	17,396.90
Doctor Franklin Perkins	13,897.20	Houghton Mifflin	54,223.04

Hulbert, Alvin	2,506.00	Mirick O'Connell	57,401.19
Humanware	4,085.00	Morin, Joanna	2,785.98
IBA Print Shop	5,852.75	Moynagh, Kevin	3,000.97
Ikon Office Solutions	49,677.24	Murphy, Hesse, Toomey	29,264.68
Industrial Cleaning Products	20,893.36	Nstar	20,680.10
Iparadigms	1,686.40	Nally Associates	2,815.23
Jabec	2,171.25	Naras, Kimberly	27,294.80
Jarvis, Justin	2,000.00	Nasco	3,833.74
John Deere Company	33,712.46	Nashoba Learning Group	94,285.08
Jones, Daniel	6,353.94	National Geographic	1,536.08
Joseph's Lock & Safe	9,870.48	National Grid	371,018.69
Joslin, Lesser & Associates	18,600.00	Naviance	3,395.00
Josten's	1,600.46	NCS Pearson	63,631.71
Junior Library Guild	1,155.60	New England Assoc of School & Colleges	3,195.00
Justice Resource Institute	26,764.29	New England School Development Council	2,185.00
JW Pepper & Son	7,046.77	New England Office Supply	1,025.37
Kangaroo Crossing	2,767.73	Nextel	1,237.42
Kelvin	1,676.32	Norfolk County Agriculture HS	26,029.80
Kesseli & Morse	6,311.12	Norris, Katherine	67,094.90
King, Debra	1,080.00	Northboro Youth Hockey Program	2,500.00
Koopman Lumber	6,746.78	Northeast Battery	1,166.54
Lakeshore Learning	15,823.62	Northeast Copier Systems	3,198.92
Learning A - Z	9,085.40	Northeast Foundation for Children	3,166.30
Learning Center for the Deaf	43,428.13	Northeast Logistical Solutions	1,310.40
Lehtinen, Brian	2,227.89	Oce Imagistics, Inc.	5,861.65
Leslie University	1,590.00	Oce North America	6,653.00
Liberty Supply/Omni Services	2,547.09	Oevermann, David	2,691.29
Liberty Supply	1,729.95	Origo Educational	1,586.43
Lieberman, Benjamin	3,378.50	Patrick, Meghan	3,355.20
Lightspeed Technologies	1,801.82	Paul Revere Life Insurance	2,744.63
Lindgren Lumber	1,000.00	PC Mall Gov	1,839.00
Linguisystems	3,488.55	PCI Educational Publishing	1,439.14
Lipinsk & Sons	34,031.00	Pearson Education	6,258.13
Lowe, Robert	16,800.00	Perfection Learning	1,346.18
Lunchbyte Systems	1,770.00	Perkins School for the Blind	40,732.44
M-F Athletic Company	1,836.05	Peterson Oil	4,459.32
M.E. O'Brien & Sons	12,271.00	Phonak	4,579.39
MA Assoc of School Superintendents	4,470.00	Pick-A-Time	1,352.25
MA Interscholastic Athl. Assoc	2,444.00	Pike, Glenn aka Colonial Glass	4,913.90
Mamco	26,886.00	Pitney Bowes	4,527.06
Mark's Transportation	105,414.73	Plumbmaster	2,641.25
Marlin Controls	1,222.00	Postmaster, Grafton	2,428.00
Mass Association of School Committees	19,080.35	Power 3 Communications	3,149.26
Mass Elementary School Principal Association	17,317.00	Premier School Agendas	4,255.00
Mass Secondary School Admin Association	2,232.50	Prevelige, Sarah	6,450.00
Massachusetts ASCD	1,540.00	Prizant, Barry	18,000.00
Mayer Johnson	6,365.66	Pro-Ed	2,121.90
Mazzola, Michael	4,277.55	Protection One Alarm	2,196.78
McGourty, Laureen	23,291.16	Public Information Resources	1,315.00
McGraw Hill	46,633.76	Quill	2,755.07
Merrimack Education Center	68,478.50	Quinn, Andrea	16,972.00
Michigan Braille Transcribing Fund	2,316.65	Rand McNally	2,788.00
Millbury Public Schools	32,342.00	RCS Learning Center	75,553.40
Miller Fence	3,540.00	Really Good Stuff	7,324.17

Reece Electric	5,818.00	Teacher's Discovery	2,498.42
Renaud HVAC & Controls	29,254.03	Teachers 21	1,500.00
Riddell/All American	3,036.22	Teachers' Curriculum Institute	1,090.00
Ridgewood Lumber	1,447.92	Technical Education Solution	2,867.95
Riso	8,833.86	Technology Education Concepts	2,108.76
Robert Lord Company	4,681.75	The Software Mackiev Company	1,785.00
Ross, Michael	4,991.59	Themes & Variations	2,805.00
Rotatori, Alan	7,104.75	Therapro	4,428.84
Rovic	30,358.16	Three T Enterprises	5,067.40
RPB Systems & Services	3,059.82	Titan Roofing	1,866.04
S & S Equipment Service	5,628.35	Tosches, Joseph	3,615.87
Sage Publication	1,024.05	Town of Bellingham/LSDO	1,525.00
Salvaggio, Michael	3,000.97	Town of Grafton	5,580.00
Sam Tell & Son	1,666.80	Town of Greenfield	17,750.34
Sax Arts & Crafts	1,608.98	Town of Northbridge	1,250.00
Scanlon & Associates	6,500.00	Town of Wayland	3,000.00
Scholastic	25,209.69	Toys for Special Children	2,189.15
School Health	1,087.15	Traveler's Transit	276,554.48
School Outfitters	4,403.39	Tree House	2,702.37
School Specialty	19,064.70	Tri-Beam	1,598.00
School Tech	2,084.80	Tufts Medical Center	3,495.67
Schooldude.com	4,618.00	Tyler Technologies	4,000.00
Schoolspring	4,600.00	Umass Memorial Medical Group	4,130.90
Scoreboard Enterprises	1,031.80	Unifirst	1,110.11
Shaw's	1,999.61	United Rental	4,569.02
Sheridan, Katrina	1,200.00	United States Postal Service	4,513.30
Shiffler Equipment	1,240.52	USI	2,419.79
Shrewsbury Health & Racquet Club	2,520.00	Valley Communications	47,786.54
Sid Tools	2,275.12	Van/Go Graphics	5,455.25
Siegner, Cary	30,050.63	Verizon	18,165.97
Siemens	2,210.50	VHS	6,500.00
Simone, Donna	20,130.00	VWR/Sargent Welch	1,517.02
Simplex/Grinnell	3,098.13	W.B. Mason	60,322.43
Smith, Vicki	1,335.62	W.A. Krapf/Magnatag Visible Systesm	1,387.06
Snyder, Kimberly	3,710.00	Wakelin, Robert	2,508.00
South County Physical Therapy	26,367.00	Walmart	4,444.93
South Grafton Water District	2,283.55	Walker Home & School	8,730.00
Southern Worcester County Educational Collaborative	84,747.97	Ward's Natural Science	3,898.76
Southern Worcester County League	2,605.00	Wayside Youth & Family Support Network	43,664.16
St. Ann's Home	9,777.24	Web Resource	1,072.20
St. Germaine, Joanne	1,520.00	Webber, Zachary	5,447.19
Standard Stationery	2,498.78	Wells Fargo Financial Leasing	7,175.00
Stanley Steemer	1,361.69	Whitsons	722,780.46
Staples Contract & Commercial	7,441.40	William Macgill	6,892.63
Stenbuck, Joanne	1,470.33	Wilson Language	24,533.36
Stop & Shop	2,653.42	Wizcom Technologies	1,594.23
Study Island	16,522.35	WJ Budzyna	6,831.00
Sundance/Newbridge	12,840.02	Wooten, David	2,508.60
Sunshine Sign	4,548.70	Worcester Center for the Performing Arts	7,632.15
Super Duper Publication	1,578.93	Worcester Elevator	9,806.00
Symmes Maini & Mckee	44,500.00	Worcester Glass	26,175.25
Systere Consulting	2,498.74	Yankee Technology	16,928.30
Talk Tools Therapy	1,251.24	Youth Opportunities Upheld	49,832.73
Teacher Direct	2,223.68		
			<b>7,114,481.54</b>

## **REPORT OF THE BOARD OF SEWER COMMISSIONERS**

Susan Hunnewell-Duval was elected Chairman with Gerald F. LeBlanc as Clerk and David L. Therrien as the third member at the Board's Reorganizational Meeting held on May 09, 2011.

The Board of Sewer Commissioners regretfully accepted the resignation of Charles Bohaboy Jr. as Superintendent of Sewers after 32 years of dedicated service to the town. We wish him well.

Presently, the Sewer Department is staffed by Senior Clerk, Mary P. Murray; Chief Operator: Vincent J. Drago, Maintenance Mechanic: Michael P. Cadrin, Operator: Craig J Alex, Seasonal Brendan Mahoney and Superintendent of Sewers, Paul F. Cournoyer.

The Board of Sewer Commissioners wishes to thank all our employees for their continued loyalty and outstanding performances. Thanks to their efforts, Grafton enjoys one of the best and most efficient treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences.

The Sewer Dept. continues to operate very efficiently and has one of the lowest rates in the state at \$3.00/1000 gallons. We continue to collect and treat leachate from outside sources as a means to offset costs for our users.

During the past year the sewer dept. received and treated 792,050,000 gallons of wastewater, an average daily flow of 2.17 million gallons per day. Plant removal efficiency was greater than 95% surpassing our permit issued by the EPA and DEP. Plant expansion will have to be examined in the next 3-5 years as the town continues to grow.

The Wastewater Treatment Plant, Wyman-Gordon and Grafton Water District, sponsored its 20th Household Hazardous Waste Collection Day, which was a tremendous success. At the Collection Day, pesticides (Non-2-4, 5T) products, paints, paint thinners, oil, caustics, acids, lead-acid and calcium-acid batteries, soaps, cleaners and fertilizers are accepted. Tires, asbestos, medical waste, dioxin, P.C.B.'s or household garbage are not accepted. The twenty 21st Household Hazardous Waste Collection Day in the Spring of 2012 will also include an Open house of the Treatment Plant. We look forward to your attendance.

The Board of Sewer Commissioners meets on the first and

third Mondays of each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

### **CAPITOL PROJECTS SEWER PROJECT STAGE II – PLANNING AND DESIGN**

Balance in Account as of July, 2010	\$102,000.00
Expenditures	\$41,745.00
Unexpended Balance	\$ 60,255.00

### **MINOR SEWER EXTENSION & CONNECTION ACCOUNT**

Balance in account as of July, 2010	\$ 158,422.18
Expenditures:	\$4,634.50
Unexpended Balance	\$ 153,787.68

### **MAJOR EQUIPMENT REPAIR/REPLACEMENT**

Balance in Account as of July, 2010	\$ 473,287.06
Total Expenditures	\$7,590.85
Unexpended Balance	\$ 465,696.21

### **ALARM SYSTEM**

Balance in Account as of July 2010	\$ 74,390.00
Total Expenditures	-0-
Unexpended Balance	\$ 74,390.00

### **PLANT UPGRADE/EXPANSION**

Balance in Account as of July, 2010	\$ 320,028.00
Total Expenditures	-0-
Unexpended Balance	\$ 320,028.00

### **BAR SCREEN REPLACEMENT**

Balance in Account as July, 2010	-0-
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### **GIS IMPROVEMENT OF LAYER**

Balance in Account as of July, 2010	\$20,383.07
Total Expenditures	-0-
Unexpended Balance	\$20,383.07

### **STRATTON ROAD LINE**

Balance in Account as of July, 2010	\$22,770.69
Total Expenditures	-0-
Unexpended Balance	\$22,770.69

### **SEWER OVERFLOW REPAIR**

Balance in Account as of July, 2010	\$47,230.00
Total Expenditures	\$3,184.70
Unexpended Balance	\$44,045.30

### **SEWER O&M EMERGENCY**

Balance in Account as of July, 2010	\$ 72,474.00
Total Expenditures	-0-
Unexpended Balance	\$ 72,474.00

**FINANCIAL STATEMENT  
FISCAL YEAR 2011  
OPERATION AND MAINTENANCE**

Appropriation for Fiscal Year July 1, 2010 through June 30, 2011

Transferred from Sewer Receipts	\$ 1,105,659.89
Salaries	
Board of Sewer Commissioners	\$ 1,500.00
Superintendent	\$ 58,994.28
Administrative Personnel	\$ 46,535.00
Permanent Personnel	\$ 182,674.12
Longevity	\$ 9,215.64
Overtime	\$ 29,228.05
Expenses:	
Energy	\$ 143,972.18
Repair & Maintenance	\$ 22,319.53
Collection Systems Maintenance	\$ 10,811.99
Sludge Disposal	\$ 240,610.59
Hazardous Waste Collection	\$ 7,567.69
Professional & Technical	\$ 21,712.06
Communications	\$ 18,560.00
Office Supplies	\$ 3,818.13
Vehicular Supplies	\$ 986.89
Laboratory Supplies	\$ 4,430.98
Chemical Supplies	\$ 8,565.12
Personal Supplies	\$ 662.77
Dues & Memberships	\$ 123.00
Non-Energy Utilities	\$ 67.42

**PAYMENTS IN EXCESS OF \$1,000.00**

Allied Waste Services	\$ 4,684.92
A.W. Chesterton	\$ 1,101.99
Biermann Services	\$ 1,485.00
Borden & Remington	\$ 8,565.12
Brothers Harris Const.	\$ 2,325.00
Camp, Dresser & McKee	\$ 3,250.00
Chase/harris Inc.	\$ 39,052.95
Creative Print Products	\$ 3,158.21
Earthworks	\$ 12,279.20
Fisher Scientific	\$ 1,780.57
Glacial Energy	\$ 1,720.74
Global Montello Group	\$ 20,932.57
Grainger, Inc.	\$ 3,141.51
Graz Engineering	\$ 38,775.00
Greater Lawrence Sanitary	\$ 1,966.72
Hach Company	\$ 1,741.60
Industrial Seminars	\$ 1,100.00
Komline Sanderson	\$ 7,590.85
Kraft Power	\$ 1,032.69

Lawson Products	\$ 4,312.55
LeBaron Foundry Inc.	\$ 2,500.15
National Grid	\$ 123,900.33
New England Bioassay Inc.	\$ 5,410.00
Nextel	\$ 1,449.50
J.P. Noonan Transp.	\$ 5,543.45
R&R Plumbing	\$ 3,120.45
Robbins David	\$ 1,200.00
Schultz Lubricants	\$ 1,675.00
Town of Grafton/Collector of Taxes	\$ 1,870.18
Taubert, Frederick	\$ 1,352.00
UWPAD	\$ 212,938.90
U.S. Postmaster	\$ 6,650.00
Veolia ES Technical Solutions	\$ 7,567.69
Verizon	\$ 6,772.32
W.B. Mason	\$ 2,434.06
WJ Budzyna	\$ 1,115.80
Worcester Elevator	\$ 1,636.91
Zep	\$ 2,073.66

Respectfully Submitted,  
**Board of Sewer Commissioners**  
 Susan Hunnewell-Duval, Chairman  
 Gerald F. LeBlanc, Clerk  
 David L. Therrien

**TOWN ADMINISTRATOR ANNUAL REPORT**

Dear Honorable Board of Selectmen and Citizens of Grafton,

I am writing enthusiastically to give you an overview of some the successes we have achieved in 2011. Last year was a great year for the Town of Grafton. We met several goals the Town had set, and in addition, worked even harder to ensure that the needs of the citizens were met.

The start of 2011 brought about big changes for the Town Administrator's Office. Kevin Mizikar was appointed as Assistant Town Administrator on March 15. Since then, Mr. Mizikar has demonstrated dedication to the town and has provided a high level of service to the staff and residents in Grafton. He has become a valuable asset to the team here at 30 Providence Road.

In addition, Paul Cournoyer was appointed Waste Water Superintendent. Mr. Cournoyer has worked in the Sewer Department since the 1990's and has shown strong leadership since his appointment. Jessica Gomez was appointed Interim Treasurer Collector for the Town. Ms. Gomez has direct experience in the town's Treasurer Collector office, and since her promotion she has made a positive impact on the financial operations of the Town. Chief Normand Crepeau is to be congratulated and honored for 30 years of law enforcement serv-



ice. In June, the Town reached a three-year agreement with the Grafton Police Alliance.

A Super Park Committee was formed to begin the process of selecting a site, designing and building a brand new Super Park for the youth of Grafton. The Committee is well on their way to recommending the location and solidifying the park design. The Town also received a Massachusetts Board of Library Commissioners construction grant for work to improve the Library overall and provide handicap accessibility. The Town has made a request to the MBLC to modify the grant request and extend the timing.

Spring time brought about many agreements and completed projects for the Town. The work that began on the South Grafton Fire Station Roof was completed. We would like to thank everyone for their work and dedication to the project. The Town reached a lease agreement with Apple Tree Arts for One Grafton Common. This agreement will serve Grafton's cultural and artistic needs and renovate a historic landmark with little impact on taxpayers. In addition, a contract was signed for the renovation of the South Grafton Community House. This project was completed in the fall and the SGCH Oversight Committee is to be commended for their work.

In keeping with our long term goal of becoming a sustainable community and streamlining the process of recycling to make it easier for citizens, automated recycling collections started in June. Recycling numbers have increased by 15% since this initiation and Pay as You Throw (PAYT) is more successful than ever, with total tonnage down another 1.15%. In 2011, this saved the Town \$6,592.33. Since the implementation of PAYT, the Town has saved a total of \$140,909.53. In addition, the Town finalized the Investment Grade Energy Audit in late 2011. The Grafton Energy Committee gave several recommendations for capital improvement projects for the Town in order to increase sustainability and decrease energy costs in 5 schools and the municipal center. If implemented, the project was projected to save 31% in utility costs in the first year of completion. Over 20 years, the town would save \$7 million in utility costs. We hope to implement these changes in 2012 pending Town Meeting ratification.

In August, we launched our newly implemented emergency communications system, CodeRED. The system was put to good use while the citizens of Grafton endured Hurricane Irene and during the historic October snowstorm. We would like to thank all of the public safety officials and volunteers who helped keep Grafton safe during the storms.

Paving projects were completed on North and Worcester Streets and several other roadways were improved through our general maintenance program. We would like to thank

the Highway and Engineering Departments and everyone else who worked to complete these projects in a timely manner. The Massachusetts Department of Transportation (DOT) required that the Town mend the sidewalk on the Depot Street Bridge for safety reasons. In order to comply with the state and accommodate the citizens of Grafton, the Town sent out a survey regarding the use of the bridge and sidewalk in order to address the issue in the most practical way. In light of the survey results, the Town is working with DOT to implement these changes to make the bridge safe for pedestrians and motor vehicles.

Late in the year, we established a new budget and budget template in order to make the budget process run more smoothly for everybody involved. We watched this new template succeed in putting together our Fiscal Year 2013 budget which was much more efficient with the implementation of the new template. In December, work began on a Fiber Municipal Area Network which will enhance information technology capabilities. This will allow for quicker and more efficient communication for Town operations, which we are always working towards.



As the majority of this project is based on fundraising, we are excited to announce the completion of Phase One and eagerly await the opportunity to begin Phase 2, pending funds.

Finally, we are happy to announce that the new Grafton High School is on target to be completed on-time and under budget. In September of 2012, Grafton High School will be open for the students of the town.

In closing, I would like to take a moment to remember Mr. Michael Casey. Mr. Casey was a long-standing, dedicated employee of the Town who lost his life in 2011. He has been and will continue to be missed.

Respectfully submitted,  
Tim McInerney

**TOWN ADMINISTRATOR  
APPOINTMENTS**

**BOARD OF ASSESSORS**

(Three Year Term)  
Kenneth J. Grew, 2013  
Jennifer O'Neil, 2014  
Marsha Platt, 2012

**BOARD OF SEWER COMMISSIONERS**

(Three Year Term)  
David Therrien, 2014  
Susan Hunnewel Duval, 2012  
Gerald F. LeBlanc, 2013

**BURIAL AGENT**

(One Year Term)  
Richard Perron

**CHIEF OF POLICE / OFFICERS**

Normand A. Crepeau, Jr.

**LIEUTENANT, FULL-TIME OFFICER**

(Indefinite Term)  
Wayne Tripp

**SERGEANT, FULL-TIME OFFICERS**

(Indefinite Term)  
John C. Harrington  
Michael Mazzola  
Neil Minardi

**PATROLMAN, FULL-TIME OFFICERS**

(Indefinite)  
James Barth  
Mark Benoit  
Robert Collette, Jr.  
James Crosby  
Thomas Farrell  
Alvin Hulbert  
William Kuck  
Liam O'Rourke  
John Ropiak  
Michael Rybak  
Michael Swift  
Daniel Wenc

**INTERMITTENT POLICE OFFICERS**

(Indefinite Term)  
John Bakstran  
Robert Danna  
Bernard Gardzina  
James Hutchowski  
Bernard Lapointe  
Thomas Michniewicz  
James O'Brien

John Taylor  
Mark Wojnar

**DIRECTOR OF VETERANS SERVICES**

(One Year Term)  
Richard Perron

**DOG OFFICER**

(Indefinite Term)  
Eugene G. Ploss

**FIRE CHIEF**

Michael Gauthier

**FIRE ENGINEERS, Board of**

(Indefinite Term)  
James E. Barker  
Michael Gauthier  
Michael Mills

**FOREST FIRE WARDEN**

(Indefinite Term)  
Michael Gauthier

**DEPUTY FOREST FIRE WARDEN**

(Indefinite Term)  
Michael Mills

**INSPECTOR OF ANIMALS**

(Indefinite Term)  
John L. Carlson

**INSPECTOR OF BUILDINGS**

(Indefinite Term)  
Robert S. Berger

**INSPECTOR OF GAS PIPING AND  
GAS APPLICANCES**

(Indefinite Term)  
Thomas French  
Richard Atchue, Alternate

**INSURANCE ADVISORY COMMITTEE**

(Indefinite)  
Roger Dubois  
Lois Luniewicz  
Susan Rogers  
Jessica Sheehan  
Michael Swift  
Terry Tracy  
Christopher Underwood

**KEEPER OF THE LOCKUP**

(One Year Team)  
Normand A. Crepeau, Jr.

**LOCAL INSPECTOR OF BUILDINGS**

(Indefinite Term)  
Thomas Frederico

**PARKING CLERK**

(One Year Term)  
Kevin Mizikar

**PLUMBING INSPECTOR**

(Indefinite Term)  
Thomas French  
Richard Atchue, Alternate

**PUBLIC WORKS ADVISORY COMMITTEE**

(Three Year Term)  
John J. Bechard, 2013  
Mark C. Durfee, 2014  
Daniel J. Pogorzelski, 2014

**RECREATION COMMISSION**

(Three Year Term)  
Kristen K. Belanger, 2014  
Heather Cargill, 2014  
Stephen P. Crowley, 2013  
Gina Dalan, 2014  
Robert Fitzpatrick, 2014

**SEALER OF WEIGHTS AND MEASURES**

(Indefinite Term)  
Edward R. Seidler

**TIF COMMITTEE**

Christopher Foley, Member at Large  
Brook Padgett, Selectmen's Rep  
Marsha Platt, Assessor's Rep  
Town Administrator

**TOWN ACCOUNTANT**

(Three Year Term)  
Patricia E. Fay, 2014

**TOWN COUNSEL**

Bowman & Penski

**TRAFFIC SAFETY COMMITTEE**

(One Year Term)  
John J. Bechard  
Normand Crepeau Jr.  
Daniel J. Pogorzelski  
John A. Reil  
Scott Rossiter  
Michael P. Stygles

**TREASURER/COLLECTOR**

Jessica Gomez, Interim

**WIRING INSPECTOR**

(Indefinite Term)  
George Duhamel  
Steven P. French, Alternative

## REPORT OF THE TOWN CLERK

I hereby submit my report for the period July 1, 2010 through June 30, 2011.

### RECEIPTS

Miscellaneous Receipts

\$4775.12

Photocopies

Business Certificates

Voter IDs

Street Lists

Recording of Cemetery Deeds

Engineering Maps

Raffle Permits

Voting Lists

Grafton History

### Dog Licenses

\$4901.00

Fines

350.00

Trust Funds

1812.00

### Pole Location Orders

\$80.00

Massachusetts Electric

Verizon

### Town Clerk's Office Fees

\$7133.00

Long Form Birth Certificates

Marriage Certificates

Death Certificates

### Marriage Intentions

\$1635.00

### Births

1995	208	2003	222
1996	181	2004	230
1997	201	2005	243
1998	223	2006	240
1999	202	2007	249
2000	196	2008	222
2001	223	2009	206
2002	198	2010	219
		2011	201

### Marriages

1995	82	2003	92
1996	89	2004	99
1997	90	2005	82
1998	93	2006	57
1999	89	2007	85
2000	89	2008	70
2001	89	2009	74
2002	75	2010	83
		2011	68

### Deaths

1995	106	2003	89
1996	85	2004	99
1997	96	2005	110
1998	94	2006	97
1999	114	2007	79
2000	103	2008	84
2001	107	2009	89
2002	90	2010	129
		2011	116

### SPORTING LICENSES

Two Hundred Twenty Five (225) Massachusetts Fish & Wildlife licenses were issued during the period of January 1, 2011 through December 31, 2011. This included licenses to fish, hunt and trap as well as archery, primitive firearms and waterfowl stamps. Total receipts collected were Three Thousand Five Hundred Ninety-one Dollars and Eighty Cents (\$3591.80). After deducting fees of One Hundred Sixty One Dollars and Five cents (\$161.05), the balance of Three Thousand Four Hundred Thirty dollars and Seventy-five cents (\$3,430.75) was submitted to the State.

### DOG LICENSES

One thousand one hundred thirty (1,130) dog licenses were sold during the licensing period of April 1, 2010 through March 31, 2011. FY 2011 receipts for dog licenses were Seven Thousand Sixty-three Dollars (\$7,063.00)

**ATTENTION ALL DOG OWNERS:** Please note that 2011 licenses expire March 31, 2012. An additional fee of \$5.00 will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1st.

### Financial Report of the Town Clerk

#### Appropriations:

Salaries & Wages	142186.00
Overtime	1400.00
Expenses	143586.00
Transfer Amount	9575.00
<b>Total</b>	<b>153161.00</b>

<b>Total Expended</b>	<b>151398.02</b>
<b>Unexpended</b>	<b>1762.98</b>

#### Payments in excess of \$500.00

Justice Hill Reporting	3371.85
Soft Right	600.00
WB Mason	851.96

Respectfully submitted:  
Maureen A. Clark, Town Clerk

## GRAFTON TOWN HOUSE OVERSIGHT COMMITTEE ANNUAL REPORT

The Grafton Town House Oversight Committee (GTHOC) was established in December of 2008 and given the following charge:

*To coordinate opportunities that enable the highest and best use of the Grafton Town House; to protect the building's historic character and integrity; develop and implement marketing and development plans consistent with its historical nature with a goal of generating revenue; participate in and facilitate fundraising opportunities; direct capital improvements in concert with municipal bidding processes and with direction from the Department of Public Works, the Town Administrator, and other municipal functions, as needed.*

The GTHOC is made up of members representing the Board of Selectmen, Historical District Commission and Apple Tree Arts, as well as members from the community at large. Current representation includes:

- Brook Padgett, Chairman – Board of Selectmen
- John Morgan, Vice Chairman – Historic District Commission
- Paul Scarlett, Clerk – Apple Tree Arts
- Scott Browne – Member at Large
- John Marro – Member at Large

During 2011, the GTHOC was focused on the following initiatives related to the ongoing effort to restore the Town House:

■ **Lease Negotiations** – Signing a long-term, below market rate lease was a recommendation made by this committee to the Board of Selectmen back in 2009. This recommendation advised it was the committee's opinion that a public/private partnership represented the best opportunity to successfully preserve this town asset and create a venue that benefits the community and promotes both business and the arts while also saving taxpayer dollars.

- Lease negotiations between the town and Apple Tree Arts for use of the second and third floors of the building were completed in April of 2011 with the signing of a thirty-year lease.

■ **Accessibility Renovations** – Work related to this project is coordinated through this committee and is being implemented to address accessibility issues at the building.

- Bids received for the initial RFP that was put out in December of 2010 significantly exceeded both construction estimates and available funding. This necessitated breaking the project into a main bid and four alternates in order to proceed with construction

in time to meet the June 1, 2011 deadline for securing the \$68,750 in grant funds awarded by the state via the MA Preservation Projects Fund.

- Contract was signed with Mill City Construction in May of 2011 for completion of the work associated with the main bid. This included: installation of a handicap ramp and patio at the front of the building; new ADA-compliant door hardware on the front entrances along with an automatic door opener at the main entrance; restoration of the portico roof and all wood trim and associated painting at the front of the building; raising the portico floor and installation of stamped concrete, granite side-walls, steps, benches and planters, along with associated new plantings and period appropriate lighting.
  - \$100,000 grant from a private foundation was secured by Apple Tree Arts. This enabled the project to be expanded to include Alternate #1. This work incorporated construction of two handicap accessible bathrooms in the basement along with an interior ramp off the rear entrance, a new rear entrance door and an automatic opener.
  - \$250,000 grant from the MA Cultural Facilities Fund was secured by Apple Tree Arts. Funds will be used toward completion of the work associated with Alternate #2, which involves construction of a limited use/limited access elevator, the associated relocation of the building's HVAC units, and repaving of the rear parking lot.
  - \$107,000 of additional grant funding was obtained in December of 2011 by Apple Tree Arts through four private foundations. These funds will also be applied toward completion of the work associated with Alternate #2.
  - Additional funding opportunities are being pursued and it is anticipated that sufficient funds will be secured in 2012 for completion of not only the work associated with Alternate #2, but also Alternates #3 and 4. It is expected that accessibility related construction will resume in the spring of 2012.
- **Installation of Timed Locks** – Funding for timed locks with pass card entry at the building's two main entrances was secured through the Town House Revolving Fund (represents funds generated from the building's lease revenue). This work was recommended to the Board of Selectmen as a means for improving building security and eliminating the expense of having to pay someone to unlock and lock the building each day.
- Savings from this work presents an opportunity to improve building maintenance through hiring a firm to provide routine janitorial services.
  - Locks were installed on the front entrance during the fall of 2011 and will be completed on the rear entrance in 2012 following the completion of the Accessibility Project work associated with Alternate #2 as outlined above.
  - Maintenance firm will commence services in March 2012.

Submitted by: Paul A. Scarlett  
Clerk, Grafton Town House Oversight Committee



## **REPORT OF THE VETERAN'S SERVICES AGENT**

### **Who are veterans?**

A Veteran is any person, male or female, including a nurse who served in active Military or Naval services during a designated Wartime Period, and served at least 90 days, and who serviced other than Dishonorable.

### **How is a Wartime Period Determined?**

This is by an act of Congress, they set these dates. States and Veterans Organizations may set eligibility dates also as long as they are equal to the ones set by Congress.

### **Who Administers these Veterans Benefits and Laws?**

**Federal:** Department of Veterans Affairs "VA" for short

**State:** Department of Veterans Services "VS" for short

### **Veteran's Services Mission**

The Department of Veterans Services is a state mandated service, which provides services to veterans, veterans' spouses and their dependents. Its authority is derived from Chapter 115 of the General Laws of the Commonwealth. The Veterans Officer and Director of Veterans Services is Mr. Richard Perron. The office is supervised by the Office of the Secretary of Veterans Services and in part by the State for all funds expended.

The basic concept of creating fiscal assistance to veterans, veteran spouses and their dependents has its roots in legislation established in 1861. It was a concept which became a legislative way and method of paying tribute to its veterans. Services of this department are available to all Grafton veterans, veterans' spouses and their dependents.

Currently, services are being rendered on an active caseload of five, although the caseload average above this on an annual basis. This past year, the Department of Veterans Services gave no COLA increase in the Veterans Budget (Ordinary Benefits). Ordinary Benefits covers the costs of the caseload as well as burial allowances of \$2,000 per funeral. This is for veterans without sufficient means. Assistance is also rendered in the matters for a pension, financial needs, filing claims with the Veterans Administration or Social Security, educational benefits, home loans, hospitalization and medical care, as well as at the time of the death of a veteran.

Additionally, the office is open to any veteran or service personnel who wishes to talk about any matter pertaining to his or her well-being. Visitations are made to those veterans or veteran's spouses unable to visit the office.

### **Components of the Local Budget for Veterans Services**

**Department Head Salary**  
Veterans Officer

### **Ordinary Benefits**

Veterans benefits which include items pertaining to household, such as rent and fuel, leisure time allowance, personal needs, moving expenses, medical expenses, catastrophe events (fire, windstorm, floods), medical insurance, infant benefits (one time), children allowance and transportation assistance. Consolidated nursing homes, pharmacies, doctors, hospitals, fuel and dentists are now covered in this account. These benefits as well as Ordinary Benefits are reimbursable at 75% by the State.

### **District Expenses**

Including agents beeper, cellular phone, state and county veterans agent dues, subscriptions, state and county meetings, seminars and including expenses (meals, registration, lodging, mileage). District expenses are shared and reimbursed by the Towns of Grafton and Shrewsbury, as is the cost of health insurance for the veterans officer.

### **Dues**

County Veterans Agent Association Dues.

### **Meetings**

For travel/mileage expenses of veterans officer visiting sick and disabled clients.

### **Unclassified**

This line was approved at Town Meeting to cover items such as the memorial Day Parade, flags for Town facilities, i.e. Town Hall Fire Station, Police Station, DPW Facilities and War Memorials, flags for decorating Veterans graves on Memorial Day, which are reimbursable at 75% by the State.

The office is located in the Town Hall and is open Wednesday 8:30 a.m. to 3:45 p.m. or by appointment on an as needed basis. The office telephone number is 508-839-5335 x 123; home 508-393-8378; and cellular 508-847-9590.

Respectfully submitted,  
Richard E. Perron  
Director of Veterans Services

# REPORT OF THE TOWN ACCOUNTANT

## FISCAL YEAR ENDING JUNE 30, 2011

**Accountant's Office Payments  
in Excess of \$1,000.00:**

**General Fund Cash on Hand as of  
June 30, 2011:       \$9,639,939**

Staples                   \$1,428.55  
SoftRight, LLC         \$5,005.00

**Free Cash Certified as of July 1, 2011:  
\$3,289,375**

### 2011 Revenue Statement by Subobject Summary GENERAL FUND

	<b>Actual</b>
PERSONAL PROPERTY	698,347.05
DEPARTMENTAL REVENUE	446,227.89
LICENSES & PERMITS	287,744.50
FINES & FORFEITS	34,803.36
INVESTMENT INCOME	108,899.55
MISC. RECURRING/MUNICIPAL MEDICAID FUNDS	114,002.02
MISC. NON-RECURRING REVENUE/PREMIUMS ON BONDS	488,777.27
STATE REVENUE	10,181,453.66
FEDERAL REVENUE/FEMA PRIOR YEAR	88.00
TRANSFERS	739,611.77
REAL ESTATE	27,337,237.19
OTHER TAXES/TAX LIENS REDEEMED	204,853.44
MOTOR VEHICLE EXCISE	2,025,405.64
OTHER/BOAT EXCISE	1,517.62
PENALTY & INTEREST ON TAXES	117,671.88
IN LIEU OF TAXES	68,118.97
FEES	205,026.85
RENTALS	22,754.00
Fund 1 GENERAL FUND	43,082,540.66

# APPROPRIATION BALANCES

JUNE 30,2011

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>MODERATOR</b>					
SALARY	150.00	0.00	25.00	0.00	125.00
EXPENSES	300.00	0.00	135.70	0.00	164.30
<b>TOTAL</b>	<b>450.00</b>	<b>0.00</b>	<b>160.70</b>	<b>0.00</b>	<b>289.30</b>
<b>BOARD OF SELECTMEN</b>					
SALARY	58,361.00	1,800.00	60,120.56	0.00	40.44
EXPENSES	15,950.00	0.00	13,938.92	1,895.00	116.08
MUNICIPAL/SCH FACILITIES COMM.	0.00	0.00	0.00	0.00	0.00
VACATION AND SICK BUYBACK	0.20	0.00	0.00	0.00	0.20
PRIOR YEAR BILLS	1,617.41	11,507.73	11,467.21	1,657.93	0.00
PERSONAL ADVISORY COMMITTEE	1,143.27	0.00	0.00	1,143.27	0.00
TOWN ENGINEERING EXPENSE	62,159.15	0.00	16,125.00	46,034.15	0.00
B/V VOCA REG SCH ASSESS	1,030,398.10	0.00	1,021,066.00	9,332.10	0.00
CLASSIFICATION PLAN - ARTICLE	3,883.48	0.00	3,883.48	0.00	0.00
B/V SCHOOL DEBT	71,089.00	0.00	71,089.00	0.00	0.00
ORGANIZATIONAL STUDY	0.00	0.00	0.00	0.00	0.00
ART 9, 5/08 FOLLETTE WELL DEP	109,670.26	0.00	65,831.20	43,839.06	0.00
ART 5, STM 5/10 HUMAN RESOURC	15,000.00	0.00	0.00	15,000.00	0.00
<b>TOTAL</b>	<b>1,369,271.87</b>	<b>13,307.73</b>	<b>1,263,521.37</b>	<b>118,901.51</b>	<b>156.72</b>
<b>TOWN ADMINISTRATOR</b>					
SALARY	221,010.00	10,000.00	213,376.78	0.00	17,633.22
EXPENSES	73,050.00	17,400.00	89,866.52	30.00	553.48
ART 6, 08 - SALARY INC.	177,036.31	-177,036.00	0.00	0.00	0.31
ART 7,09-10 SALARY INCREASES	4,335.68	-4,335.00	0.00	0.00	0.68
COLLECTIVE BARGAINING RAISES	4,985.15	-4,985.00	0.00	0.00	0.15
FUEL HEATING COSTS	5,033.74	0.00	0.00	5,033.74	0.00
GROUNDWATER REMEDIATION	6,000.00	0.00	0.00	6,000.00	0.00
TOWN ADMININSTRATOR GIS	0.00	0.00	0.00	0.00	0.00
ART 9, 5/08 - GIS DRAINAGE	25,800.00	0.00	0.00	25,800.00	0.00
ART 8/07, - FINANCIAL SOFTWARE	4,789.57	0.00	4,789.57	0.00	0.00
PLANIMETRIC	955.76	0.00	0.00	955.76	0.00
<b>TOTAL</b>	<b>522,996.21</b>	<b>-158,956.00</b>	<b>308,032.87</b>	<b>37,819.50</b>	<b>18,187.84</b>
<b>FINANCE COMMITTEE</b>					
SALARY	7,687.00	231.00	7,918.00	0.00	0.00
EXPENSES	6,803.00	0.00	3,888.11	0.00	2,914.89
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>14,490.00</b>	<b>231.00</b>	<b>11,806.11</b>	<b>0.00</b>	<b>2,914.89</b>
<b>RESERVE FUND</b>					
EXPENSES	75,000.00	-58,750.00	0.00	0.00	16,250.00
<b>TOTAL</b>	<b>75,000.00</b>	<b>-58,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,250.00</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>TOWN ACCOUNTANT</b>					
SALARY	110,290.00	0.00	109,689.19	0.00	600.81
EXPENSES	9,200.00	0.00	8,306.94	0.00	893.06
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
FINANCIAL SOFTWARE	0.00	0.00	0.00	0.00	0.00
ART 13, 10/08-SFT/HARDWARE	19,755.26	0.00	9,996.93	9,758.33	0.00
ART 5,11-RESERVE FOR FY12 BUD	0.00	285,331.00	0.00	285,331.00	0.00
<b>TOTAL</b>	<b>139,245.26</b>	<b>285,331.00</b>	<b>127,993.06</b>	<b>295,089.33</b>	<b>1,493.87</b>
<b>ASSESSORS</b>					
SALARY	133,181.00	0.00	132,094.72	0.00	1,086.28
EXPENSES	20,949.00	0.00	16,567.95	250.00	4,131.05
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
RES. FIELD CARD VERIFICATION	10,000.00	0.00	5,500.00	0.00	4,500.00
PERSONAL PROPERTY REVAL	0.00	0.00	0.00	0.00	0.00
REAL ESTATE REVALUATION	6,250.00	-6,250.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>170,380.00</b>	<b>-6,250.00</b>	<b>154,162.67</b>	<b>250.00</b>	<b>9,717.33</b>
<b>TREASURER/COLLECTOR</b>					
SALARY	228,564.00	0.00	225,386.54	0.00	3,177.46
EXPENSES	100,227.00	0.00	64,633.57	5,839.69	29,753.74
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
STATE BOARD OF RETIREMENT	0.00	2,152.28	2,152.28	0.00	0.00
ART 9, 5/08 - GASB 45 (POST RET.)	14,050.00	0.00	0.00	14,050.00	0.00
<b>TOTAL</b>	<b>342,841.00</b>	<b>2,152.28</b>	<b>292,172.39</b>	<b>19,889.69</b>	<b>32,931.20</b>
<b>LEGAL</b>					
EXPENSES	130,000.00	0.00	114,993.90	787.50	14,218.60
<b>TOTAL</b>	<b>130,000.00</b>	<b>0.00</b>	<b>114,993.90</b>	<b>787.50</b>	<b>14,218.60</b>
<b>COURT JUDGEMENTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TEMPORARY STAFF</b>					
SALARIES	0.00	2,500.00	168.00	0.00	2,332.00
EXPENSES	5,000.00	-2,500.00	347.10	0.00	2,152.90
<b>TOTAL</b>	<b>5,000.00</b>	<b>0.00</b>	<b>515.10</b>	<b>0.00</b>	<b>4,484.90</b>
<b>MIS/GIS</b>					
EXPENSES	95,000.00	2,500.00	91,787.25	0.00	5,712.75
ART 14, 10/08 - SERVER	75.58	0.00	0.00	0.00	75.58
<b>TOTAL</b>	<b>95,075.58</b>	<b>2,500.00</b>	<b>91,787.25</b>	<b>0.00</b>	<b>5,788.33</b>
<b>COPIERS</b>					
EXPENSES	19,000.00	0.00	18,943.23	0.00	56.77
<b>TOTAL</b>	<b>19,000.00</b>	<b>0.00</b>	<b>18,943.23</b>	<b>0.00</b>	<b>56.77</b>
<b>TOWN CLERK</b>					
SALARY	143,586.00	0.00	142,987.40	0.00	598.60
EXPENSES	8,375.00	1,200.00	7,300.62	0.00	2,274.38
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>151,961.00</b>	<b>1,200.00</b>	<b>150,288.02</b>	<b>0.00</b>	<b>2,872.98</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>ELECT &amp; REGISTRATION</b>					
SALARY	12,075.00	0.00	11,240.03	0.00	834.97
EXPENSES	14,100.00	3,800.00	15,943.25	1,110.00	846.75
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>26,175.00</b>	<b>3,800.00</b>	<b>27,183.28</b>	<b>1,110.00</b>	<b>1,681.72</b>
<b>CABLE TV</b>					
EXPENSES	2,884.00	0.00	2,820.63	0.00	63.37
<b>TOTAL</b>	<b>2,884.00</b>	<b>0.00</b>	<b>2,820.63</b>	<b>0.00</b>	<b>63.37</b>
<b>CONSERVATION COMMISSION</b>					
SALARY	74,049.00	703.00	73,935.56	0.00	816.44
EXPENSES	5,169.00	0.00	2,174.85	2,975.00	19.15
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
CONSERVATION CONSULT	6,188.78	0.00	0.00	6,188.78	0.00
CONSERVATION WETLANDS	29,817.54	0.00	0.00	29,817.54	0.00
DREDGING LAKE RIPPLE	397,844.33	0.00	43,315.00	354,529.33	0.00
<b>TOTAL</b>	<b>513,068.65</b>	<b>703.00</b>	<b>119,425.41</b>	<b>393,510.65</b>	<b>835.59</b>
<b>PLANNING BOARD</b>					
SALARY	162,113.00	438.00	161,720.18	0.00	830.82
EXPENSES	8,850.00	0.00	6,316.31	1,285.00	1,248.69
<b>TOTAL</b>	<b>170,963.00</b>	<b>438.00</b>	<b>168,036.49</b>	<b>1,285.00</b>	<b>2,079.51</b>
<b>APPEALS BOARD</b>					
SALARY	4,827.00	1,000.00	5,824.23	0.00	2.77
EXPENSES	2,000.00	0.00	1,241.14	80.20	678.66
<b>TOTAL</b>	<b>6,827.00</b>	<b>1,000.00</b>	<b>7,065.37</b>	<b>80.20</b>	<b>681.43</b>
<b>EC. DEV. COMMISSION</b>					
EXPENSES	3,900.00	18,500.00	18,650.00	0.00	3,750.00
ECONOMIC DEVELOP COMM	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>3,900.00</b>	<b>18,500.00</b>	<b>18,650.00</b>	<b>0.00</b>	<b>3,750.00</b>
<b>FARNUMSVILLE FIRE HOUSE</b>					
EXPENSES	3,100.00	0.00	1,890.65	21.99	1,187.36
<b>TOTAL</b>	<b>3,100.00</b>	<b>0.00</b>	<b>1,890.65</b>	<b>21.99</b>	<b>1,187.36</b>
<b>S.G.C.H</b>					
SALARY	0.00	0.00	0.00	0.00	0.00
EXPENSES	14,000.00	0.00	7,852.81	4,629.85	1,517.34
HVAC	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>14,000.00</b>	<b>0.00</b>	<b>7,852.81</b>	<b>4,629.85</b>	<b>1,517.34</b>
<b>MUNICIPAL CENTER</b>					
SALARY	105,775.00	4,900.00	107,205.93	0.00	3,469.07
EXPENSES	228,000.00	0.00	220,539.00	3,549.12	3,911.88
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
RECORD STORAGE/MGT	3,186.29	0.00	0.00	3,186.29	0.00
GYMNASIUM LEAKS	1,303.60	0.00	0.00	1,303.60	0.00
<b>TOTAL</b>	<b>338,264.89</b>	<b>4,900.00</b>	<b>327,744.93</b>	<b>8,039.01</b>	<b>7,380.95</b>



	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>FACILITIES</b>					
FIRE/SECURITY ALARMS	71,000.00	-71,000.00	0.00	0.00	0.00
ART 8,09 - MUNICIPAL BLDG CHIM	20,000.00	0.00	0.00	20,000.00	0.00
ART 9, 5/08 - RADON MITIGATION	15,984.25	0.00	5,000.00	10,984.25	0.00
ART 9, 10- MUN CTR GYM HEATER	30,000.00	0.00	0.00	30,000.00	0.00
ART 5, SATM 10/10 DPW FACILITY	20,000.00	0.00	17,800.00	2,200.00	0.00
<b>TOTAL</b>	<b>156,984.25</b>	<b>-71,000.00</b>	<b>22,800.00</b>	<b>63,184.25</b>	<b>0.00</b>
<b>FUEL/GASOLINE</b>					
EXPENSES	102,000.00	26,750.00	128,741.44	0.00	8.56
<b>TOTAL</b>	<b>102,000.00</b>	<b>26,750.00</b>	<b>128,741.44</b>	<b>0.00</b>	<b>8.56</b>
<b>UNCLASSIFIED</b>					
RETIREMENT AND PENSION	1,073,815.00	0.00	1,073,815.00	0.00	0.00
MEDICARE/FICA	325,000.00	0.00	309,016.75	0.00	15,983.25
GROUP LIFE INSURANCE	8,500.00	0.00	5,338.41	0.00	3,161.59
GROUP HEALTH INSURANCE	3,444,142.00	-82,201.00	3,068,738.13	0.00	293,202.87
AUDITING SERVICES	25,000.00	0.00	20,000.00	5,000.00	0.00
EMPLOYEE ASSISTANCE PROGRAM	3,500.00	0.00	2,381.93	0.00	1,118.07
TOWN REPORT	6,000.00	0.00	3,333.00	0.00	2,667.00
AMBULANCE	103,500.00	0.00	80,000.00	0.00	23,500.00
HYDRANT RENTAL	56,100.00	0.00	38,644.93	0.00	17,455.07
HYDRANT RENT SO GRAFTON	15,575.00	2,250.00	17,800.00	0.00	25.00
MEMORIAL DAY EXPENSES	3,000.00	0.00	3,000.00	0.00	0.00
HISTORICAL DISTRICT COMM	800.00	0.00	493.50	0.00	306.50
HISTORICAL COMMISSION	1,500.00	0.00	1,165.00	0.00	335.00
WAREP MEMBERSHIP	5,000.00	0.00	0.00	0.00	5,000.00
TOWN INSURANCE	409,034.00	0.00	363,689.93	0.00	45,344.07
MEDICAID CLAIM PROCESSING	20,000.00	0.00	8,002.12	0.00	11,997.88
HASS. WOODS MGT COMM	1,500.00	0.00	378.40	0.00	1,121.60
<b>TOTAL</b>	<b>5,501,966.00</b>	<b>-79,951.00</b>	<b>4,995,797.10</b>	<b>5,000.00</b>	<b>421,217.90</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>9,875,843.71</b>	<b>-14,093.99</b>	<b>8,362,384.78</b>	<b>949,598.48</b>	<b>549,766.46</b>
<b>POLICE DEPARTMENT</b>					
SALARY	1,647,001.00	2,697.00	1,627,716.75	0.00	21,981.25
EXPENSES	144,650.00	0.00	124,014.01	804.25	19,831.74
REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
REPLACE EQUIPMENT - OTHER	3,000.00	0.00	1,107.24	1,892.76	0.00
UPGRADE RADIO SYSTEM	12,217.82	0.00	11,258.90	958.92	0.00
ART 08, 09 - FORD F150 PICKUP	77.00	0.00	-220.00	0.00	297.00
ART 08, 10 - REPLACE POLICE CR	52,710.00	0.00	51,441.00	1,269.00	0.00
<b>TOTAL</b>	<b>1,859,655.82</b>	<b>2,697.00</b>	<b>1,815,317.90</b>	<b>4,924.93</b>	<b>42,109.99</b>
<b>FIRE DEPARTMENT</b>					
SALARY	293,598.00	35,000.00	319,138.43	0.00	9,459.57
EXPENSES	122,720.00	0.00	118,936.53	421.78	3,361.69
NEW/REPLACEMENT EQUIPMENT	78,760.00	0.00	78,727.71	0.00	32.29
ART8 , 09 - ROOF REPAIR - ST 3	40,000.00	0.00	30,590.00	9,410.00	0.00
INSURANCE SUPPLEMENT	11,221.55	0.00	0.00	11,221.55	0.00
FIRE DEPARTMENT RETIREMENT	8,575.00	0.00	0.00	8,575.00	0.00
<b>TOTAL</b>	<b>554,874.55</b>	<b>35,000.00</b>	<b>547,392.67</b>	<b>29,628.33</b>	<b>12,853.55</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>INSP OF BUILDINGS</b>					
SALARY	152,447.00	282.00	147,299.40	0.00	5,429.60
EXPENSES	3,875.00	0.00	3,076.42	63.94	734.64
<b>TOTAL</b>	<b>156,322.00</b>	<b>282.00</b>	<b>150,375.82</b>	<b>63.94</b>	<b>6,164.24</b>
<b>GAS INSPECTOR</b>					
SALARY	7,681.00	0.00	7,680.00	0.00	1.00
EXPENSES	1,445.00	0.00	801.10	0.00	643.90
<b>TOTAL</b>	<b>9,126.00</b>	<b>0.00</b>	<b>8,481.10</b>	<b>0.00</b>	<b>644.90</b>
<b>PLUMBING INSPECTOR</b>					
SALARY	14,478.00	0.00	12,840.00	0.00	1,638.00
EXPENSES	1,695.00	0.00	947.86	0.00	747.14
<b>TOTAL</b>	<b>16,173.00</b>	<b>0.00</b>	<b>13,787.86</b>	<b>0.00</b>	<b>2,385.14</b>
<b>SEALER OF WEIGHTS</b>					
SALARY	7,296.00	0.00	7,296.00	0.00	0.00
EXPENSES	200.00	0.00	192.88	0.00	7.12
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>7,496.00</b>	<b>0.00</b>	<b>7,488.88</b>	<b>0.00</b>	<b>7.12</b>
<b>WIRING INSPECTOR</b>					
SALARY	16,944.00	0.00	16,935.00	0.00	9.00
EXPENSES	2,900.00	0.00	2,156.16	175.00	568.84
<b>TOTAL</b>	<b>19,844.00</b>	<b>0.00</b>	<b>19,091.16</b>	<b>175.00</b>	<b>577.84</b>
<b>EMERGENCY MANAGEMENT</b>					
SALARY	1,400.00	0.00	1,400.00	0.00	0.00
EXPENSES	9,600.00	0.00	5,058.04	0.00	4,541.96
NEW EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00
<b>TOTAL</b>	<b>13,000.00</b>	<b>0.00</b>	<b>6,458.04</b>	<b>0.00</b>	<b>6,541.96</b>
<b>ANIMAL CONTROL</b>					
SALARY	6,602.00	0.00	6,602.00	0.00	0.00
EXPENSES	690.00	0.00	0.00	360.00	330.00
<b>TOTAL</b>	<b>7,292.00</b>	<b>0.00</b>	<b>6,602.00</b>	<b>360.00</b>	<b>330.00</b>
<b>ANIMAL INSPECTOR</b>					
SALARY	915.00	0.00	915.00	0.00	0.00
<b>TOTAL</b>	<b>915.00</b>	<b>0.00</b>	<b>915.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>2,644,698.37</b>	<b>37,979.00</b>	<b>2,575,910.43</b>	<b>35,152.20</b>	<b>71,614.74</b>
<b>PUBLIC SCHOOLS</b>					
BUDGET	22,903,392.00	0.00	22,284,994.32	134,024.41	484,373.27
ART 9, 5/08 - GHS ROOF	0.00	0.00	0.00	0.00	0.00
ART 8, 06-DMS FURNACE	0.00	0.00	0.00	0.00	0.00
FEASIB./DESIGN - SBC	10,372.22	0.00	0.00	10,372.22	0.00
ART 9, 10 - SGES CONVERT LOCKER	35,000.00	0.00	22,105.00	12,895.00	0.00
<b>TOTAL PUBLIC SCHOOLS</b>	<b>22,948,764.22</b>	<b>0.00</b>	<b>22,307,099.32</b>	<b>157,291.63</b>	<b>484,373.27</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>ENGINEERING</b>					
SALARY	97,000.00	0.00	65,000.12	0.00	31,999.88
EXPENSES	61,500.00	0.00	54,065.16	0.00	7,434.84
ASSESS ROADS	0.00	0.00	0.00	0.00	0.00
ART 4, 5/08 STM - FOLLETTE	0.00	0.00	0.00	0.00	0.00
ART 9, 5/08 - DEP/FOLLETTE	0.00	0.00	0.00	0.00	0.00
ART 14, 5/08 STM-LAKE RIPPLE	8,000.00	0.00	7,875.00	0.00	125.00
<b>TOTAL</b>	<b>166,500.00</b>	<b>0.00</b>	<b>126,940.28</b>	<b>0.00</b>	<b>39,559.72</b>
<b>HIGHWAY DEPARTMENT</b>					
SALARY	654,893.00	0.00	587,231.61	0.00	67,661.39
EXPENSES	352,700.00	0.00	349,213.80	1,146.55	2,339.65
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
BRIDGE REPAIRS	47,246.73	0.00	0.00	47,246.73	0.00
VARIOUS DAMS	5,951.00	0.00	0.00	5,951.00	0.00
LONG RANGE SIDEWALK	74,958.14	0.00	0.00	74,958.14	0.00
LONG RANGE DRAINAGE	88,482.95	0.00	10,825.84	77,657.11	0.00
NPDESPHASE II-PUBLIC ED	60,000.00	0.00	0.00	60,000.00	0.00
ART 9, 5/08 - SPREADERS	200.00	0.00	0.00	0.00	200.00
ART 15, 10/08 SPREADERS	215.00	0.00	0.00	0.00	215.00
ART 8,09 - REPLACE TRUCK #42	12,875.30	-12,875.00	0.00	0.00	0.30
ART 8,09-SPREADER & UPGRADES	0.00	0.00	0.00	0.00	0.00
ART 8,09 - REPLACE LOADER 38	6,371.30	-6,371.00	0.00	0.00	0.30
ART 8,09 - DAM DESIGN	53,000.00	0.00	0.00	53,000.00	0.00
ART 8,09-DPW FAC FLOOR, DRAIN	50,000.00	0.00	39,900.00	10,100.00	0.00
SHED REPAIRS	4,099.04	0.00	0.00	4,099.04	0.00
DRAINAGE UPGRADES	19,849.13	0.00	0.00	19,849.13	0.00
STREETSCAPE SOUTH GRAFTON	35,000.00	0.00	0.00	35,000.00	0.00
ONE TON TRUCK	60,000.00	0.00	50,269.80	9,730.20	0.00
ART 9, 10 - ASPHALT HOT BOX	29,000.00	0.00	28,576.00	424.00	0.00
ART 9, 10 - PAVEMENT MGT PROG	10,000.00	0.00	0.00	10,000.00	0.00
ART 9, 10 - RECON NORTH ST	300,000.00	0.00	0.00	300,000.00	0.00
<b>TOTAL</b>	<b>1,864,841.59</b>	<b>-19,246.00</b>	<b>1,066,017.05</b>	<b>709,161.90</b>	<b>70,416.64</b>
<b>SANITATION</b>					
SALARY	14,086.00	0.00	13,458.02	0.00	627.98
EXPENSES	848,000.00	0.00	788,291.11	120.00	59,588.89
<b>TOTAL</b>	<b>862,086.00</b>	<b>0.00</b>	<b>801,749.13</b>	<b>120.00</b>	<b>60,216.87</b>
<b>SNOW AND ICE CONTROL</b>					
SALARIES	38,000.00	40,312.00	78,311.13	0.00	0.87
EXPENSES	112,000.00	187,188.00	299,033.90	0.00	154.10
<b>TOTAL</b>	<b>150,000.00</b>	<b>227,500.00</b>	<b>377,345.03</b>	<b>0.00</b>	<b>154.97</b>
<b>STREET LIGHTING</b>					
EXPENSES	64,600.00	0.00	50,549.91	5,220.26	8,829.83
<b>TOTAL</b>	<b>64,600.00</b>	<b>0.00</b>	<b>50,549.91</b>	<b>5,220.26</b>	<b>8,829.83</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.UNEXPENDED	
<b>CEMETERY DIVISION</b>					
SALARY	203,154.00	0.00	188,258.45	0.00	14,895.55
EXPENSES	70,787.00	0.00	60,080.67	1,766.99	8,939.34
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
ART 8, 09 - TRUCK #28	0.00	0.00	0.00	0.00	0.00
ART 8, 09 - ZERO STEER MOWER	1,179.30	-1,179.00	0.00	0.00	0.30
ART 8, 09 - TRAILER FOR MOWER	1,300.00	-1,300.00	0.00	0.00	0.00
AIRPORT PARK RECON	0.00	0.00	0.00	0.00	0.00
RIVERVIEW PARK RECON	0.00	0.00	0.00	0.00	0.00
TOWN COMMON REP/MAIN	5,709.07	0.00	3,102.95	2,606.12	0.00
<b>TOTAL</b>	<b>282,129.37</b>	<b>-2,479.00</b>	<b>251,442.07</b>	<b>4,373.11</b>	<b>23,835.19</b>
<b>TOTAL PUBLIC WORKS</b>	<b>3,390,156.96</b>	<b>205,775.00</b>	<b>2,674,043.47</b>	<b>718,875.27</b>	<b>203,013.22</b>
<b>BOARD OF HEALTH</b>					
SALARY	106,275.00	0.00	105,684.77	0.00	590.23
EXPENSES	52,526.00	0.00	41,098.77	0.00	11,427.23
HEPATITIS IMMUNIZATION	107.50	0.00	0.00	0.00	107.50
<b>TOTAL</b>	<b>158,908.50</b>	<b>0.00</b>	<b>146,783.54</b>	<b>0.00</b>	<b>12,124.96</b>
<b>COUNCIL ON AGING</b>					
SALARY	162,741.00	0.00	157,631.39	0.00	5,109.61
EXPENSES	11,924.00	0.00	11,440.24	23,023.00	-22,539.24
NEW EQUIPMENT	0.00	25,000.00	0.00	0.00	25,000.00
<b>TOTAL</b>	<b>174,665.00</b>	<b>25,000.00</b>	<b>169,071.63</b>	<b>23,023.00</b>	<b>7,570.37</b>
<b>TOGETHER WE CAN</b>					
EXPENSES	2,500.00	0.00	2,476.50	0.00	23.50
<b>TOTAL</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,476.50</b>	<b>0.00</b>	<b>23.50</b>
<b>VETERANS</b>					
SALARY	11,741.00	0.00	11,741.00	0.00	0.00
EXPENSES	48,052.00	0.00	34,215.93	0.00	13,836.07
EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
VETERANS FLAGS & PLAQUES	2,261.73	0.00	0.00	2,261.73	0.00
<b>TOTAL</b>	<b>62,054.73</b>	<b>0.00</b>	<b>45,956.93</b>	<b>2,261.73</b>	<b>13,836.07</b>
<b>ASSESSMENTS</b>					
MOTOR VEHICLE EXCISE TAX BILLS	0.00	0.00	0.00	0.00	0.00
MV PARKING SURCHARGE	13,300.00	0.00	21,440.00	0.00	-8,140.00
ENERGY CONSERVATION	0.00	0.00	0.00	0.00	0.00
REGIONAL TRANSIT	3,423.00	0.00	3,423.00	0.00	0.00
SPECIAL EDUCATION	11,573.00	0.00	11,756.00	0.00	-183.00
SCHOOL CHOICE	111,607.00	0.00	142,989.00	0.00	-31,382.00
CHARTER SCHOOLS	335,516.00	0.00	396,811.00	0.00	-61,295.00
AIR POLLUTION CONTROL	4,931.00	0.00	4,931.00	0.00	0.00
METROPOLITAN AREA PLANNING	0.00	0.00	0.00	0.00	0.00
MBTA	107,637.00	0.00	107,637.00	0.00	0.00
COUNTY TAX	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>587,987.00</b>	<b>0.00</b>	<b>688,987.00</b>	<b>0.00</b>	<b>-101,000.00</b>

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>TOTAL HUMAN SERVICES</b>	<b>986,115.23</b>	<b>25,000.00</b>	<b>1,053,275.60</b>	<b>25,284.73</b>	<b>-67,445.10</b>
<b>LIBRARY</b>					
SALARY	360,182.00	0.00	342,443.56	0.00	17,738.44
EXPENSES	135,396.00	0.00	115,856.07	11,526.89	8,013.04
EQUIPMENT OUTLAY	4,000.00	0.00	486.00	3,279.14	234.86
ART8, 06-CHILD RM RENO	2,230.40	0.00	0.00	2,230.40	0.00
MASONRY REPOINTING	37,763.29	0.00	0.00	37,763.29	0.00
<b>TOTAL</b>	<b>539,571.69</b>	<b>0.00</b>	<b>458,785.63</b>	<b>54,799.72</b>	<b>25,986.34</b>
<b>RECREATION</b>					
SALARY	178,417.00	0.00	173,919.95	0.00	4,497.05
EXPENSES	29,750.00	0.00	27,446.22	0.00	2,303.78
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
RIVERVIEW EQUIPMENT	33,157.00	0.00	27,189.35	5,967.65	0.00
EQUIP - NORCROSS PARK	2,105.00	0.00	0.00	2,105.00	0.00
PARKS REPAIR/MAINTENANCE	0.00	0.00	0.00	0.00	0.00
ART8, 06-DOCK REPLMNT	2,484.00	0.00	0.00	2,484.00	0.00
<b>TOTAL</b>	<b>245,913.00</b>	<b>0.00</b>	<b>228,555.52</b>	<b>10,556.65</b>	<b>6,800.83</b>
<b>NELSON LIBRARY</b>					
SALARY	19,998.00	0.00	17,557.10	0.00	2,440.90
EXPENSES	11,400.00	0.00	7,959.53	0.00	3,440.47
NEW EQUIPMENT	2,000.00	0.00	279.99	0.00	1,720.01
ART 12,10/07-BLDG REPAIR/MAINT	4,343.00	0.00	990.20	3,352.80	0.00
<b>TOTAL</b>	<b>37,741.00</b>	<b>0.00</b>	<b>26,786.82</b>	<b>3,352.80</b>	<b>7,601.38</b>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>823,225.69</b>	<b>0.00</b>	<b>714,127.97</b>	<b>68,709.17</b>	<b>40,388.55</b>
<b>RETIREMENT OF DEBT</b>					
PRINCIPAL ON LONG-TERM DEBT	2,475,000.00	5,000.00	2,480,000.00	0.00	0.00
<b>TOTAL</b>	<b>2,475,000.00</b>	<b>5,000.00</b>	<b>2,480,000.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTEREST</b>					
INT. ON LONG-TERM DEBT	622,394.00	0.00	620,856.25	0.00	1,537.75
INT. ON SHORT-TERM DEBT	13,000.00	0.00	0.00	0.00	13,000.00
<b>TOTAL</b>	<b>635,394.00</b>	<b>0.00</b>	<b>620,856.25</b>	<b>0.00</b>	<b>14,537.75</b>
<b>TOTAL DEBT SERVICE</b>	<b>3,110,394.00</b>	<b>5,000.00</b>	<b>3,100,856.25</b>	<b>0.00</b>	<b>14,537.75</b>
<b>TOTAL GENERAL FUND</b>	<b>43,779,198.18</b>	<b>259,660.01</b>	<b>40,787,697.82</b>	<b>1,954,911.48</b>	<b>1,296,248.89</b>



## APPROPRIATION BALANCES

June 30, 2011

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED
<b>SEWER DEPARTMENT</b>					
SALARY	345,858.00	0.00	339,352.40	0.00	6,505.60
EXPENSES	600,011.00	0.00	484,208.35	30,127.45	85,675.20
EQUIPMENT OUTLAY	0.00	0.00	0.00	0.00	0.00
INDIRECT EXPENSE	0.00	469,850.00	469,850.00	0.00	0.00
PRIOR YEAR BILLS	0.00	7,996.86	7,996.85	0.01	0.00
ARCADIA PUMP STATION	0.00	0.00	0.00	0.00	0.00
WETLAND TREATMENT SYSTEM	0.00	0.00	0.00	0.00	0.00
STRATTON RD SEWER LINE	22,770.69	0.00	0.00	22,770.69	0.00
MASONRY BLOCK ACCOUNT	0.00	0.00	0.00	0.00	0.00
ALARM SYSTEM	74,390.00	0.00	0.00	74,390.00	0.00
SEWER OVERFLOW REPAIR	47,230.00	0.00	3,184.70	44,045.30	0.00
O&M EMERGENCY	52,474.00	20,000.00	0.00	72,474.00	0.00
PLANT UPGRADE/EXPANSION	200,000.00	120,028.00	0.00	320,028.00	0.00
MAJOR EQUIP REPAIR/REPLACE	400,000.00	73,287.06	7,590.85	465,696.21	0.00
BAR SCREEN REPLACEMENT	111,347.06	-111,347.06	0.00	0.00	0.00
PICKUP WITH PLOW	0.00	0.00	0.00	0.00	0.00
SALARY INC.	0.00	0.00	0.00	0.00	0.00
ART 7, 09 - FY10 SALARY INCR	3,183.76	-1,936.86	0.00	1,246.90	0.00
ART 6, 10/09-MINOR SEWER EXT	98,422.18	60,000.00	4,634.50	153,787.68	0.00
ART 7, 10/09-STAGE II PLAN & DES	70,000.00	32,000.00	41,745.00	60,255.00	0.00
GIS IMPROVE LAYERS	20,383.07	0.00	0.00	20,383.07	0.00
<b>TOTAL</b>	<b>2,046,069.76</b>	<b>669,878.00</b>	<b>1,358,562.65</b>	<b>1,265,204.31</b>	<b>92,180.80</b>
					0.00
<b>TOTAL SEWER DEPARTMENT</b>	<b>2,046,069.76</b>	<b>669,878.00</b>	<b>1,358,562.65</b>	<b>1,265,204.31</b>	<b>92,180.80</b>

Respectfully submitted,

Patricia E. Fay  
Town Accountant

# TOWN OF GRAFTON EMPLOYEE WAGE LISTINGS

Last Name	First Name	Gross
ADAMS	MANDEE	\$48,908.98
ADAMS	PETER	\$1,000.00
AGIS	DYLAN	\$3,605.00
AKILLIAN	GAYLE	\$71,129.25
ALBRECHT	JENNIFER	\$4,420.00
ALDENBERG	NADINE	\$10,740.65
ALEX	CRAIG	\$47,674.50
ALEX	STEPHEN	\$38,136.42
ALLAIN	RICHARD L	\$3,454.50
ALLEN	MONICA	\$49,358.88
AMERO	CARRIE	\$31,382.97
AMORIN	CONNOR	\$1,406.63
ANDERSEN	MARIANNE	\$16,007.37
ANDERSON	ANDREA	\$52,085.22
ANDERSON	ELEANOR	\$684.76
ANDERSON	ERIC	\$63,042.18
ANDERSON	PAULA	\$16,291.32
ANDERSON	ROBERT	\$57,882.78
ANDERSON	RUTH	\$31,789.49
ANDERSON	STEVEN	\$46,751.21
ANDREASEN	KAREN	\$53,809.24
ANGELICO	VINCENT J JR	\$877.50
ANTOLLINO-BUKOSKI	ROBIN	\$71,421.46
ANZEDE	LISA	\$9,111.26
ARMSTRONG	BRENDA JEAN	\$8,781.79
ARMSTRONG	JULIANNA	\$4,743.77
ATCHUE	JAMES	\$1,410.76
ATCHUE	JASON	\$100.00
ATCHUE	JOSEPH	\$4,369.17
ATCHUE	MARILYN	\$1,831.60
ATHANAS	NANCY	\$63,768.39
AUGUSTINI	ANGELA	\$2,850.00
AZEVEDO	MEREDITH	\$1,235.00
BABB	MARTHA	\$19,266.00
BACHAND	WILLIAM	\$2,738.75
BAILEY	MICHELLE	\$68,728.20
BAILEY	RENEE	\$61,063.69
BAKER	NORMA	\$59,009.50
BAKSTRAN	JOHN	\$4,700.00
BALDASSARRE	GINA	\$42,795.44
BALDWIN	WENDY	\$6,555.78
BARIL	MARGUERITE	\$340.63
BARIS	KATHLEEN	\$97,724.64
BARKER	ADAM	\$1,801.51
BARKER	CHERYL A	\$43,864.73
BARKER	JAMES E	\$7,363.54
BARKIN	JESSICA	\$660.00
BARKIN	KAREN	\$72,884.09
BARNICLE	TODD	\$3,285.00
BARRELL	DANIEL	\$44,737.82
BARRON	ROBIN	\$16,106.85
BARRY	LINDA	\$32,296.23
BARTH	JAMES	\$79,248.17
BASSETT	JOHN W	\$44,342.38
BATCHELDER	MATHEW	\$5,916.53

Last Name	First Name	Gross
BATES-TARRANT	DONNA	\$31,664.62
BAUMANN	JOSEPH	\$1,842.28
BAVOSI	STEPHEN P	\$5,988.62
BEAUREGARD	MARK	\$3,816.25
BEAUREGARD	RONALD A	\$4,114.26
BEAUSOLEIL	TIFFANY	\$56,409.19
BELANGER	PAMELA	\$980.00
BELEZARIAN	SELMA	\$73.50
BELLEMARE	SARAH	\$1,100.19
BELLEVILLE	JEFFREY	\$8,063.16
BENOIT	JENNIFER	\$169.63
BENOIT	MARK R	\$82,132.61
BERARDI	GAIL	\$20,076.13
BERARDI	MARIE	\$540.00
BERGEN	ROBIN	\$71,127.21
BERGER	ROBERT	\$67,183.33
BESSETTE	DEBORAH	\$24,956.28
BILLINGS	ANDREW	\$6,930.40
BILLINGS	NANCY	\$27.19
BISBEE	BRUCE	\$18,417.22
BISHOP	STEPHEN	\$77,985.06
BISSET	SHIRLEY	\$131.91
BLANCHARD	ALTON	\$5,680.00
BLESSING	CHRISTOPHER	\$8,533.20
BLESSING	DIANE	\$65,194.37
BOHABOY	CHARLES JR	\$48,736.57
BOISVERT	LISA	\$24,081.93
BOISVERT	PATRICIA	\$630.00
BONATI	OLIVIA	\$664.13
BOOTH	BRADLEY	\$18,696.20
BOOTH	KIM	\$59,634.50
BOOTH-DESMARAIS	DAWN	\$120.00
BORIS	ANGELA	\$70.00
BOUCHER	CHRISTINA	\$3,678.74
BOULANGER	LAUREN	\$53,360.47
BOURGEOIS	PATRICIA	\$18,997.56
BOURISK	MICHAEL	\$528.50
BOUTIETTE	LUCILLE	\$101,772.58
BOWEN	AVVYE	\$4,317.12
BOWMAN	KATHLEEN	\$54,434.24
BOYLE	ELIZABETH	\$69,228.20
BRACERO	STEVE	\$1,299.70
BRADY	DAVID	\$180.00
BRANDRIFF	MARCIE	\$31,903.96
BRAWN	JAMES R JR	\$3,516.82
BRAWN	SANDRA	\$16,855.22
BRAZELL	KYLE	\$1,419.84
BREAULT	MICHAEL	\$57,196.93
BRENNAN	JOANN	\$62,400.48
BRENNAN	JODY	\$35.00
BRENNAN	STEPHANIE	\$480.00
BRESNAHAN	KAREN	\$6,431.78
BRIGGS	JODI	\$511.23
BRIGHT	TORYN	\$62,582.39
BROOKS	GEORGE	\$2,118.66
BROOKS	JAYSON	\$3,950.90
BROPHY	RICHARD JR	\$9,080.00

<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>
BROSNAN-QUILLIAM	MARY	\$15,872.88	COMISKY	LINDSEY	\$439.44
BROWN	SUSAN	\$80,453.46	CONLON	PAULA	\$72,123.58
BRUNETTA	JENNIFER	\$44,385.77	CONLON	SHARON	\$890.00
BRUSO	JENNIFER	\$43,470.60	CONNELLY	ALICE	\$8,070.40
BUCKLEY	JO-ANN	\$56,760.39	CONNELLY	BARBARA	\$18,826.46
BUDGE	MARLENE LOUISE	\$4,554.98	CONNELLY	BRIAN	\$695.57
BULL	CARLETON	\$22,009.72	CONNELLY	CAITLIN	\$1,109.00
BUTLER	LAURIE	\$960.00	CONNORS	JOSEPH	\$77,534.14
BYRNES	TREA	\$66,184.94	CONNORS	NANCY N	\$40,977.14
CADRIN	MICHAEL P	\$60,441.12	CONNORS	RYAN	\$3,435.95
CAHILL	SHANNON	\$419.75	CONTOIS	JUSTIN	\$50,734.97
CAHILL-SABOURIN	KIMBERLY	\$82,813.32	COPPOLA	SHELLY	\$6,786.01
CALANDRA	MOLEKA	\$47,133.93	CORCORAN	NANCY	\$188.50
CALDWELL	JOC	\$120.00	CORCORAN	SHANNON	\$602.26
CALLAGHAN	JAMES	\$30,131.63	CORDA	MICHAEL A	\$7,083.49
CALLAHAN	STEPHEN	\$36,378.69	COSMAN	MAGEN	\$39,708.45
CAMMUSO	ANDREW	\$39,843.84	COTE	DEBORAH	\$64,066.95
CARDIN	ALBERT	\$5,523.00	COTE	JASON	\$71,844.79
CARDOZA	KATHERINE	\$548.64	COTTON	MARYANN	\$833.33
CAREW	CATHY	\$71,768.69	COURNOYER	EVELINE	\$139.56
CARLSON	JOHN	\$1,081.67	COURNOYER	PAUL	\$67,324.20
CARON	CHRISTOPHER	\$43,033.92	COURTNEY	KIMBERLY	\$130.00
CARON	SHEREE	\$28,547.74	COURVILLE	JENNIFER	\$19,526.01
CAROTA	KAILEY	\$684.76	COVEL	DONALD JR	\$19,114.40
CARR	KELLY	\$66,709.94	COZ	DIANE	\$10,280.53
CASEY	FRANCIS	\$19,109.59	CREPEAU	NORMAND	\$117,223.78
CASEY	LINDA	\$125.00	CRIPPS	HEATHER	\$21,051.36
CASEY	MICHAEL	\$28,772.02	CROCKWELL	ANGIE	\$67,137.15
CASEY-CHASE	RACHEL	\$902.48	CROSBY	JAMES C	\$98,957.28
CASSANO	AMY	\$59,934.56	CROSS	KIMBERLIE	\$14,883.36
CAYFORD	SUSANNE	\$15,576.77	CROUSE	DAVID E	\$70,353.45
CEDERBERG	KATHARINE	\$50,945.97	CROWELL	CHRISTINE	\$49,616.44
CELLA	DIANE	\$12,880.88	CROWLEY	TERRI	\$16,510.15
CEMBROLA	MARY	\$67,059.29	CUMMINGS	JAMES	\$74,615.36
CERASOLI	CAROL	\$251.95	CURRAN	MARGARET	\$50,472.53
CESENDER	PATRICIA	\$1,200.00	CURRIER	J ROGER JR	\$4,285.96
CETLIN	JENNIFER	\$150.00	CUSELLA	SAMANTHA	\$722.33
CHAMBERLIN	MARIE	\$13,791.95	CUTLER	ROBIN	\$21.75
CHAREST	KAYLA	\$24,788.02	DADAH	ANTHONY III	\$5,265.27
CHAREST	STEPHEN L	\$35,259.97	DADAH	JUDITH	\$23,892.48
CHARLTON	MARIA	\$10,458.23	DAGILIS	DENISE	\$14,762.09
CHARTIER	MARTHA	\$26,278.71	DAIGNEAULT	CHERYL	\$40.00
CHESLEY	JANE	\$21,175.00	DALY	MARYELLEN	\$74,904.19
CHILD	NICHOLAS	\$684.69	D'AMATO	TAMMY	\$51,676.41
CHOJNICKI	MARY	\$66,619.11	DAMOULAKIS	WENDY	\$23,873.72
CHOUNIARD	DEBORAH	\$150.00	D'ANGELO	THEODORA	\$14,044.05
CIAMPI	PATRICIA	\$62,034.60	DANNA	ROBERT	\$13,536.81
CICERO	JACKSON	\$2,441.25	DAVID	JOYCE	\$97.88
CIMOC	MAUREEN	\$68,350.77	DAVID	MARK	\$180.00
CLARK	MAUREEN	\$64,802.95	DAVID	NICHOLAS	\$35.00
CLARKE	KERRIE	\$24,907.14	DAVIES	RACHAEL	\$8,945.65
CLEARY	GORDON JR	\$65,417.06	DAVIS	JACQUELINE	\$56,765.56
CLORAN	SHAVAUN	\$14,962.61	DAVISON	ARTHUR	\$773.88
COATES	SEAN	\$679.21	DAWE	MARY	\$33,092.38
COHEN	MAUREEN	\$87,372.09	DAWOOD	MAHIN	\$683.07
COLLETTE	LINDA	\$16,503.44	DECAIRE	KELLY	\$38,066.08
COLLETTE	ROBERT JR	\$108,496.27	DECAROLIS	JOHN	\$520.00

<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>
DECOSTA	SUSAN	\$17,694.91	ECKLER	CHARLOTTE	\$1,020.00
DEFAZIO	DOREEN	\$7,374.00	EDWARDS	CAROLYN	\$19,068.98
DELLA CIOPPA	DAVID	\$49,683.88	EGAN	JEFFREY	\$427.03
DEMARTINI	KATHRYN	\$46,671.01	EGAN	KATHLEEN	\$75,700.81
DEMERS	JUDITH E	\$39,096.22	EGAN	ROBERT N	\$2,745.97
DEMERS	ROGER	\$62,778.55	EKNOIAN	LAUREN	\$13,634.64
DEMOGA	CARA	\$56,534.36	ELDEN	DAVID	\$180.00
DENNIS	HILARY	\$425.00	ELLIS	KARRAH	\$70,070.79
DENNIS	ROSALIND	\$45.31	ELLOSO	KAYLA	\$7,455.48
DEPASQUALE	SARAH	\$614.70	ENGLISH	PATRICIA J	\$20,422.02
DERANIAN	JEANINE	\$2,309.74	ERHARTIC	AMANDA	\$49,858.88
DEROSIERS	KELLI	\$21,183.12	ERICKSON	DAVID B	\$8,337.72
DERRY	PHILLIP	\$1,800.65	ESCHELBACHER	JEREMY	\$68,678.20
DESANTIS	RONALD	\$780.00	ESSLINGER	STEVEN	\$261.00
DESCHENES	JEAN	\$141.38	ESTAPHAN	TRACY	\$48,183.82
DESCHENES	LAURA	\$53,809.24	ETHIER	JOCELYN	\$10,463.89
DESCHENES	NANCY	\$141.38	EVANS	VALERIE	\$70.00
DETTLOFF	LINDA	\$51,549.31	EVERS	KARLA	\$67,200.59
DEVARNEY	BRENDA	\$64,323.30	FABER	PATRICIA	\$2,535.00
DEVRIES	MARIANNE	\$63,620.03	FADEN	WILLIAM	\$2,535.76
DIAMANDIS	LESLIE	\$72,765.95	FAFORD	TARA	\$664.13
DICONZA	KELLY	\$48,232.79	FAIRHURST	RONALD	\$840.00
DIDONNA	MARIE	\$101.50	FARRELL	THOMAS J	\$59,366.09
DION	CARMEN	\$90.62	FARRELL	VIRGINIA	\$30,447.54
DION	RICHARD	\$193.94	FARRIER	KELLY	\$770.75
DIONNE	LEANNE	\$275.00	FASOLD	DEBORAH	\$50,458.88
DISENSO	WILLIAM	\$1,443.76	FASSETT	JOCELYN	\$66,184.94
DISTEFANO	KARA	\$59,235.71	FAY	PATRICIA	\$73,884.48
DIURBA	AMANDA	\$41,737.43	FEATHERSTONE	MARJORIE	\$16,032.53
DIVIRGILIO	MICHAEL	\$121.66	FEENEY	LESLIE	\$69,924.79
DIVITO	TARYN	\$63,542.18	FEENY	HELEN	\$821.92
DOHERTY	CATHLEEN	\$29,827.86	FERNANDEZ	ANNA	\$80.00
DOLAN	SARAH	\$35,932.05	FIACCO	SUSAN M	\$7,918.00
DOLSON	ALYSSA	\$881.02	FILLERS	NOEL	\$52,762.64
DOLSON	LYNN	\$37,931.48	FINN	ALISON	\$3,410.00
DONAHUE	ROBERT	\$5,253.13	FINN	KASSANDRA	\$6,718.35
DONOHUE	RAYMOND JR	\$64,587.70	FIRMES	KRIS	\$15,540.77
DONOHUE	DAWN	\$3,309.00	FITZPATRICK	DYLAN	\$1,753.77
DONOHUE	MORGAN	\$144.38	FLAVIN	ANNE-MARIE	\$15,868.80
DONOVAN	KAITLIN	\$2,098.73	FLAVIN	DANIELLE	\$2,483.66
DOUCET	TINA	\$5,075.52	FLAVIN	RYAN	\$1,428.84
DOWDLE	MICHAEL	\$70,403.70	FLETCHER	LAUREN	\$58,099.09
DOWDLE	WILLIAM	\$74,458.00	FLYNN	JULIE	\$47,782.70
DOWLING	ELLEN	\$121.56	FOBERT	HEIDI	\$1,178.53
DOWLING	JOHN	\$166.67	FOLEY	JENNIFER	\$1,470.00
DRAGO	VINCENT J	\$54,175.68	FOLEY	JOAN	\$139.56
DRISCOLL	BOBBI	\$11,973.66	FONTAINE	SARAH	\$66,558.75
DRUMM	MICHELLE	\$60,176.96	FONTANA	ANDREA	\$1,945.00
DUHAMEL	EMILY	\$40,043.20	FORAN	PATRICK	\$70.00
DUHAMEL	GEORGE	\$2,205.00	FORMATO	CHERYL	\$54.90
DUMAS	ANDREW	\$2,914.20	FOX	DEBORAH	\$61,008.12
DUMAS	ELIZABETH	\$240.00	FREDERICO	ROBERT JR	\$3,092.82
DUMAS	PHILIP	\$150.00	FREDERICO	THOMAS	\$48,678.23
DUNN	CAREY	\$62,799.65	FRENCH	STEVEN	\$18,270.00
DUROST	JENNIFER	\$50,556.80	FRENCH	THOMAS	\$21,810.00
DUVAL	SUSAN	\$375.00	FUNK	HEATHER	\$155.00
DYER CASPERAITES	JODI	\$68,678.20	GABRIEL	BENJAMIN	\$1,218.95

<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>
GAGNE	DEBORAH	\$8,859.12	HANLEY	MARTHA	\$72,239.74
GAGNE	EUGENE	\$40,547.33	HARPER	MATHIEU	\$9,320.52
GAGNE	JOHN	\$40,491.94	HARRIGAN	NEIL	\$67,430.12
GALLAGHER	DANIEL	\$833.34	HARRINGTON	JOHN C JR	\$119,213.91
GALLAGHER	KEVIN	\$47,166.37	HARRIS	DONNA	\$35,978.84
GARABEDIAN	WAYNE	\$73.06	HART	DOREEN	\$610.00
GARDNER	LESLIE	\$60.00	HAUCK	MICHAEL	\$120.00
GARDZINA	ADAM	\$4,825.00	HAZEN	NANCY J	\$52,656.38
GASPER	KRISTEN	\$46,244.16	HEALY	PAUL	\$240.00
GAUTHIER	KAREN LEE	\$25.38	HEBB	NAYASHE	\$35.00
GAUTHIER	MICHAEL E	\$23,608.28	HEDBERG	HILDING	\$65,033.92
GAUTHIER	PHILIP LEON	\$16,031.13	HEFFERNAN	PATRICK	\$2,260.38
GAUVIN	STEVEN W	\$2,857.20	HENAULT	JACQUELYN	\$16,792.13
GEISENHAINER	CARYL	\$1,059.34	HENAULT	MICHELLE	\$35,868.00
GENDRON	THERESA	\$270.08	HENAULT	MIKAYLA	\$655.88
GENTILE	ASHLEY	\$234.70	HENAULT	PAULA	\$7,142.07
GERHARDT	THERESE	\$66,661.15	HENNINGSON	NINA	\$8,466.07
GERMAIN	JENNIFER	\$10,468.85	HERNANDEZ	ERIN	\$60,859.81
GERMAIN	KRISTIN	\$21,713.29	HEYN	EILEEN	\$15,475.44
GIAYA	TEFTA	\$1,767.68	HICKS	ANNEMARIE	\$9,384.54
GILLIGAN	SAMANATHA	\$4,155.00	HINRICHSN	BARBARA	\$140.00
GIROUARD	DONNA M	\$39,497.67	HISE	REBECCA	\$53,130.15
GIROUX	JUSTIN	\$4,445.77	HITCHINGS	LYNN	\$15,791.73
GLEASON	PETER	\$67,014.06	HOLBROOK	KARYN	\$7,209.20
GLICKMAN	LISA	\$16,475.26	HOLLAND	MARCIA	\$1,014.71
GLISPIN	JENNIE	\$1,014.71	HOLLAND	SARAH	\$155.00
GOMEZ	JESSICA	\$48,104.26	HOLMES	GALEN L	\$3,168.84
GONZALEZ	DEBORAH	\$27,023.61	HOPKINS	CONSTANCE	\$125.07
GOODSPEED	DALE	\$238.74	HORGAN	BETH	\$59,750.46
GOODSPEED	NANCY	\$52,316.27	HOUSTON	RICHARD	\$279.00
GOSSELIN	ALBERT	\$3,279.80	HOWELL	SUE	\$67,431.44
GOSSELIN	JUDITH	\$66,660.76	HUCHOWSKI	JAMES	\$70,353.73
GOULET	THOMAS	\$300.00	HUGHES	CARRIE	\$15,499.23
GRABAU	TODD	\$3,881.92	HUGUNIN	JULIE	\$1,401.28
GRASSO	VIRGINIA	\$15,642.66	HULBERT	ALVIN C	\$61,990.62
GRAVES	FRANCIS	\$65,417.45	HURLEY	CHARLES J	\$1,546.86
GRAY	KEVIN	\$9,401.01	IADAROLA	REBECCA	\$13,970.51
GREEN	JOLENE	\$548.64	IAFOLLA	SANDRA	\$23,299.42
GREEN	MARY	\$73,106.53	IAQUINTA	SHARON	\$56,685.56
GRENHAM	MARISSA	\$490.00	IDE	CYNTHIA	\$48,189.92
GREW	KENNETH	\$250.00	IGOE	SARA	\$70.00
GROCCIA	ANGELA	\$30,652.86	IZQUIERDO	LORINNE	\$11,014.03
GRZELECKI	PAULA	\$73,464.74	JACQUES	DIANE	\$8,683.62
GUERETTE	JENNA	\$17,343.00	JACQUES	JOHN	\$43,625.17
GUGLIELMELLO	WILFRED	\$36,929.43	JANERICO	WENDY	\$59,360.70
GUILMETTE	RAYMOND A	\$13,946.72	JANKOWSKI	LAURI	\$24,004.51
GUPTA	MINU	\$2,322.88	JOHN	ERIC	\$3,638.32
GUYER	DYLAN	\$1,576.52	JOHNSON	BRIAN	\$1,451.23
GWOZDOWSKI GAUVIN	KAREN	\$150.00	JOHNSON	PHILIP	\$62,556.02
HAFFTY	JOANN RITA	\$38,980.43	JONES	ALICIA	\$39,958.45
HAFFTY	KRISTIN	\$1,570.41	JONES	ANGELA	\$17,590.95
HAKENSON	CHRYL	\$37,251.87	JONES	CHRISTINE	\$20,656.52
HALE	ELVIN	\$12,899.09	JORDAN	JESSE	\$364.50
HAMDAN	MISA	\$48,559.42	JOYCE	CATHRYN	\$1,441.13
HAMILTON	KARAN	\$23,064.09	JOYCE	MARCIA	\$14,200.55
HAMMOND	STEVEN	\$70,144.15	KALINOWSKI	TAMMY	\$36,635.79
HAMPSON	AMANDA	\$14,458.86	KARYABDI	INDRA	\$7,838.02



<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>
KASABULA	ROBERT	\$121.77	LEMAY	MARY	\$2,488.99
KASARAS	AMY	\$300.00	LENNON	SARAH	\$693.01
KATZ	LISA	\$60.00	LEOFANTI	LYNN	\$34,784.96
KAYE	ALICIA	\$56,159.19	LEONARD	JANE	\$8,253.96
KELLEHER	ANDREA	\$64,932.72	LEONARD	JENNIFER	\$42,914.65
KELLER	PATRICIA	\$53,809.24	LEONARD	KIRSTIE	\$660.00
KELLEY	KATHLEEN	\$180.00	LEONARD	THOMAS	\$1,660.00
KELLEY	KENDRA	\$4,339.34	LEONARDI	KAYLA	\$155.00
KELLEY	LISA	\$15,237.57	L'ESPERANCE	DIANE	\$16,391.40
KELLY	KIM	\$64,412.09	LETO	SUSAN	\$17,517.52
KELLY	MICHELE	\$70,597.61	LEVEILLE	SARAH	\$1,400.00
KELLY-JOSEPH	LAUREN	\$45,246.12	LEVESQUE	LOUIS	\$39,545.26
KENARY	MICHELE	\$73,211.24	LEVICKI	TRACY	\$41,188.56
KENNEDY	LAUREN	\$5,404.71	LEWIS	JANET	\$68,678.20
KENNEDY	MARYELLEN	\$17,754.93	LEWIS	KARYN	\$51,250.01
KINCHLA	DONNA	\$37,457.06	L'HEUREUX	BRIAN	\$5,158.25
KING	ERNEST	\$44,877.07	LIBUDA	STEPHEN	\$15,781.73
KING	JULIE	\$22,287.42	LIJOI	SHAWN	\$62,609.12
KING	KENNETH	\$13,866.94	LIND	RICHARD JR	\$52,792.67
KIREJCZYK	RICHARD J	\$150.00	LINEHAN	COURTNEY	\$60.00
KIRITSY	WENDY	\$18,225.62	LOADER	WAYNE	\$36,153.28
KITTREDGE	LISA	\$69,866.15	LOISEAU	LYNN	\$63,667.18
KOEHLER	LAURA	\$45,002.37	LOKEN	CHARLES	\$1,400.00
KOLLMEYER	EVAN	\$1,194.69	LONG	ALAN A SR	\$24,837.20
KOSHIVOS	KATRINA	\$6,072.21	LOOS	SARA	\$21,538.62
KOSS	STEVEN	\$54,059.24	LOTOSKI	KRISTINE	\$300.00
KRAUSE	JANET	\$181.27	LOVE	JOHN	\$3,532.02
KREISBERG	HILARY	\$42,090.58	LUFKIN	JUNE	\$125.00
KUCK	WILLIAM G	\$67,424.26	LUMLEY-CHAN	MOIRA	\$60.00
KURAS	DEBORAH	\$17,071.05	LUNIEWICZ	LOIS	\$61,385.92
LACHAPELLE	ERIN	\$55,831.11	LUPIEN	CAROL	\$12,751.50
LAMBERT	ELIZABETH	\$70,705.20	LUPO III	NICHOLAS	\$298.20
LAMPKINS	JACKELYN	\$300.00	LYVER	KELSEA	\$641.42
LANE	JONATHAN	\$1,190.00	MACCONNELL	SAM	\$2,067.12
LANKFORD	JAMES	\$1,817.44	MACKOWIAK	JOAN	\$47.13
LANNON	CAROL	\$218.50	MAGAN	LISA	\$17,407.51
LARIVEE	STEPHEN	\$7,554.89	MAGILL	JULIE	\$20,842.56
LARK	AMANDA	\$7,176.00	MAGLIARO	STEVEN J	\$377.48
LASSONDE	MELISSA	\$62,086.02	MAHASSEL	LORI	\$2,003.89
LAUGHTON	EMILIE	\$2,030.00	MAHER	MARY	\$51,265.47
LAURIA	LORI	\$23,108.26	MAHONEY	BRENDAN	\$10,176.92
LAVALLEE	DAVID	\$560.00	MAHONEY	REBEKAH	\$44,658.62
LAVALLEE	KANDY	\$33,951.74	MAHONEY	ROY	\$4,700.94
LAVALLEE	MARGARET	\$71,193.70	MALEY	JILL	\$12,795.51
LAVERTY	JENNIFER	\$63,042.18	MALLOY	ERIN	\$56,652.94
LAWSON	MATTHEW	\$2,295.00	MALMQUIST	CHARLOTTE	\$13,954.15
LEBLANC	GERALD F	\$375.00	MALONE	EMILY	\$670.58
LEBLANC	BERNADETTE	\$576.25	MANGANO	JANET	\$53,809.24
LEBLANC	EILEEN	\$21,890.39	MANGANO	NICHOLAS	\$120.00
LEBLANC	GABRIELLE	\$6,841.45	MANNING	JEFFREY	\$68,011.71
LEBLANC	PHILIP	\$64,237.09	MARA	BEVERLY	\$50.75
LECLAIRE	ALANA	\$13,949.80	MARANDA	CATHY	\$11,948.94
LEE	JENNY	\$60,293.08	MARLETTE	DEBNE	\$1,257.36
LEGASSEY	DAWN	\$39,804.32	MAROIS	MAUREEN	\$300.00
LEMAIRE	MATHEW	\$51,247.17	MARSHALL	OLIVETTE M	\$1,014.71
LEMAY	ANTHONY JR	\$55,445.45	MARSZALEK	GINA	\$8,691.20
LEMAY	CHRISTOPER	\$833.33	MARTEL	DAWN	\$20,309.73

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MARTIN	KRISTEN	\$45,487.76	MILLS	BRETT	\$3,448.17
MASCARIN	EMILY	\$51,709.19	MILLS	MICHAEL	\$10,595.51
MASERA	HEATHER	\$13,174.91	MINARDI	NEIL A	\$92,654.47
MASJOAN	RICHARD	\$48,124.44	MINER	CHRIS	\$8,897.20
MASON	JANE	\$69,178.20	MIRARCHI	ELLEN	\$16,199.50
MASSOTTI	KIMBLY	\$42,486.63	MITCHELL	DAVID	\$53,259.04
MASTORAS	REBECCA	\$48,711.42	MIZIKAR	KEVIN	\$56,792.61
MATHIEU	ERIC J	\$3,787.81	MOLLOY	MAUREEN	\$17,316.00
MATHIEU	MELISSA	\$57.50	MONTEITH	THERESA	\$14,838.03
MATLOFF	KAITLYN	\$599.76	MOORE	JENNIFER	\$56,453.85
MAY	LINDA	\$495.00	MOORE	SARAH	\$12,889.90
MAYNARD	JOSEPH III	\$52,801.67	MOQUIN	JOHANNA	\$77,317.29
MAYNARD	MATTHEW	\$4,301.84	MORGAN	ANN	\$43,282.26
MAZZOLA	MICHAEL A	\$91,453.38	MORGAN	GRACE	\$2,582.16
MCCANN	BRIAN J	\$4,361.75	MORIARITY	MAUREEN	\$40,408.45
MCCANN	JESSICA	\$127.25	MORIN	CHRISTIE	\$16,033.03
MCCARTHY	PATRICIA	\$20,542.46	MORIN	DAVID	\$307.42
MCCLUSKEY	KAREN	\$13,813.27	MORO	JAMES	\$2,151.37
MCCULLEN	SUSAN	\$70,604.25	MORRIS	KAREN	\$608.63
MCDONOUGH	DANIELLE	\$1,377.45	MORRIS	THOMAS	\$50,308.88
MCDONOUGH	DAVID	\$420.00	MORSE	PATRICIA	\$13,894.06
MCDONOUGH	MARY	\$57,653.78	MOSSEY	DENISE	\$1,282.50
MCGOVERN	MELISSA	\$20,227.14	MULCAHY	THOMAS F	\$1,947.62
MCINERNEY	TIMOTHY	\$127,472.56	MULHERN	LAUREN	\$49,236.03
MCINNIS	BRET	\$3,300.93	MULLANEY-DEANS	KARA	\$1,414.30
MCINNIS	KAREN FREDERICO	\$332.88	MULVEY	MEGHAN	\$120.00
MCINTYRE	ANDREW	\$420.00	MULVEY	THOMAS J	\$1,348.66
MCINTYRE	MEAGHAN	\$15,791.73	MURPHY	CHRISTIE	\$54,160.17
MCKENZIE	JUDITH	\$868.59	MURPHY	TIMOTHY	\$14,955.64
MCKEON	JOHN	\$74,206.46	MURRAY	MARY P	\$44,369.74
MCLAUGHLIN	AMY	\$63,292.18	MUSE	JOHN	\$15,040.78
MCLAUGHLIN	MARTHA	\$55,009.30	NABOUT	CHERICE	\$2,077.21
MCMAHON	CHRISTOPHER	\$60,212.69	NAJEMY	ELAINE	\$51,959.19
MCNALLY	DAVID III	\$693.01	NAUGHTON	KEARY	\$74,642.49
MCNULTY	MICHAEL	\$171.00	NICHOLSON	SCOTT	\$747.34
MCPARTLAND	MEGAN	\$65,964.85	NICHOLSON	WILLIAM H	\$3,786.52
MEAD	RAYMOND E	\$1,425.00	NISSENBAUM	SUSAN	\$70.00
MEDINA	KARINA	\$4,091.96	NOVIA	GYNETH	\$315.75
MEHNE	JULIE	\$52,716.62	NOVICK	RICHARD	\$7,802.07
MELVILLE	MARILYN	\$112.84	O'BRIEN	JAMES M	\$5,756.00
MENA	PETER	\$58,961.55	O'BRIEN	JAMES G	\$4,351.12
MERCIER	CYNTHIA	\$46,474.32	O'CONNELL	BRITTA	\$3,600.00
MERCURE	ANGELA	\$64,056.85	O'CONNELL	PATRICK SR	\$8,735.00
MERENDA	SUSAN	\$6,454.17	OEVERMANN	DAVID	\$19,164.64
MESSINGER	GARY A	\$34,625.10	OEVERMANN	KARI	\$15,887.27
METEVIA	JENNIFER	\$60.00	O'GRADY	KENNETH	\$516.22
METIVIER	DORIS ANN	\$268.94	OKSANISH	KYLE	\$13,480.61
MICHALOWSKI	SHANNON	\$66,434.94	OLIVER	KEITH	\$71,249.95
MICHNIEWICZ	THERESA	\$11,558.47	OLIVERI-PARKER	HOLLY	\$4,879.53
MICHNIEWICZ	THOMAS	\$18,549.75	O'NEIL	JENNIFER M	\$67,306.12
MIDWOOD	KERRY	\$15,282.72	ONORATO	DANIEL	\$4,888.70
MIELE	KAREN	\$45,058.62	O'ROURKE	LIAM FRANCIS	\$98,475.49
MIKOLOSKI	STANLEY	\$1,630.00	OUELLET	JOANNE	\$54,059.24
MILLER	CHRISTINE	\$728.86	OUELLETTE	MARK	\$71,257.56
MILLER	KATHRYN	\$12,241.14	OVERDORF	JUDITH	\$187.50
MILLER	KIRSTEN	\$18,579.15	PADGETT	BROOK	\$1,000.00
MILLER	SHARYN	\$60,859.81	PADULA-MCCABE	TRACY	\$30,004.75

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PAGE	LINDA	\$70,335.02	PRATT	SEAN	\$548.63
PAGE	ROSEMARY	\$32,915.09	PRIESING	JENNIFER	\$60.00
PAGLIERONI	CATHERINE	\$17,932.50	PRINCE	AMANDA	\$1,906.47
PALERMO	SALLY	\$13,974.43	PROCTOR	KRISTEN	\$790.00
PAPAZIAN	CHRISTINE	\$70,886.92	PROUT	CAROLINE	\$79.75
PAPP	NANCY	\$74,508.00	PROVOST	ARLENE	\$163.13
PARKER	DOREEN	\$91,300.04	PRUNIER	JANET	\$192.12
PARKER	ELIZABETH	\$58,634.50	PUGLIANO	SANDRA	\$44,486.73
PARKER	KATHERINE	\$1,047.46	PUGLISI	VICTORIA	\$31,614.27
PARONE	KRISTIN	\$52,759.19	QUAIL	JENNIFER	\$2,800.00
PARSONS	BRADFORD	\$37,003.11	QUARANTO	KEVIN	\$1,120.00
PATCH	ELIZABETH	\$85.02	QUINN	JENNIFER	\$58,759.50
PATRAITIS	GERALD	\$63,022.64	QUINN	JOANNA	\$700.00
PATRAITIS	JOHN	\$72,197.18	RAMOS	YAJAILA	\$34,274.45
PATRAITIS	LISA	\$35,932.05	RAYMOND	DANIELLE	\$11,981.26
PATRICKS	MICHAEL	\$180.00	RAYMOND	DIANE	\$1,014.71
PAUL	CHARLES	\$4,403.52	REARDON	CAROLYN	\$4,858.02
PAULASKAS	NANCY	\$1,164.68	REARDON	GAILE	\$20,036.36
PECKITT	SUSAN	\$69,880.62	REARDON	SARA	\$39,460.21
PELLEGRINO	CHARLOTTE	\$974.12	REINHARDT	DONNA	\$6,286.58
PENDLETON	JILL	\$25.38	REISLER	RONALD	\$140.00
PENNELL	JAMES F	\$1,546.86	REITZ	CYNTHIA	\$25,707.45
PERCH	CATHERINE	\$67,480.30	REMILLARD	ROBERT	\$3,421.94
PEREIRA	MARCIA	\$88,423.69	REMINGTON	MICHAEL	\$677.82
PERRON	PAULA	\$37,450.81	RENAUD	SARAH	\$49,860.10
PERRON	RICHARD E	\$10,762.58	RENNER	PATRICIA	\$31,130.66
PERRY	KRISTINA	\$14,881.94	RENZONI	PAMELA	\$15,536.63
PETERS	ASHLIE	\$60.00	RESKER	CHRISTOPHER	\$120.00
PETERS	CHRISTINE	\$15,640.25	RESKER	ELIZABETH	\$2,240.00
PETERS	ERNEST	\$150.00	RIANHARD	REBECCA	\$272.64
PETERS	JENNI	\$17,159.61	RICE	LISA	\$45,033.62
PETKUS	SHARYN	\$500.00	RICHARD	DIANE	\$15,805.26
PETROWSKY	LEIGH	\$33,355.97	RIGNEY	JORDAN	\$691.40
PHILLIPS	BRUCE M	\$3,704.14	RIGNEY	KATHLEEN	\$2,168.03
PHILLIPS	CECILIA	\$70,099.67	ROACH	STEPHANIE	\$2,234.46
PHILLIPS	JUSTIN	\$125.00	ROBBINS	JANET	\$2,269.70
PHIPPARD	LISA	\$1,460.40	ROBERTS	DARYL	\$39,733.96
PICHIERRI	DAMIAN	\$50,910.71	ROBIDOUX	WILIAM	\$16,761.22
PICHIERRI	PATRICIA	\$1,051.24	ROCCO	KATHLEEN	\$1,082.00
PICOTTE	LORRAINE	\$36,676.85	ROGERS	JOHN	\$44,662.35
PIGNATARO	JAMES	\$106,892.50	ROGERS	SUSAN	\$38,891.32
PIJACA	PATRICIA	\$72,322.31	ROHAN	LAURIE	\$45,128.68
PINTO	JEAN	\$14,458.10	ROIX	JOHN	\$56,534.19
PISCIONE	MICHAEL	\$210.00	RONEY	STEPHEN H	\$4,074.89
PLAINTE	BRENDA	\$101,727.08	ROPIAK	JOHN	\$90,598.26
PLATT	MARSHA RANKIN	\$596.06	ROSARIO	MARILYN	\$5,761.13
PLATT	PHILIP	\$99.69	ROSEEN	CAROL ANN	\$344.50
PLOSS	EUGENE G	\$6,051.83	ROSS	DAVID	\$1,000.00
POGORZELSKI	VICKI	\$8,687.51	ROSS	GEORGE JR	\$5,688.00
POIRER	MICHELLE	\$2,632.50	ROSS	JAMES M	\$1,457.67
POITRAS	DONNA	\$34,863.78	ROSS	MYLA	\$19,815.21
POLISHER	JARED	\$31,353.95	ROSSETTI	CHRISTINA	\$55,335.33
POLLINGER	DEBRA	\$15,821.54	ROSSITER	LOIS	\$27,404.62
POLLINGER	PAUL	\$44,766.13	ROTATORI	DANIEL	\$876.57
PORTER	JESSICA	\$69.00	ROTH	JUANITA	\$54,434.24
POWERS	BRITTANY	\$15,694.92	RUNNE	ANNE	\$25,046.66
POWERS	THELMA	\$19.94	RUNNE	KATELYN	\$18,775.15

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RUNYAN	DAVID III	\$5,439.94	SNYDER	KIMBERLY	\$17,830.40
RUSSELL	PATRICK	\$780.00	SNYDER	ROBERT	\$40,409.45
RUSO	ANGELA	\$3,212.51	SOCIA	DENNIS	\$38,853.98
RUSO	SHIRLEY	\$130.50	SOMMER	MELISSA	\$4,425.00
RYBAK	MICHAEL	\$82,695.36	SOUCY	JEAN-CHARLES	\$46,215.18
RYNNING	MELISSA	\$730.80	SOWYRDA	BRIAN	\$1,323.60
SALA	JOY	\$44,233.40	SPALDING	PATRICIA	\$9,354.78
SALSMAN	AMY	\$48,241.31	SPENCER	ERICA	\$49,608.88
SALVAGGIO	MICHAEL	\$840.00	SPOFFORD	COLLEEN	\$63,417.18
SARKIS	JUDITH	\$44,558.62	SPURGEON	THOMAS	\$55,019.80
SAUTER	JENNIFER	\$82,416.10	ST. ANDRE	MARK	\$40,230.42
SAVAGE	SANDRA	\$71,434.59	ST. JEAN	LESLIE	\$250.00
SAWTELLE	NANCY	\$46,075.32	STAKE	MAUREEN	\$45,583.51
SCHEINBART	JOAN	\$26,295.00	STEELE	BRIAN	\$126.00
SCHOFIELD	JAMES D	\$19,796.67	STEINMETZ	MARITA	\$512.30
SCHULTZE	RICHARD	\$17,022.95	STENBUCK	JOANNE	\$63,198.53
SCLAR	CLAIRE	\$11,945.28	STEPHENS	JOHN	\$19,277.92
SCLAR	JAMES	\$39,466.60	STINES	DANIEL	\$7,152.21
SCLAR	JON	\$46,766.37	STIRK	DOUGLAS	\$52,728.61
SEELY	DARREN	\$63,118.18	STOCK	BRENDAN	\$1,452.32
SEFTON	JAMES	\$720.00	STOCKLIN	JOANNE	\$37,359.27
SEFTON	MICHAEL	\$39,747.36	SUDBEY	JEAN	\$50,199.26
SEGUIN	HEATHER	\$19,699.26	SUGRUE	AMY	\$95.00
SEIDLER	EDWARD	\$6,688.00	SUTTON	FRANK	\$73,250.83
SENCKOWSKI	CELIA	\$30,856.65	SUTTON	MICHELLE	\$65,432.72
SERAFIN	LEAH	\$2,895.40	SWAIM	HANNAH	\$1,169.28
SERETI	LORI	\$66,335.21	SWIFT	MICHAEL RICHARD	\$95,498.02
SERETI	MELISSA	\$910.00	SZCZURKO	BRIAN	\$63,957.92
SHATTUCK	LISA	\$52,931.77	SZTUBA	I. JOYCE	\$13,837.82
SHAY	ALLYSON	\$27,000.68	TAFT	ROBERT	\$28,466.10
SHAY	JESSICA	\$23,202.74	TAMBORRA	CHRISTOPHER	\$66,184.94
SHEA	PATRICIA	\$840.00	TARCZUK	ADAM	\$48,856.49
SHEEHAN	ALEXANDRA	\$737.52	TAURAS	NANCY	\$21,867.98
SHEEHAN	JESSICA	\$2,467.34	TAYLOR	JOHN	\$640.00
SHEEHAN	JESSICA	\$15,366.35	TAYLOR	MATTHEW	\$1,107.57
SHEEHAN	SAMANTHA	\$3,771.91	TEAGUE	EDWARD	\$4,835.88
SHEEHAN	TIMOTHY	\$1,326.19	TELLIER	CAROL	\$12,349.32
SHERIDAN	PATRICK	\$2,746.04	TERRILL	MARGARET	\$67,319.43
SHERMAN	MARY	\$76,733.50	THAYER	PAULINE	\$60.00
SHIPPOLE	PATRICIA	\$140.00	THAYER	SHARON	\$1,337.45
SHORR	HEIDI	\$47,508.93	THERRIEN	CLAUDIA	\$33,811.00
SHUMEYKO	ROBERT	\$938.52	THERRIEN	DAVID L	\$375.00
SHUMEYKO	RYAN	\$2,675.15	THOMAS	MOLLY	\$9,880.00
SILVA	LAURA	\$7,641.36	THOMAS	SUSAN	\$800.00
SILVERBERG	PAUL	\$3,568.50	THOMPSON	BRANDON	\$57,110.39
SIMONELLI	JULIA	\$693.01	THOMPSON	SERAPHIME	\$68,680.88
SINGLEY	PETER	\$70,577.22	THORNTON	KATHLEEN	\$68,409.29
SJOGREN	JESSICA	\$509.90	THORNTON	LAURA	\$915.01
SJOGREN	NANCY	\$1,851.88	THULIN	H. BETH	\$61,521.65
SMITH	ALEXANDER	\$2,272.30	THURBER	CECELIA	\$61,060.46
SMITH	ALISON	\$2,695.00	THURLOW	ELIZABETH	\$37,241.50
SMITH	ALYSSA	\$300.00	THURLOW	LYNN	\$33,517.42
SMITH	ANN	\$53,809.24	TIDMAN	ELINOR F	\$36,738.08
SMITH	CONSTANCE	\$40,166.29	TILLOTSON	SHELLEY	\$1,165.50
SMITH	NICHOLE	\$739.50	TILVA	PUJA	\$14,458.86
SMITH	RACHELLE	\$15,299.36	TINGLEY	STEPHANIE	\$16,897.77
SNYDER	JONATHON	\$1,984.00	TIVNAN	MATTHEW	\$983.68

<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>	<b>Last Name</b>	<b>First Name</b>	<b>Gross</b>
TOMLIN	RONALD	\$80,981.55	WOOLDRIDGE	KRISTYN	\$990.00
TOWNE	JANICE	\$7,211.32	WOOTEN	JAMES M	\$6,630.69
TRACY	TERESA	\$90,259.15	WORRICK	LAURA	\$1,260.00
TRAINOR	DONNA	\$63,691.95	WRIGHT	ELIZABETH	\$53,688.74
TRAPASSO	DEBORAH	\$67,508.96	WU	PAO LING	\$29,465.31
TRIPP	PAULA J	\$2,062.18	WYPYSZINSKI	CHARLES	\$2,161.28
TRIPP	TYLER	\$1,619.56	YARKOSKY	KEVIN	\$1,430.00
TRIPP	WAYNE D	\$105,907.53	ZALESKI	BRENDA	\$94.26
TROMBLEY	LIZA	\$59,109.50	ZIEMBA	CAROL	\$94.25
TROMBLEY	STEPHEN	\$75,618.08	ZWICKER	JAYNE E	\$21,905.53
TRUSCOTT	LESLIE	\$180.00			
TUCKER	BETH	\$63,542.18			
TUCKER	ZACHARY	\$1,545.00			
TURCOTTE	MARY	\$1,107.86			
TWOMEY	LAURA	\$1,655.00			
TYNAN	MICHELLE	\$74,471.12			
UNDERWOOD	CHRISTOPHER	\$58,816.52			
VACCA	JENNIFER	\$3,996.50			
VOGEL	JANNA	\$60,285.59			
WADE	FRANCIS JR	\$38,759.80			
WAHLGREN	CAROL	\$22,057.63			
WAHLGREN	ROBERT	\$1,014.71			
WAKELIN	MADELYN	\$1,788.48			
WALENT	JOHN	\$2,199.36			
WALLER	SHELLEY	\$13,937.88			
WALLING	APRIL	\$31,333.29			
WALSH	LAURI	\$60,390.85			
WALSH	PAULA	\$63,183.23			
WALSH	THOMAS	\$68,305.88			
WARD	DANIEL	\$21,392.33			
WARD	HANNAH	\$670.58			
WARD	JACK	\$915.76			
WARNER	GINA	\$66,984.49			
WARREN	STUART	\$45,043.58			
WARWICK	PAULETTE	\$2,140.00			
WEBBER	ZACHARY	\$600.19			
WEEKS	ELIZABETH	\$73,343.78			
WELCH	KATHLEEN	\$49,678.66			
WELCH	MARC	\$2,141.46			
WENC	DANIEL	\$75,328.99			
WENCE	RACHEL	\$13,566.42			
WETHERBEE	BRIAN	\$6,200.00			
WHITE	DEBORAH	\$6,945.00			
WIERSMA	AMBER	\$140.00			
WILCOX-ANDERSON	MARILYN	\$17,976.60			
WILHIDE	ROBERT III	\$4,490.13			
WILLIAMS	SUSAN	\$614.90			
WINSLOW	TRACY	\$19,639.26			
WISE	LISA	\$36,245.04			
WITHAM	SUZANNE	\$16,620.02			
WIXON	GAIL LORD	\$318.70			
WOJNAR	MARK	\$12,928.31			
WOJNAROWICZ	SHAWN	\$4,508.78			
WOOD	DAVID II	\$8,060.00			
WOOD	MATTHEW	\$981.99			
WOOD	PAUL	\$793.70			
WOOD	TIMOTHY	\$288.29			



**REPORT OF THE TREASURER/COLLECTOR****BANK ACCOUNTS****PAYMENTS IN EXCESS OF \$1,000.00**

D'Ambrosio LLP	\$4,782.50
Harpers Payroll Service	\$22,034.20
Kelley & Ryan Associates	\$7,984.58
Mark Altman & Associates	\$14,562.92
SoftRight, LLC	\$10,805.00
W.B. Mason Co	\$3,967.77

Cash on Hand	\$1,040.00
Bank of America	\$70,489.85
Bartholomew & Co Trust Funds	\$8,278,813.49
BankNorth	\$1,112,199.56
Bristol County Savings Bank	\$117,767.84
Century Bank	\$2,842,762.91
Citizens Bank	\$192,118.55
Fidelity Bank	\$1,630,705.62
First Trade Union Bank	\$66,945.37
MMDT	\$460,238.13
Savers Bank	\$4,531,693.82
Sovereign Bank	\$22,411.87
UniBank	\$24,114,501.50
Webster Bank	\$88,202.68
Balance as of 6/30/11	\$43,529,891.19

**DEBT**

	<b>Outstanding July 1, 2010</b>	<b>New Debt</b>	<b>Retirement of Debt</b>	<b>Outstanding June 30, 2011</b>	<b>Interest Paid FY 2011</b>
<b>Long Term Debt</b>					
Police Station	\$2,375,000		\$625,000	\$1,750,000	\$94,156
Septic Loan Program	\$42,030		\$4,241	\$37,789	
Elementary School	\$1,425,000		\$475,000	\$950,000	\$38,594
Fire Station	\$4,950,000		\$550,000	\$4,400,000	\$210,100
Pell Farm	\$1,095,000		\$60,000	\$1,035,000	\$39,825
Sewer Refunding	\$995,000		\$340,000	\$655,000	\$29,850
Modulars	\$675,000		\$75,000	\$600,000	\$21,000
High School - Borrowing 1	\$9,100,000		\$415,000	\$8,685,000	\$227,156
High School - Borrowing 2		\$10,000,000		\$10,000,000	
Sewer		\$510,000		\$510,000	
Subtotal	\$20,657,030	\$10,510,000	\$2,544,241	\$28,622,789	\$660,681
<b>Short Term Debt</b>					
High School - BAN		\$10,000,000		\$10,000,000	
Subtotal		\$10,000,000		\$10,000,000	
<b>Grand Total</b>	<b>\$20,657,030</b>	<b>\$20,510,000</b>	<b>\$2,544,241</b>	<b>\$38,622,789</b>	<b>\$660,681</b>

# **TAXES**

OUTSTANDING July 1, 2010	COMMITMENTS	RECEIPTS	ABATEMENTS	ADJUSTMENTS	TRANSFER TO TAX TITLE	REFUNDS	OUTSTANDING June 30, 2011
<b>REAL ESTATE</b>							
	\$27,557,699.48	\$27,043,320.68	\$142,705.25	-\$6,909.85		\$32,872.87	\$397,636.57
\$480,971.78	\$41,707.95	\$337,692.38	\$2,082.08	\$607.61	\$162,029.65	\$29,255.16	\$50,738.39
\$22,117.10		\$18,302.96		\$30.79			\$3,783.35
\$2,257.61				\$5.38			\$2,252.23
\$892.36				-\$0.01			\$892.37
<b>PERSONAL PROPERTY</b>							
	\$705,725.36	\$701,544.65	\$251.49			\$627.72	\$4,556.94
\$8,408.10		\$2,657.91				\$2,898.07	\$8,648.26
\$10,617.66		\$1,277.21				\$92.22	\$9,432.67
\$3,182.99		\$694.09	\$2,874.56			\$2,874.56	\$2,488.90
\$1,548.30			\$1,334.24			\$1,334.24	\$1,548.30
<b>MOTOR VEHICLE EXCISE</b>							
	\$1,894,823.86	\$1,737,080.53	\$33,917.78			\$15,054.71	\$138,880.26
\$98,761.10	\$221,539.83	\$288,100.41	\$16,076.42	-\$66.44		\$16,802.14	\$32,859.80
\$43,097.15	\$550.23	\$23,243.52	\$1,168.08			\$1,654.04	\$20,889.82
\$22,669.59		\$3,833.90	\$421.44			\$435.81	\$18,850.06
\$19,356.19		\$2,521.66		-\$0.01			\$16,834.54
<b>BOAT EXCISE</b>							
	\$3,494.00	\$2,886.25	\$91.75				\$516.00
\$258.00		\$30.00		-\$94.00			\$134.00
\$459.00		\$25.00	\$5.00				\$429.00

Respectfully Submitted,

Jessica L. Gomez  
Interim Treasurer/Collector

## APPLICATION TO VOLUNTEER



Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_

Special Training/Education: \_\_\_\_\_

Amount of time available: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Email Address: \_\_\_\_\_

- |   |   |
|---|---|
| <input type="checkbox"/> Ambulance Committee                  | <input type="checkbox"/> Grafton Cultural Council           |
| <input type="checkbox"/> Board of Health *                    | <input type="checkbox"/> Board of Registrars of Voters      |
| <input type="checkbox"/> Board of Selectmen *                 | <input type="checkbox"/> Grafton Housing Trust              |
| <input type="checkbox"/> Information Technology Committee     | <input type="checkbox"/> Cable Advisory Committee           |
| <input type="checkbox"/> Cable Television Oversight Committee | <input type="checkbox"/> Conservation Commission            |
| <input type="checkbox"/> Council on Aging                     | <input type="checkbox"/> Cemetery Commission                |
| <input type="checkbox"/> Constable                            | <input type="checkbox"/> By-law Review Committee #          |
| <input type="checkbox"/> Charter Review Committee #           | <input type="checkbox"/> Finance Committee                  |
| <input type="checkbox"/> Historical Commission                | <input type="checkbox"/> Historic District Commission       |
| <input type="checkbox"/> Library Board of Trustees *          | <input type="checkbox"/> Dept of Public Works Advisory Comm |
| <input type="checkbox"/> Personnel Board                      | <input type="checkbox"/> Planning Board *                   |
| <input type="checkbox"/> Recreation Commission                | <input type="checkbox"/> Advisory Committee                 |
| <input type="checkbox"/> Town Report Committee                | <input type="checkbox"/> Zoning Board of Appeals            |

\* Indicates an elected board

# Indicates cyclical need

☐ Other \_\_\_\_\_  
Print Committee Name

I would like to volunteer for the following work \_\_\_\_\_

The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. If you are interested in serving on an appointed town committee please fill out this form and mail or email to: Town Administrator

bos@grafton-ma.gov  
Grafton Municipal Center  
30 Providence Rd.  
Grafton, MA 01519

Form available online:  
[www.grafton-ma.gov](http://www.grafton-ma.gov)



**Mill Villages Park**